



Supplement Agenda - Cabinet

To the Cabinet on Wednesday, 07 February 2024

Date of meeting: Monday, 12 February 2024

Time: 18:30 Please note start time.

Venue: The Council Chamber

The Symington Building, Adam and Eve Street, LE16 7AG

Members of the public can access a live broadcast of the meeting from the [Council website](#), and the meeting webpage. The meeting will also be open to the public.

- Information Exchange from Portfolio Holder
- Topical Issues
 - Questions
 - Petitions
 - Notices of Motion

Agenda

4 Final 2024.25 Budget and MTFs (2025.26 to 2028.29)

3 - 114

JOHN RICHARDSON
CHIEF EXECUTIVE AND HEAD OF PAID SERVICE
HARBOROUGH DISTRICT COUNCIL

Contact:

democratic.services@harborough.gov.uk

Telephone: 01858 828282

Circulate to: Paul Beadle - Member, Simon Galton - Member, Mark Graves - Member, Jim Knight - Member, Phil Knowles - Leader, Darren Woodiwiss - Member

Harborough District Council

Report to the Cabinet Meeting of the 12th February 2024



Title:	Final Budget 2024/25 & the Medium-Term Financial Strategy (2025/26 to 2028/29) <i>"Committed to Financial Sustainability & Resilience to enable Community Investment"</i>
Status:	Public
Key Decision:	No
Report Author:	Clive Mason – Director of Resources (& S.151 officer)
Portfolio Holder:	Cllr Mark Graves, Finance
Appendices:	<ul style="list-style-type: none"> • Appendix 1: Changes Between the Draft 2024/25 Budget & MTFS (2025/26 to 2028/29) and the Final 2024/25 Budget & MTFS (2025/26 to 2028/29) • Appendix 2: Consolidated Final 2024/25 Budget & MTFS (2025/26 to 2028/29) • Appendix 3: Equalities Analysis • Appendix 4: Summary of Budget Consultation (to be tabled at the meeting)

Executive Summary

This report sets out the Councils Draft 2024/25 Budget and Medium-Term Financial Strategy (2025/26 to 2028/29) (MTFS) in respect of revenue, capital, and reserves.

Over the past year it has become evident that the council is facing considerable pressures in respect of service inflation. Inflation is expected to continue, along with some significant service demand changes, into the next few years. In this respect the council is expecting considerable growth in budgets over the medium-term. In December 2023 the government issued their provisional financial settlement which awarded the Council New Homes Bonus of £1.2m, 3% Funding Guarantee grant of £1.4m and other grants in excess of £168k. In January the government announced a further allocation of funding, totalling £120k, and it has now been established that in respect of business rates the Council can expect additional Non-Domestic Rates income of £805k in 2024/25 and a surplus from the collection fund of £1.4m. For subsequent years, the council expects additional business rates of circa £1.4m per annum.

In summary the Council has a surplus revenue budget for the first two years of the MTFS (£5m). Considering this, the Council is proposing to freeze Council Tax for 2024/25; thereby maintaining a Band D property at the same level for second successive year

(£177.97). For subsequent years the Council is proposing a notional increase of 2.99% per annum. Once these surpluses have passed through the General Fund (Unallocated) Reserve it is proposing to set-aside these surplus funds as follows:

- i) £1.8m into the Financial Sustainability reserve (2024/25: £1.7m; 2025/26: £88k). These funds will then be released over the last three years of the MTFS to meet the forecast annual deficit.
- ii) £2.5m into a Corporate Plan & Strategy and Capital & Contracts reserve (2024/25: £1.7m; 2025/26: £306k). These funds will be released at some point to support the delivery of priorities within the Corporate Plan.
- iii) £470k into a Capital & Contracts reserve. These funds will be used to finance waste vehicles to support the service during the currently extended contract period.

The changes between the Draft 2024/25 Budget considered by Cabinet in January and the Final 2024/25 Budget are highlighted below:

- **Revenue**, a net reduction in council tax of £208k; this is due to:
 - additional service expenditure of £285k, which relates to
 - contributions to new earmarked reserves in respect of community resilience support and external bid preparations (£10k pa each), and an
 - allocation towards Christmas lighting (£5k pa) and parking (£25k)
 - waste resilience (£34k)
 - development management enforcement compliance (£68k)
 - administration support for future grant schemes (£133k)
 - increase in contributions to reserves of £1.9m.
 - net increase in funding of £2.4m; due to:
 - an increase in Non-Domestic Rates income of £805k due to growth at Magna Park,
 - an increase in the Collection Fund Surplus of £1.4m, which relates to a Council Tax surplus of £197k and an increase in the Non-Domestic Rates surplus of additional £1.2m due as a consequence of the 2023/24 rating revaluation and additional properties at Magna Park.
 - net increase in government grant of £120k.
- **Capital**, there are three additional capital propositions totalling a net increase of £1.7m. The additions are in respect of:
 - **Public Realm Furniture Replacement/Enhancement**, a one-year (2024/25) allocation of £20k to support the replacement or enhancement of street related furniture. This is to be funded from internal borrowing but will have a net nil impact on capital financing as the “special project funding” allocations has been reduced.
 - **Leisure Centres, Remedial Works**; landlord property costs relating to the past contract (£765k).
 - **Waste Collection, Food Waste**, the council will receive £920k in government funding next year to enable the council to acquire the required equipment for a full food waste collection service to commence in April 2026.

The Council has addressed significant inflationary pressures, and these have been incorporated into the service budgets.

Recommendations		
That Cabinet:		
A. recommends to Council the approval of:		
<ul style="list-style-type: none"> The Fees & Charges Schedule (Appendix 2, Annex D); including the delegation to the S.151 officer to vary Fees & Charges throughout the year in consultation with the Portfolio Holder for Finance, with retrospective reporting to Council The Consolidated Final Budget 2024/25 and Medium-Term Financial Strategy (2025/26 to 2028/29) at Appendix 2. 		
	Report	Appendix 2
○ In respect of the 2024/25 Final Budget , this includes a		
▪ Budget Requirement of £17.9m	3.2 Table 2	1.6.1 Table 1
▪ Council Tax Requirement of £6.9m	3.2 Table 2	1.6.1 Table 1
▪ Freeze Council Tax (0%) giving a Band D charge of £177.97 (2023/24; £177.97)	3.3 (i)	1.4.6
▪ Capital Programme of £30m.	3.12 Table 5	3.0 Table 6
○ In respect of the Medium-Term Financial Strategy, by 2028/29 a		
▪ Budget Requirement of £15m	3.2 Table 2	1.6.1 Table 1
▪ Council Tax Requirement of £8.1m	3.2 Table 2	1.6.1 Table 1
▪ “Notional” increase in Council Tax of 2.99% (and notionally for each year of the MTFS).	3.3 (ii)	1.4.6
B. notes the comments of the Director of Resources (& S.151 Officer) in respect of the “Robustness of the 2024/25 Budget and Medium-Term Financial Strategy 2025/26 to 2028/29”.	5	5
C. comments on the Equalities Analysis (Appendix 3) in respect of implications of the Final Budget 2024/25 and MTFS (2025/26 to 2028/29)	8	N/a
Reasons for Recommendations		
To present to Cabinet the Final Budget and MTFS prior to presentation to Full Council, along with the results of the consultation with stakeholders and the equalities analysis.		

