

HARBOROUGH DISTRICT COUNCIL  
MINUTES OF THE EXECUTIVE MEETING

held in the Council Chamber, The Symington Building, Adam and Eve St, Market Harborough

held on 6 June 2016,

commencing at 5.00p.m.

Present:

Cllr Pain (Chair),  
Councillors: Bannister Brodrick, Hallam, King ,Page and Rickman

Officers: B. Jolly and B. Murgatroyd

31 WELCOME

The Leader welcomed Cllr Michael Rickman to his first Executive meeting

32 MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 9 May 2016 be approved as a correct record.

33 DECLARATION OF MEMBERS' INTERESTS

None

34 THE SYMINGTON BUILDING ROOF RESURFACING WORKS TENDER

Approval was sought from the Executive for the appointment of a contractor for the replacement of the roof covering and associated works on the "return wing" of The Symington Building as outlined in the tender pack

Harborough District Council resolved at its Full Council meeting on 22 February 2016 to include the replacement roof covering works in the capital programme for 2016/17. It was reported that there had been a number of performance issues, with the roof during 2015 and 2016 with several leaks continuing despite works to address the same. These performance issues have precipitated the re-surfacing works being programmed for 2016/17.

The works will need to commence in July 2016 to make best use of staff holidays and better weather and in order that the timescales are met the Executive would need to delegate award of the contract. It was reported that inevitably there will be some inconvenience for building users, primarily District Council staff based on the 3rd floor, which will result in no access being available to the "return wing" during the works.

Therefore, following consultation with other users of the building the following measures will be put in place to reduce the impact of the works;

- Works being carried out during holidays periods to reduce numbers of staff affected;
- Works being undertaken alongside the lift replacement works, to reduce the time that staff will be impacted.

Additional desks will be provided within the remaining third floor during the works and additional home working will be implemented to address reduced capacity within the building.

Consultation has been undertaken with the various services and adequate capacity, utilising the aforementioned mitigation measures, has been identified.

The Executive asked for clarification on some issues before the contract be awarded ,the reason the performance bond was required ;legal redress for the Building Condition report undertaken in 2011 and potential for existing roof tiles to be re-used and the financial consequences of doing that

RESOLVED that authority be delegated to the Corporate Director (BJ), in consultation with the Portfolio Holder, Financial and Commercialisation together with the Head of Legal and Democratic Services to award, negotiate and finalise the roof resurfacing works contract.

#### Summary of Reasons

To ensure that the Council appoints a suitable contractor to undertake the replacement of the roof coverings and associated works contract within the programme timescales.

### 35 PROCUREMENT OF ELECTRICITY SUPPLIES

It was reported that the Council's annual expenditure on electricity supplies is approximately £104,626 Changes to the Council's requirements arising from decisions regarding buildings and assets can be accommodated within the contractual arrangement as and when required.

The Council may choose to opt for a "Pure Green" energy scheme at a premium of 0.02p/kWh. The premium is only applicable for the 1st year of the contract and will be reviewed annually. Electricity supplied under the "Pure Green" scheme is a mixture of Solar, Wind and Hydro/Wave.

Under the current framework agreement, the Council has opted for 'green' energy, which costs an additional £200 per annum; under the new framework agreement, the premium for 'green' electricity supply is unchanged. ESPO calculate that the Council could achieve savings of approximately £5,500 per annum by opting for the 'brown' tariff.

The Council's Procurement SORP requires that all contracts over £200,000 in value are referred to the Executive for decision before award; the contract that is recommended would be in excess of £416,000 in value.

The Executive considered that there needed to be greater incentives to encourage consumers to use 'green energy'

The Executive asked that the information on money spent on electricity supplies be included in the end of year outturn financial statement/performance report and that the tariff be checked regularly to see if a change was needed .The Executive was reassured that as the electricity contract was sourced through the ESPO framework that the tariffs were carefully monitored.

RESOLVED that

i) the authorisation of the Eastern Shires Purchasing Organisation ("ESPO") to act on the Council's behalf in all matters relating to the supply of electricity be approved.

ii) the award of a new contract for the supply of electricity for the period October 2016 to September 2020 inclusive to Total Gas & Power Limited under ESPO Framework agreement Reference 191 B and C be approved.

iii) the Council should not commit to pay a premium tariff to secure 'green' electricity supplies but instead opts for a 'brown' tariff with an update to the executive if circumstances change

#### Summary of Reasons

The Council's current contract for electricity supplies was procured through an ESPO framework agreement in 2011; the contract expires on September 30th 2016.

A new framework agreement was established by ESPO in March 2016.

It is considered advantageous to the Council to procure electricity supplies through the ESPO framework as it secures savings through ESPO's energy procurement specialism and capacity to procure on behalf of a number of suppliers, thus achieving economies of scale. The arrangement also provides security as prices are fixed annually. The Council does not have the specialist knowledge or

capacity to undertake this specialised procurement independently. Procurement via the ESPO framework represents the most efficient way of procuring the contract as it is compliant with the Public Contract Regulations 2015 and EU procurement regime.

The ESPO framework allows the Council to opt to either access 'green' electricity generated from environmentally friendly sources (wind, solar power et cetera) or conventional, non-renewable 'brown' energy supplies. The 'green' option requires payment of a premium.

The meeting closed at 5.30 pm