1. INTRODUCTION

1.1 At the 15 January 2024 Cabinet meeting, Cabinet approved the Draft 2024/25 Budget & MTFS (2025/26 to 2028/29), in summary this included for:

i. **Services,**

- net expenditure of £14.5m, a net contribution to reserves of £2.2m and a Budget Requirement of £15.8m.
- by 2028/29, the Medium-Term Financial Strategy (MTFS) is showing a Budget Requirement of £14.3m,
- a Capital Programme of £21.4m for 2024/25, totalling £28.2m by 2028/29; with net capital financing (MRP) of £560k and £895k, respectively.

ii. **Corporate Financing,** for 2024/25;

- Non-Domestic Rates of £5.9m, increasing to £6m by 2028/29.
- the receipt of New Homes Bonus of £1.2m, an estimate of £783k for 2025/26 and then nil for each year thereafter.
- a receipt of £1.4m for 3% Funding Guarantee, an estimate of £897k for 2025/26 and then nil for each year thereafter.
- Other Grants of £168k and for the duration of the MTFS.
- a net nil balance on the Collection Fund.
- an 2.99% increase in the Council Tax (Band D equivalent), with a notional increase at 2.99% for each year of the MTFS thereafter.

iii. **Reserves,**

- maintaining a 20% minimum level of reserves for the General Fund (Unallocated) Reserve for the entire period of the MTFS,
 - for 2024/25 and 2025/26, a net contribution:
 - To General Fund (Unallocated) Reserves of £2.2m (*), and
 - From earmarked reserves of £1.7m.
 - For 2026/27 to 2028/29, a net contribution from
 - General Fund (Unallocated) Reserves of £7.3m (*), and
 - Earmarked reserves of £747k.
- * these amounts are netted off against opening balances within the General Fund (Unallocated) Reserve to eventually reside within a new earmarked reserve for Financial Sustainability.*

2. BUDGETARY CHANGES BETWEEN THE DRAFT AND FINAL 2024/25 BUDGET AND MTFS (2025/26 TO 2028/29).

2.1 Since the January Cabinet, there have been some changes to the Budget and MTFS, a detailed profile of the changes is shown in **Appendix 1** and summarised in **Table 1** below. In effect there are four sets of changes:

Changes between Draft 2024/25 Budget & MTFS (2025/26 to 2028/29) and Final 2024/25 Budget & MTFS (2025/26 to 2028/29)			Table 1				
			Budget 2024/25 £000	Medium-Term Financial Strategy			
			2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000	Total
Changes in Service Costs and Income	a	285	293	160	167	175	1,080
Changes in Capital Financing		0	76	76	77	76	305
Changes in Reserves	b	1,865	863	444	369	507	4,048
Change in Grant (incl. NDR, NHB etc)	c	(2,358)	(1,448)	(906)	(846)	(1,004)	(6,562)
Net Changes in Council Tax		(208)	(216)	(226)	(233)	(246)	(1,129)

a. Changes in Service Costs and Income

- contributions to new earmarked reserves in respect of community resilience support and external bid preparations (£10k pa each), and an
- allocation towards Christmas lighting (£5k pa) and parking (£25k)
- waste resilience (£34k)
- development management enforcement compliance (£68k)
- administration support for future grant schemes (£133k)

b. Changes in Grant & Other Funding

There are three changes in respect of grants & other funding:

- Government Grant** (£120k), an increase in the Rural Delivery Grant of £25k (and for each year of the MTFS) and a one-off increase in the Funding Guarantee (£95k).
- Non-Domestic Rates** (NDR), when the draft budget was approved by Cabinet in early January this was based on the NDR estimate included in the current MTFS. By the end of January, the Council is required to submit to government the statutory NDR1; however, the Council received its NDR1 return from the Leicestershire Revenues & Benefits Partnership on the 24th January (the earliest the Council was able to receive it). The NDR1 is showing a net increase of £805k in business rates; the increase is due to the consequential impacts of the governments revaluation of all businesses from 1st April 2023, and s.31 grant that compensates for government policy and growth at Magna Park. The £805k is net increase following a one-year increase in the government set Tariff of £520k to reflect growth. This increase in NDR represents an annual uplift from the draft budget NDR position. In respect of future years, the annual increase is circa £1.4m along with a 1% growth increase.
- Collection Fund Surplus/(Deficit)** (CFSD) when the draft budget was approved by Cabinet in January this was based on a net nil CFSD. Now Quarter 3 information is available and following due analysis the surplus is £1.4m, this is due to a:
 - **Council Tax Surplus/(Deficit)** of £197k.

- **Non-Domestic Rates Surplus/(Deficit)** of £1.2m. This increase is a consequence of the 2023/24 revaluation and the impact of three developments at Magna Park.
- For subsequent years of the MTFS, this is modelled as net-nil.

c. Change to Council Tax Proposal

In the draft budget, Cabinet proposed a 2.99% (£5.32) increase in Band D Council Tax. However, following the funding increases noted in (b) above, it is now proposed that this is shared with the wider Harborough community and that Council Tax is frozen for 2024/25, remaining at the 2023/24 Band D equivalent of £177.97 (0%) increase. This reduces the 2024/25 Council Tax Requirement from £7.1m (@ 2.99%) to £6.9m (@ 0%), a net reduction in Council Tax of £207k.

d. Changes in Reserves

The changes in (a) to (c) have a direct impact on reserves. Effectively the Council has a surplus in the service budget for both 2024/25 and 2025/26 totalling £5m, reducing to a net deficit budget from 2026/27 onwards that totals £5.9m over the remaining period of the MTFS.

To ensure that the 20% minimum level is maintained, the annual surpluses and deficits are passported via the General Fund (Unallocated) Reserve, which results in a net allocation to reserves for 2024/25 and 2025/26 of £4.3m but an allocation from reserves from 2025/26 onwards of £6.2m. The respective allocations to and from reserves are highlighted below:

- i. **2024/25**, the allocation to reserves is £3.5m; of this:
 - £1.7m is to be allocated to the Financial Sustainability Earmarked Reserve to meet the deficits from 2026/27 onwards.
 - £1.7m is to be allocated to a Corporate Plan & Strategy Earmarked Reserve. The aim of this reserve is to provide funding to meet administration priorities and commitments included in the Corporate Plan.
- ii. **2025/26**, the allocation to reserves is £863k; of this:
 - £87k is allocated to the Financial Sustainability Earmarked Reserve (same reason as i above),
 - £306k is allocated to the Corporate Plan & Strategy Earmarked Reserve (same reason as i above), and
 - £470k is allocated to the Capital & Contract Earmarked Reserve to meet potential future costs relating to vehicle resilience.
- iii. Between 2026/27 and 2028/29 there will be an annual draw from the Financial Sustainability reserve of £1.5m, £2.1m and £2.2m respectively.

2.2 Consequences of Changes Proposed

It should be noted that the proposal to reduce the 2024/25 Council Tax from the 2.99% proposed in the Draft Budget to 0% in the Final Budget will have a medium-term compounded impact because future years Council Tax increases will be based on the previous year's lower base. Over the 5-years to 2028/29; if Council Tax is increased by:

- 2.99% per annum the total Council Tax collected = £38.8m.

- 0% in 2024/25, 2.99% per annum thereafter, the total Council Tax collected = £37.7m,
thus, a cumulative loss of £1.1m.

3. FINAL BUDGET 2024/25 AND MEDIUM-TERM FINANCIAL STRATEGY (2025/26 to 2028/29)

3.1 The Councils Budget (and MTFS) is made up of several constituent parts; each of which is not mutually exclusive and therefore it is imperative that they are agreed together. The Consolidated Final 2024/25 Budget & MTFS (2025/26 to 2028/29) is shown at **Appendix 2** and is made-up of the following:

1. Strategic Budget Summary
2. Operational Revenue Budgets and Medium-Term Financial Strategy
3. Capital
4. Fees & Charges
5. Robustness of the 2024/25 Budget and Medium-Term Financial Strategy
 - Annex A – Calculation of 2024/25 Business Rates
 - Annex B – Calculation of 2024/25 Collection Fund (Surplus)/Deficit
 - Annex C – Commentary in respect of Bad Debt and Appeals Provisions
 - Annex D – Fees & Charges
 - Annex E – CIPFA 2023 Resilience Index

NB. Annex's A, B and C are new for this year. They provide further transparency in respect of the calculation of business rates (NDR) and the collection fund (surplus)/deficit.

Strategic Budget Summary

Revenue Budget

3.2 The **Consolidated Final 2024/25 Budget and Medium-Term Financial Strategy** is summarised in **Table 2** below; a detailed analysis showing the movements between the Draft and Final Budget and MTFS is shown in **Appendix 2** (Section 1).

Summary Consolidated Final Budget 2024/25 & MTFS (2025/26 to 2028/29)				Table 2		
	2023/24 Original Budget £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000
Net Cost of Services	12,053	14,771	15,021	15,513	16,064	16,431
Capital Financing	424	560	779	882	920	971
Net Expenditure	12,477	15,331	15,800	16,395	16,984	17,402
Reserves Contributions to/from Support Services	5,212	4,042	958	(1,667)	(2,079)	(2,130)
Other Net Reserves Contributions	(790)	(1,460)	(345)	(301)	(280)	(226)
Reserve Contributions	4,422	2,582	613	(1,968)	(2,359)	(2,356)
Budget Requirement	16,899	17,913	16,413	14,427	14,625	15,046
Total Grant	(10,092)	(10,987)	(9,197)	(6,911)	(6,789)	(6,883)
Council Tax Requirement	6,807	6,926	7,216	7,516	7,836	8,163

3.3 The key messages to note in respect of the Final 2024/25 Budget and Medium-Term Financial Strategy (2025/26 to 2028/29) are as follows:

i. **Final 2024/25 Budget**

- **Net Expenditure** of £15.3m, an increase of:
 - £285k (1.9%) compared to the Draft 2024/25 Budget and MTFS.
 - £2.9m (22.9%) compared to the 2023/24 Budget.
- **Budget Requirement** of £17.9m, an increase of:
 - £2.2m (13.6%) compared to the Draft 2024/25 Budget and MTFS.
 - An increase of £1m (6%) compared to the 2023/24 Budget.
- **Council Tax Requirement** of £6.9m, this reflects a decrease of £207k to enable a 0% increase for a Band D equivalent property (£177.97; 2023/24).
- **Contribution to General Reserves** of £2.6m.

ii. **Medium-Term Financial Strategy**, by 2028/29:

- **Net Expenditure** of £17.4m, an increase of £2.1m (16.6%) compared to 2024/25.
- **Budget Requirement** of £15m, a reduction of £2.9m (16%) compared to 2024/24.
- **Council Tax Requirement** of £8.2m, this reflects an annual notional increase of 2.99% in Council Tax for 2025/26 and each subsequent year of the MTFS along with a gradual increase in the Council Tax Base over the period.
- **Contribution from General Reserves**; over the MTFS period the Council is committing to use the surplus generated in 2024/25 and 2025/26 to finance the deficit in the last 3-years of the MTFS. It is fair to say however, that the net gap in the final years of this MTFS has effectively levelled out at circa £2.1m.
- **Fair Funding & Business Rates Reset**; in the draft budget it included an estimate of £99k to £297k per annum from 2026/27. Some further modelling has been undertaken and it is now considered that a more realistic estimate is £617k for 2026/27, increasing to £793k in 2028/29. The fair funding & business rates reset represents a significant budget risk and it is considered opportune that the risk is recognised in full. By doing this the council can be more confident in achieving financial sustainability over the medium term thereby meeting its [Strategic Budget Principle B](#), as agreed by Cabinet in November 2023.

3.4 Detailed operational budgets are shown in **Appendix 2**, Section 2. **Table 3** below shows a detailed subjective analysis of the net expenditure Budget for 2024/25:

Subjective Analysis for the 2024/25 Budget			Table 3	
2023/24 Net £000	Subjective Analysis	2024/25 Expenditure £000	2024/25 Income £000	2024/25 Net £000
10,128	Employees	10,940	0	10,940
1,734	Premises	1,810	0	1,810
105	Transport	105	0	105
8,966	Supplies & Services	11,125	0	11,125
1,933	Third Party Payments (*)	2,076	0	2,076
35	Transfer payments	35	0	35
- 99	Housing Benefit	7,136	(7,235)	(99)
(10,749)	Fees & Charges, Rental Income etc		(11,220)	(11,220)
12,053		33,227	(18,455)	14,771
NB. * mainly payments to other local authorities for various services				

Reserves

- 3.5 The Council's Constitution is silent about whether reserves are a constituent part of the Council's Budget, consequently the conclusion is that they are not. However, contributions to the budget will be part of the budget as they are a source of finance.
- 3.6 In December 2023 Cabinet approved an updated Reserves Strategy ([Report / Appendix](#)). As well as the strategy itself, Cabinet approved the minimum level of General Fund (Unallocated) Reserves to be set at 20% of Net Expenditure (Net Expenditure being the total of service and capital finance)

Impact on Reserves of the 2024/25 Final Budget and MTFS (2025/26 to 2028/29)

- 3.7 Surpluses (or deficits) in funding are adjusted via contributions to or from reserves; in the Summary Consolidated Budget shown at **Table 2** this is shown against the line entitled "Reserve Contributions".
- 3.8 **Table 4** below summaries the impact of the 2024/25 Final Budget and MTFS on the Councils reserves position, which is shown in detail in **Appendix 2**, Section 1.

Summary Reserves Statement for the Consolidated Final Budget 2024/25 & MTFS (2025/29 to 2028/29)				Table 4		
All numbers as at 31 March of each year	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Updated Budget £000	£000	£000	£000	£000	£000
General Fund (Unallocated) Reserve	2,495	3,066	3,160	3,279	3,397	3,481
- Reserves at 20% of Net Expenditure	Yes	Yes	Yes	Yes	Yes	Yes
Earmarked Reserves						
Budget Surplus	0	0	0	0	0	0
Projects, Risk & Smoothing	2,183	1,873	1,985	2,116	2,247	2,378
Capital & Contract	2,901	2,103	2,473	2,398	2,344	2,344
Transformation	1,000	900	900	900	900	900
Financial Sustainability	2,956	5,703	5,790	4,271	2,213	0
Collection Fund	1,000	1,000	1,000	1,000	1,000	1,000
Corporate Plan & Strategy	723	2,470	2,776	2,509	2,370	2,370
Community, Economic & Infrastructure	1,000	960	960	960	960	960
Commercial Investment Reserve	1,229	1,229	1,229	1,229	1,229	1,229
Total Reserve Balances	15,487	19,304	20,273	18,662	16,660	14,662

3.9 In the Final 2024/25 Budget and MTFS (2025/26 to 2028/29), the Council is forecasting a balanced budget for 2024/25 through to 2028/29 – primarily due to a combination of using the surplus generated in the 2024/25 and 2025/26 revenue budgets along with balances within the Financial Sustainability Earmarked Reserve. In respect of the MTFS, the council continues to maintain its 20% minimum level for the General Fund (Unallocated) Reserve through to 2028/29.

3.10 At 3.3 (ii) it was noted that an increased estimate for the Fair Funding & Business Rates Reset has been included, these are reflected in the reserve estimates noted in Table 4. If, however this budgetary risk was not included, it is worth noting that:

- Instead of a 5-year cumulative budget gap of £875k (net budget gap, £3.5m), there would have been a cumulative budget surplus of £754k (net budget gap, £1.9m).
- Reserves by 2028/29 total £14.6m, they would have totalled £16.2m.

➤ *Using Reserves*

3.11 It should be noted that if the Council chooses to use reserves to meet a revenue budget gap this must be viewed as short term bridging finance. Alternatively, if reserves were viewed as long term investment finance, they would award Councillors an opportunity to invest in their communities; such opportunities include:

- one-off direct investment in community services; this is likely to bring long term community benefit if provided as “seed” funding.
- the acquisition or enhancement of assets; this is likely to reduce the cost of Council infrastructure or indeed enable the development of new local infrastructure, or

- invest in opportunities that could either generate income or reduce expenditure and therefore the overall net expenditure of the Council.

3.12 In respect of the propositions that are allocated to reserves over 2024/25 and 2025/26; these are listed below:

- **To Corporate Plan & Strategy Reserve:**
 - **2024/25**
 - Grants to Parishes (£1m)
 - Ward Area Improvement Fund (£170k)
 - Leisure Strategy Action Fund (£100k)
 - Young Persons Initiative Fund (£100k)
 - District Place Narrative/Vision & Masterplanning (£100k)
 - Net-Zero2030 Initiatives Fund (£400k)
 - **2025/26**
 - Asset Facilitation Fund (£500k)
- **To Capital & Contracts Reserve:**
 - **2025/26**
 - Waste Vehicles (£470k)

NB. The details relating to respective grant schemes and funds will be confirmed in due course.

Capital

3.13 The detailed capital programme is shown at **Appendix 2**, section 3 and is summarised in **Table 5** below.

Summary of Capital Programme 2024/25 to 2028/29							Table 5	
Service Area	Asset Category	2024/25	2025/26	2026/27	2027/28	2028/29	Total	
		£000	£000	£000	£000	£000	£000	£000
Assets	Infrastructure	8,010	2,500	0	0	0	10,510	
	Cemeteries & Burials	1,056	15	40	0	0	1,111	12,584
	Civic Buildings	783	0	0	180	0	963	
Customers	Housing	1,043	0	0	0	0	1,043	
	Service Transformation	20	20	20	20	20	100	
	Leisure Centres	6,098	41	41	41	41	6,262	8,232
	CCTV	37	10	10	10	10	77	
	s.106 Schemes	250	250	250	0	0	750	
Economic Development: Business Centres	Business & Enterprise	92	60	0	140	0	292	292
Economic Development: Market Hall & Events	Market Hall	252	144	0	0	0	396	396
Environmental Services	Waste Collection	920	0	0	0	0	920	920
Parks & Open Spaces	Parks etc	320	160	100	20	20	620	620
Projects	Environmental Projects	40	0	0	0	0	40	683
	Corporate	381	172	38	52	0	643	
Regulatory	Environmental Projects	2,468	197	163	0	0	2,828	
	Grants	420	420	420	420	420	2,100	5,156
	Car Parking	228	0	0	0	0	228	
Total Capital Programme		22,418	3,989	1,082	883	511	28,883	
5% Contingency		800	199	54	44	26	1,123	
Total Capital Programme		23,218	4,188	1,136	927	537	30,006	

3.14 Members should note that the programme over the MTFs totals £30m, an increase of £1.7m, Compared to the Draft budget approved by Cabinet in January, the programme now includes three new capital propositions totalling

£920k, a qualitative commentary is shown in (i) and (iii) with a financial commentary at **Table 6** below.

- i. **Public Realm Furniture Replacement/Enhancement;** £20k. This is one-off allocation to support the replacement or enhancement of public-realm furniture across the district. This allocation is net nil to the capital programme as it is an allocation from the special projects reserve.
- ii. **Leisure Centres, Remedial Work outside of contract;** £765k. There are some legacy landlord remedial works that need to be completed. These have built up over the past couple of years because of not being able to complete during the Coronavirus Pandemic and prior to the start of the new leisure contract.
- iii. **Waste Collection, Food Waste;** £920k. From April 2026 the government will require local government to commence food waste collection. To facilitate this, the government is making available a capital grant so councils can procure the required waste receptacles, equipment, and vehicles. This allocation will increase the gross cost of the budget, but as it is entirely externally funded the net impact is nil.

Movement in the 2024/25 (& 2025/26 to 2028/29) Capital Programme between Draft and Final					Table 6	
					2024/25	2025/26 to 2028/29
					£000	£000
					Total	Total Additions
					£000	£000
Draft Budget: Capital Programme					21,449	6,788
Additions to Capital Programme	i	Assets	Public Realm Furniture Replacement / Enhancement		20	0
	ii	Customers	Leisure Centres, Remedial works outside of contract		765	0
	iii	Environmental Services	Food Waste; purchase of collection recepticals and vehicles		920	0
	iv	Projects	Special Project Funding		(20)	0
Total Capital Programme					23,134	6,788
5% Contingency					84	0
Total Capital Programme (after Contingency)					23,218	6,788
Financing						
External Funding		Grant		920		
Internal Borrowing		(Minimum Revenue Provision)		765		
Total				1,685		

Special Expenses

- 3.15 Special expenses are applied when Harborough District Council provides services in a parish (or unparished area) which is provided in other parishes by a town or parish council. Special Expenses are paid to the District Council for cemetery provision, allotment provision, Harborough in Bloom, Harborough Town Centre Support (including specified events), parks and recreation grounds, memorial gardens, bus shelters and space considered to be in the public realm.

- 3.16 Special expenses have been calculated in accordance with the current policy. **Table 6** below shows the special expenses for 2024/2 which will be incorporated into the Council Tax calculations:

Special Expenses by Parish 2024/25 - Variance Analysis Between Years							Table 7	
Parish	Charge for:				Variance			
	2024/25		2023/24		Change in Expense Between Years		Change in Individual Band D Charge	
	£	Per Band D Property (*)	£	Per Band D Property (**)	£	%	£	%
Blaston	324	9.76	334	9.85	(10)	-3.0%	(0.09)	-0.9%
Foxton	2,336	9.73	2,319	9.96	17	0.7%	(0.23)	-2.3%
Great Bowden	4,844	7.45	5,056	8.05	(212)	-4.2%	(0.60)	-7.5%
Great Easton	5,129	15.15	5,087	15.69	42	0.8%	(0.54)	-3.4%
Lutterworth	50,035	13.15	47,891	12.77	2,144	4.5%	0.38	3.0%
Market Harborough	524,055	54.21	505,496	53.60	18,559	3.7%	0.60	1.1%
Saddington	3,193	28.59	3,327	30.52	(134)	-4.0%	(1.94)	-6.3%
Thurnby & Bushby	40,415	25.04	39,135	25.20	1,280	3.3%	(0.16)	-0.6%
Broughton Astley	16,558	4.87	15,878	4.70	680	4.3%	0.17	3.6%
Fleckney	744	0.40	726	0.41	18	2.5%	(0.01)	-2.3%
Great Glen	3,269	1.70	3,128	1.65	141	4.5%	0.05	2.8%
Scraptoft	6,816	6.17	6,570	6.10	246	3.7%	0.08	1.2%
Total	657,718		634,947		22,771	3.6%		
NB								
* 2024/25 Council Tax Base								
** 2023/24 Council Tax Base								

4. Fees & Charges

- 4.1 Fees & Charges for the forthcoming year, these are shown in **Appendix 2**, Section 4/**Annex D**. The main changes in Fees & Charges between 2022/23 and 2023/24 is an increase of 10.1% increase except for those Fees & Charges that are controlled by statute.

5 ROBUSTNESS OF THE 2024/25 BUDGET AND MEDIUM-TERM FINANCIAL STRATEGY 2025/26 TO 2028/29

- 5.1 The Council's Responsible Finance Officer (S.151) is required to make a statutory statement in respect of the Budget and Reserves (s.25, LG Finance Act 2003) and a detailed commentary is shown in **Appendix 2**, Section 5. This commentary addresses the risks that both the Council and the wider local government community face at this challenging time, including the impacts of significant inflationary environment on the council's services. In addition, sensitivity analysis is applied against these risks and their impact on General Fund reserves is assessed. In summary, the key findings are:

- In 2024/25 the budget requirement is £17.9m, with a contribution to reserves before application of earmarked reserves of £4m, after earmarked reserves of £2.6m.
- The Council maintains its 20% minimum level of reserves for the General Fund (Unallocated) Reserve all the way through the MTFS.
- The sensitivity analysis has shown that for 2024/25 the Council has sufficient reserves to meet a range of scenarios. This also

holds true over the MTFS period except in the last year (2028/29).

➤ *Self-Financing*

5.2 In respect of the Council becoming self-financing, it cannot be said that over the MTFS income = expenditure as it does need to use “unplanned” reserves by 2025/26. However, it can be concluded that it maintains fair financial resilience as it has sufficient reserves to meet future years deficits.

5.3 However, the Council is heavily reliant on the benefits it accrues from housing growth and if this were to reduce or the government was to change its funding regime the Council would very quickly face significant funding issues. Consequently, members must ensure that the Council:

- continues to strive to ensure all services are “continuously improving” and that such an approach is central to its service delivery model,
- delivers on its previously agreed and current proposed savings, and
- ensures that its ICT and other transformation programmes are achieved.

The Councils “Consolidated MTFS” assumes all the above are achieved and that housing growth related funding (New Homes Bonus) is curtailed from 2025/26, which inevitably means that the Council is facing into significant funding shortfalls. However, the Council has recognised the impact of the Fair Funding Review and Business Rates Reset. The Council can make further direct service savings, but this does mean that services will have to be curtailed or stopped altogether. The alternative is further collaboration; this can either be by ad-hoc direct sharing of services or by taking a more strategic approach and formally partnering with another local authority. The latter will allow the authority to deliver services in a more holistic, controlled manner rather than what would be possible via a “piecemeal, service-by-service” approach. Only by being innovative and welcoming of change will the Council be able to:

- improve its self-financing and financial resilience,
- be able to make choices in the delivery of services, and
- ensure that our residents and the business community receive the services that are needed.

However, it is expected that demand will continue to increase, inflationary pressures will remain for some time to come and therefore, in due course, the Council may have to revisit the principles of its delivery model and change programme. The types of service etc risks that the Council may have to face into include:

- i. **providing services at reduced service standard.** Local Authorities are proud of delivering high quality services to their communities; however, quality comes at a cost and in the end, councillors may have to consider some element of reduced service provision.

- ii. **stopping services.** If funding continues to fall and service demand increases, the Council may well have to stop some services to enable the delivery of core “last resort” services.
- iii. **capital investment.** Currently the Council is relatively healthy in respect of capital resources. However, strict control will be needed to ensure that these resources are invested for the benefit of the local community; to either reduce net revenue cost or support the development of infrastructure redevelopment.
- iv. **increasing fees & charges.** The budget includes proposals to increase some fees & charge, but also includes a reduced income profile for some services i.e. car parking. Over the past few months, the Council has taken a more systematic review of its fees and charges, with more being increased by specific rates of increase rather than a more general increase; this approach should continue during the next year.
- v. **increases in Council Tax.** The proposal is to freeze Council Tax for 2024/25 (0% increase), thus maintain it at £177.97 which is the same as applied in 2023/24 (and 2022/23) for a Band D property. In respect of the MTFS, the proposal is to apply a notional increase of 2.99% for each subsequent year. By choosing not to increase Council Tax introduces a compounded structural income loss into its funding, the net loss to the Council for 2024/25 is £207k (compared to what would have been generated if the Council had increased to 2.99%) and over the MTFS this loss is £1.1m. Consequently, the Council should make every endeavour to avoid this as it currently is facing an annual deficit budget from 2026/27 onwards. Members should note that the government’s own funding model (Core Spending Power) assumes that each Council will increase its Council Tax by the maximum allowed.

Cabinet should note that the government has imposed restrictions on local governments participation in commercial activity, especially property investment. The controls imposed are in respect of borrowing from the Public Works Loans Board (PWLb) in that if the Council has anywhere within its capital plans any commercial (for yield) investment; access to PWLB finance will not be possible – and this would also bar the Council from borrowing for non-commercial development i.e. all capital investment must have a clear purpose that is not predicated on income generation (for yield).

5.4 Considering all the factors noted within the “Robustness” statement in respect of the 2024/25 Budget, it is considered that the combination of the:

- Councils’ commitment to continue to find service efficiencies via transformation and continuous improvement,
- the direction of travel in relation to governance,
- the clear indication to invest in services, and
- its prudent position relating to income recognition,

....the budget proposed for 2024/25 should not give Members any significant concerns over the Council’s financial position.

5.5 With regard to the MTFS (2025/26 onwards):

- New Homes Bonus will have been removed as a source of central government funding by 2026/27;
- By introducing a notional increase in Council Tax from 2025/26 onwards, the Council is indicating that it is still ensuring that it can maximise income to ensure the delivery of services.
- The Council is expecting a negative impact from the Fair Funding Review and Business Rates Reset, although this has been delayed until at least 2026/27. However, the Council has mitigated this risk by recognising current “expert” estimates of the likely impact on the council.

Consequently, the Council continues to face a not insignificant financial challenge over the last three years of the MTFS. This is discussed elsewhere in this report, but it is necessary to reiterate that the Council must continue to transform its delivery model to ensure that it can deliver financially sustainable services and be financially resilient.

CIPFA Resilience Index (Appendix 2, Annex E)

- 5.6 Each year the Chartered Institute of Public Finance and Accountancy (CIPFA) issues its annual Resilience Index. The latest version of the index is 2022 and was issued by CIPFA in early January 2023. The index considers the 2021/22 Statement of Accounts, the last set of accounts that have been signed by the external auditor and is shown at **Annex E to Appendix 2**. In summary, the index for the Council fairly represents the position of the authority as at the 31st March 2021.

Sensitivity Analysis

- 5.7 As a cautionary commentary, the sensitivity analysis shown in **Appendix 2**, Section 5 does show that the Council can maintain financial resilience in a worst-case scenario – but it would have to apply all its non-risk/uncommitted earmarked reserves to maintain service deliver if the broad range of risks were to occur (although it should be noted that it is unlikely that all the identified risks would occur at the same time). The Council therefore needs to remain cognisant of the fact that although its financial position is now significantly more robust than in 2020, it needs to continue with its programme of change to ensure that it remains on this path.

Conclusion

- 5.8 To balance a budget is a complex and continuous activity and Councils must ensure they have good financial planning in place supported by active monitoring and review. However, unexpected budgetary pressures may occur that result in an unbalanced budget. Realigning the budget requires good communication and financial control. It is the:
- “direct” responsibility of the Responsible Financial Officer (RFO) to ensure that the budget is balanced but they cannot work in isolation.

The RFO must be supported by the chief executive and the leadership team. However, it is also the,

- “indirect” responsibility of the Council to ensure that it supports the delivery of services that are:
 - Economically viable,
 - Efficiently run, and
 - Effective at meeting their aims and objectives.

5.9 And in a fast-changing, fiscally constrained environment it does require a Council to be entrepreneurial, inspirational, and collaborative so it can deliver customer centric services. To achieve this, it must:

- maximise its sources of income (Council Tax, Fees & Charges),
- deliver the right services to a standard that is effective (minimal), and
- have at its core an ethos of financial sustainability and resilience, collaboration, transformation, and continuous improvement.

6. Legal Issues

6.1 This report supports the Council in its statutory responsibilities in respect of delivering a balanced budget (s.30(6), 31A(11), Local Government Finance Act 1992) and supporting the Responsible Financial Officer in meeting his statutory responsibilities in respect of the proper administration of the Council’s financial affairs (S.151, Local Government Act 1972).

7 Resource Issues

7.1 The financial implications have been shown within the main body of this report and address both the revenue and capital impacts and reserves management. Past savings programmes and subsequent budgetary reviews, ongoing budget management and effective financial control demonstrates the Councils commitment to achieving financial resilience and sustainability. Further, with a rapidly changing financial environment the Council may need to “pivot” relatively quickly to accommodate such change, the sensitivity analysis shows that it has the scope and ability to do this. As demonstrated through the pandemic it is also fully agile to be able to redeploy its workforce to meet unforeseen and unexpected challenges. However, not increasing Council Tax does have an impact on future years due to subsequent years being calculated on a lower previous year. It is estimated that over the proposed MTFS the loss in resources is £1.1m.

7.2 In respect of business rates, this is now the second year that the council has benefitted from significant business rates growth. From Quarter 2, 2024/25 Cabinet will receive forecast estimates of collection fund outturns; thereby enabling better future financial visioning and planning.

8. Equality Analysis Implications/Outcomes

8.1 The equality implications arising from the proposals in respect of changes to services, the 2024/25 Budget and MTFS and Council Tax are considered and shown in **Appendix 3**. The Councils services are broad, and they impact widely across its community. However, the budget and MTFS reflect the

corporate plan and the impact of changes in resource have been considered including increases in some service areas where they directly support the Councils communities.

- 8.2 To directly support its communities through the current cost-of-living crisis the Council is proposing to freeze Council Tax for 2024/25 at the same level for a Band D property as in 2023/24 (£177.97, the third year at this level). Although this will have a future impact as the one-year reduction can never be recovered the Council is proposing a notional increase in its Council Tax from 2025/26 onwards.
- 8.3 As a consequence of the surplus budget for 2024/25 and 2025/26 it is proposing to not only use this to meet future years planned deficits and collection fund risks – thereby mitigating future funding risks and supporting the delivery of future service provision to all – it is also proposing to invest some of the surplus into a broad range of revenue and capital projects/initiatives that will support the delivery of a broad range of priorities identified within the corporate plan.

9. Risk Management Implications

- 9.1 Specific risk issues, and associated sensitivity analysis are presented throughout this report and appendices, including the Responsible Financial Officers commentary in respect of the “Robustness of Reserves” as s.25, Local Government Act 2003.
- 9.2 Although the Council can present a balanced budget for 2024/25; it can only do this by it delivering the savings it has programmed into its revenue budget. However, with the use of its reserves it can provide a balanced budget for the entire period of the MTFS (i.e. 2026/27 to 2028/29)– however, members should note that the reserves that it will be applying are those that it will set-aside from the surplus budgets generated in 2024/25 and 2025/26 and brought forward balances.
- 9.3 To help further mitigate service risks, the Council has a strong programme of continuous improvement and transformation and plans for not insignificant change.

10 Consultation

- 10.1 The Council has consulted with:
- Trade Union; via the Council’s Human Resource Team
 - Businesses; via the Council’s business newsletter and social media channels
 - Public; via the media, the Council’s website, and social media (and printed copies are available upon request),
 - Residents Newsletter, and the
 - The Joint Budget Scrutiny Panel on the 25 January 2023.
- 10.2 The consultation does not close until the 12 February, the day of the February Cabinet. This information will be tabled on the day for members (**Appendix 4**).

11 Background Papers

- 11.1 There are no direct background papers for this report. However, the Councils website shows the Draft 2024/25 Budget and MTFS (2025/26 to 2028/29) and the government website does show the financial settlement.

Reconciliation of Changes between the Draft & Final 2024/25 Budget & MTFs (2025/26 to 2028/29)																	Appendix 1	
Portfolio	2024/25			2025/26			2026/27			2027/28			2028/29			Total Change £	Reason for Change	
	Draft Budget £	Final Budget £	Change £	Draft Budget £	Final Budget £	Change £	Draft Budget £	Final Budget £	Change £	Draft Budget £	Final Budget £	Change £	Draft Budget £	Final Budget £	Change £			
Change in Service Costs & Income																	<div><div>* Finance; External Bid Preparation Support (£10k pa)</div><div>* Plan, Env & Waste; - Ending of Waste Mgmt support with Melton Borough Council (£34k) - Development Management Enforcement Compliance Post (£68k)</div><div>* Wellbeing, Comm & Housing - Community Resilience Support (£10k pa) - Ward Area Improvement Fund Support (£41k pa, 2 year fixed term contract) - Town & Parish Grant Administration (£92k pa, two posts, 2 year fixed term contract)</div><div>* Strategy - Christmas Lights Support (MH Special Expenses) (£5k) - Christmas Parking (£25k)</div></div>	
Finance	1,820	1,830	10	1,915	1,925	10	2,038	2,048	10	2,146	2,156	10	2,149	2,159	10	1,080		
Planning, Environment & Waste	6,566	6,668	102	6,431	6,537	106	5,994	6,104	110	6,048	6,165	117	5,994	6,119	125			
Wellbeing, Communities & Housing	1,058	1,201	143	1,058	1,205	147	1,058	1,068	10	1,058	1,068	10	1,058	1,068	10			
Strategy (aka Planning & Regeneration)	665	695	30	739	769	30	737	767	30	724	754	30	722	752	30			
Corporate & Regulatory Services	3,087	3,087	0	2,718	2,718	0	2,711	2,711	0	2,720	2,720	0	2,730	2,730	0			
Contingency (including Pay/Services/FCC Inflation)	1,290	1,290	0	1,868	1,868	0	2,815	2,815	0	3,202	3,202	0	3,602	3,602	0			
Total	14,486	14,771	285	14,729	15,022	293	15,353	15,513	160	15,898	16,065	167	16,255	16,430	175			
Change in Capital Financing																	<div>* Additional capital financing (MRP) for remedial works at Leisure Centre</div>	
Capital Financing	560	560	0	703	779	76	806	882	76	843	920	77	896	972	76	305		
Total	560	560	0	703	779	76	806	882	76	843	920	77	896	972	76			
Change in Cont to/(from) Reserves																	<div>* Reduction in Gen Reserve Contributions (Unplanned) reflecting the increases in service costs and income</div>	
General Reserves Contributions (Unplanned)	2,158	4,043	1,885	75	958	883	(2,131)	(1,667)	464	(2,468)	(2,079)	389	(2,657)	(2,130)	527	4,048		
Earmarked Reserves Contributions	(1,440)	(1,460)	(20)	(325)	(345)	(20)	(281)	(301)	(20)	(260)	(280)	(20)	(206)	(226)	(20)			
N.B. (+ve=less reserves used/-ve=more reserves used)	718	2,583	1,865	(250)	613	863	(2,412)	(1,968)	444	(2,728)	(2,359)	369	(2,863)	(2,356)	507			
Change in Grant Funding																	<div>* New business rates estimate following 2024/25 NDR 1 and following years impact.</div> <div>* Increase in Rural Delivery Grant, following January 2024 funding announcement.</div> <div>* Inclusion of impact of fair funding estimate from 2026/27.</div> <div>* Increase in Funding Guarantee, following January 2024 funding announcement.</div> <div>* Net Increase in Collection Fund Surplus (2024/25 only)</div>	
Business Rates (NDR)	(5,876)	(6,681)	(805)	(5,912)	(7,273)	(1,361)	(5,947)	(7,346)	(1,399)	(5,983)	(7,419)	(1,436)	(6,019)	(7,494)	(1,475)	6,562		
Other General Fund Grants	(157)	(182)	(25)	(157)	(182)	(25)	(157)	(182)	(25)	(157)	(182)	(25)	(157)	(182)	(25)			
Fair Funding Review & NDR Reset	0	0	0	0	0	0	99	617	518	198	813	615	297	793	496			
New Homes Bonus	(1,204)	(1,204)	0	(783)	(783)	0	0	0	0	0	0	0	0	0	0			
Services Grant	(11)	(11)	0	0	0	0	0	0	0	0	0	0	0	0	0			
Funding Guarantee (4% as of January 2024)	(1,380)	(1,475)	(95)	(897)	(959)	(62)	0	0	0	0	0	0	0	0	0			
Collection Fund (Surplus)/Deficit	0	(1,433)	(1,433)	0	0	0	0	0	0	0	0	0	0	0	0			
Total	(8,628)	(10,986)	(2,358)	(7,749)	(9,197)	(1,448)	(6,005)	(6,911)	(906)	(5,942)	(6,788)	(846)	(5,879)	(6,883)	(1,004)			
Total Changes in Council Tax	7,136	6,928	(208)	7,433	7,217	(216)	7,742	7,516	(226)	8,071	7,838	(233)	8,409	8,163	(246)	(1,129)	* Zero increase in Council Tax 2024/25 only. The cumulative loss is the structural loss due to the zero Ctax in 2024/25.	
Total Net Expenditure			(285)			(217)			(84)			(90)			(99)	(775)		
Change in Cont to/(from) Reserves			(493)			(433)			(310)			(323)			(345)	(1,904)		
Reconciliation of Changes in Reserves Contributions, Draft to Final Budget/MTFS																Total		
Draft Budget Reserves Contributions (to)/from Services, adj for Grant Funding			(7,910)			(7,999)			(8,417)			(8,670)			(8,742)			
Final Budget Reserves Contribution (to)/from Services, adj for Grant Funding			(8,403)			(8,584)			(8,879)			(9,147)			(9,239)			
Change in Total Reserve Balances			(493)			(585)			(462)			(477)			(497)	(2,514)		



CONSOLIDATED

FINAL

2024/25 Budget

&

Detailed

Medium-Term Financial Strategy

(2025/26 to 2028/29)

1.0 STRATEGY BUDGET SUMMARY

1.1 The Financial Challenge

- 1.1.1 Since 2020 it is fair to say that the Council has been on a journey of financial and service transformation; putting medium-term financial sustainability front-and-centre to ensure that the council will be able to deliver services into the future.
- 1.1.2 During this time the Council has managed a significant budget challenge process and like all local authorities, tackled the Covid 19 Pandemic and now dealing with a cost-of-living/high inflation economy, the latter of which is significantly impacting on services this year. Further, as of May 2023, a new administration is now leading the council which has brought with it new political ambitions and priorities, all which have been included within this budget. However, a general election is expected later this year, and it is hoped that any new government will make every effort to finally address the chronic funding issue within local government; it is expected that this will have a direct impact on core funding of the council sometime over the next two to three years which will bring with it some significant financial challenges.
- 1.1.3 However, the council has continued to deliver high-quality services to its residents and businesses as well as make every endeavour to achieve savings and ensure services continuously improve. It is fair to say that the Council has benefited from “local” growth which has translated into good streams of government and business rate funding but as shown later in this report there remains considerable risk over the medium-term due to changes in how residents and businesses will use our services along with expected increases in demand. Therefore, it is fair to say that the Financial Challenge remains, and the Council must continue to maintain a firm grip of its financial resources by putting in place robust approaches to continual financial improvement, developing innovative strategies and approaches to delivering and transforming services.

1.2 Income Generation & Savings

General Service Income & Savings

- 1.2.1 Cabinet agreed a 6.7% increase in general service income budgets. However, in respect of:
- **Garden Waste;** the last increase to £61 was introduced from April 22, no increase is proposed for 2024/25 as the “break-even” is £61.42 (potential underachievement of £8k; 0.7%).
 - **Interest and Investment Income;** a consequence of the high-inflation environment is that the Bank of England has increased its bank base rate which has had a consequential impact on short-term investment rates that will generate for the Council additional investment interest (additional £691k giving a budget of £1.22m, 2024/25). This does drop back to £695k in 2027/28.
 - **Development Management (Control) Income;** in the late Autumn of 2023 the government increased local government planning fees. These have been implemented.
 - **Target Operating Model (TOM) Service Efficiency, Enforcement and HR Terms & Conditions Review;** the 2023/24 budget included a total saving of

£384k; £287k in respect of the Target Operating Model, £75k for Enforcement and £22k for HR. These savings remain within the base budget of the council, but for 2024/25 they are to be funded by a one-year contribution from reserves. This will enable the Council's new Chief Executive to undertake the required reviews to determine what, if any saving, can be achieved considering the current and future environment in which the council sees itself.

1.3 Growth

1.3.1 In December 2023, Cabinet approved a Budget Principles report that set out how it intended on developing its budget, and in general these principles have been applied.

1.3.2 In respect of **Service Inflation**, a rate of 0% had been applied for general service inflation for 2024/25 and for the MTFS period. However, as per the Budget Principles report, the following are the agreed increases:

- i. **Pay Inflation**; 3.5% increase for 2024/25 (£349k) and for each year of the MTFS, rising from £361k in 2025/26 to £401k by 2028/29.
- ii. **Employers Oncosts**; no changes to either the National Insurance or Pensions rates of 13.8% and 33.4% respectively.
- iii. **Vacancy Factor**; no change.
- iv. **Service Inflation**, the past principle of no inflation has been applied over the MTFS period except for:
 - **Utility Costs**; electricity and gas has seen a significant increase during 2023/24; one-year increases have been proposed of £64k and £19k respectively.
 - the **FCC contract**; an increase of 5.6%. Also,
 - the inclusion of a 5% escalator for the potential future changes in the government's waste collection initiative.
 - A £400k increase from 2025/26 in respect of the two-year contract extension and for a new contract from 2027/28. In respect of the new contract, the estimated cost of procuring is £300k; this to be financed from the [current forecast underspend in the 2023/24 budget](#).
 - the **SLM (Everyone Active) contract**, the ongoing net cost to the Council will be nil. However, the council is exploring co-financing the capital investment which would generate a positive contribution from the management fee (£81k).

1.3.3 In respect of **Service Growth**, there has had to be some service growth to reflect the current working environment. The list of items that were approved by Cabinet are shown in [Draft Budget report, Appendix 3, presented in January 2024](#). Since the draft budget the following revenue budget changes have also been made:

- **Finance**, External Bid Preparation Support (£10k pa)
- **Planning, Environment & Waste**;
 - Ending of Waste Mgmt support with Melton Borough Council (£34k pa)
 - Development Management Enforcement Compliance Post (£68k pa)
- **Wellbeing, Communities & Housing**;
 - Community Resilience Support (£10k pa)
 - Ward Area Improvement Fund Support (£41k pa, 2-year fixed term contract)

- Town & Parish Grant administration (£92k, 2 posts 2-year fixed term contract)
- **Strategy**
 - Christmas Lights Support (Market Harborough Special Expenses, £5k pa)
 - Christmas Parking, 4 Saturdays leading up to Christmas (£25k) (Market Harborough: £15k, Lutterworth: £10k)

1.4 Corporate and Government Funding

- 1.4.1 **Business Rates;** The expected level of business rates funding for the council in 2024/25 is £6.7m, a £805k increase compared to the draft budget (this would have been £520k higher but reflects a one-year increase in the government set NDR Tariff due to growth). A summary of the calculation for the councils share of 2024/25 business rates is shown in **Annex A**. In respect of future years, the council is recognising an annual growth increase of 1% per annum.
- 1.4.2 **New Homes Bonus;** as part of the 2024/25 Provisional Settlement, the Council will receive £1.2m. This is a one-year allocation, with no legacy payments. The government has not committed to a 2025/26 allocation but considering that there is likely to be a general election in late 2024, this will give little time for any incoming government to introduce a replacement of New Homes Bonus. Consequently, the council has included an estimate for New Homes Bonus for 2025/26 based on 65% of the 2024/25 receipt (£783m). For the following years, the Council has not included any estimate for future New Homes Bonus.
- 1.4.3 **Other Grants;** as part of the 2024/25 Provisional Settlement, the government has announced the following grant schemes:
- i. **Rural Delivery Grant,** this is a long-standing grant and was confirmed at £157k. Following the further funding announcement on the 24 January, this has increased to £182k per annum (increase of £25k). This grant is included across the MTFS at this level for each year and is used to support general service expenditure.
 - ii. **Services Grant,** this grant is continuing, but at a considerably reduced amount. For 2024/25 this is expected to be £11k and nil thereafter.
 - iii. **Funding Guarantee:** this grant is continuing following its introduction in 2023/24. When this grant was introduced, its aim was to guarantee a minimum increase in core funding of 3%, and for 2024/25 the Council was expecting to receive £1.4m. Following the further funding announcement on the 24 January, the government has changed this funding stream to a 4% funding guarantee which has increased funding to £1.5m (increase of £95k). In respect of 2025/26 the council is recognising an amount based on 65% as applied for New Homes Bonus (£959k), but no funding for the years thereafter.
- 1.4.4 **Fair Funding & Business Rates Reset;** a review of local government finance has been an active issue for several years, and it is anticipated that there will be a negative impact on the Council when it is finally implemented. For the past two budgets the Council has included a “negative” funding adjustment to mitigate the potential impact of the review when it is finally implemented.

No firm date for the implementation of Fair Funding or the Business Rates Reset has been announced. However, it is currently anticipated that it will be included in the spending review following the general election expected later this year. The impact of this review is expected to be significant for councils like Harborough that have benefited from both housing and business growth. Current estimates are forecasting a reduction in business rates of circa £617k in 2025/26, increasing to £793k in 2028/29. For the Final Budget, these have been included.

- 1.4.5 **Council Tax Base;** Council approved the 2024/25 Council Tax Base of 38,921.9 in December 2023 (an increase of 1.75% over 2022/23) ([report](#) / [appendix](#)). Over the duration of the MTFS, future years increases are based on planned growth rates based on the 5-Year Housing Land Supply.
- 1.4.6 **Council Tax;** because of the significant surplus from revenue services (net £2.6m) and reflecting the current cost-of-living crisis it is proposed that the Council will freeze Council Tax for 2024/25 (remaining at the same level since 2022/23 for a Band D property at £177.97). However, it proposed a “nominal” 2.99% increase for each subsequent year of the MTFS (through to 2028/29). It should be noted that government, as part of its Core Spending Power assessment, assumes that all councils will increase their council tax to the maximum permitted.
- 1.4.7 **Collection Fund Surplus/(Deficit) (CFSD);** the Collection Fund is a ring-fenced account that contains the Council Tax and NDR collected within the Harborough District, and then is netted down by the amounts paid by way of precepts to its partner Leicestershire Councils along with other allowable expenses. Prior to the end of each financial year, the Council is required to forecast the current year’s (2023/24) surplus or deficit position in respect of the Collection Fund (which includes Council Tax and NDR). This is then shared between its partner Leicestershire councils (preceptors). In respect of 2023/24, the overall position for the collection fund is a forecast surplus of £3.1m; with the council’s share being £1.4m (a council tax surplus of £197k and a NDR surplus of £1.236m). A summary of the calculation for the councils share of business rates is shown in **Annex B**.
- 1.4.8 **Collection Fund Bad Debt and Appeals Provisions;** in respect of council tax and business rate “risk”, the Council maintains provisions relating to bad debt and appeals and these are embedded within the Business Rates (1.4.1) and CFSD (1.4.7) calculations. Both provisions have been reviewed, and it is now considered opportune to reduce the amounts held because the non-payment risk that were made during the covid pandemic is now abating. Further, the Leicestershire Revenues and Benefits Partnership have confirmed that they are not seeing a significant uptick in bad debt losses or business rates appeals. Consequently, these provisions have been reduced and a commentary is shown at **Annex C**.
- 1.5 **Revenue Implications of Capital**
 - 1.5.1 The Capital Programme is discussed in detail at section 3 below and this includes several tables noting the programme itself and the sources of funding for each of the following 4 years. In respect of revenue, as shown in in **Table 1** below, the capital financing cost in 2024/25 is £560k, increasing to £972k by 2028/29. There has been an

increase from 2025/26 of £77k in respect of remedial works required at the leisure centres (3.0).

1.6 Consolidated Budget 2024/25 and Medium-Term Financial Strategy (2025/26 – 2028/29)

- 1.6.1 Considering the 0% increase in Band D Council Tax for 2024/25 (£177.97) and a nominal 2.99% increase over the MTFS period, this results in the Consolidated Budget 2024/25 and Medium-Term Financial Strategy shown in **Table 1** below. It should be noted that the council maintains a surplus budget for both 2024/25 and 2025/26 (£4m and £957k respectively), but then a significant budget gap (circa £2m per annum) occurs from 2026/27 and each year thereafter. Over the 5-years of the MTFS the cumulative budget gap is £875k (net budget gap, £3.5m).
- 1.6.2 However, please note the comments at 1.4.4 and 1.7.1 (i) in respect of Fair Funding. If this adjustment had not been included there would have been a cumulative surplus of £754k (net budget gap, £1.9m).

Table 1

Consolidated Final Budget 2024/25 & MTFS (2025/26 to 2028/29)					
Key	2024/25	2025/26	2026/27	2027/28	2028/29
	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget
ER = Earmarked Reserve IR = Investment Reserve PRS = Projects, Risk & Smoothing CEI = Community, Economic & Infrastructure NDR = Non-Domestic Rates	£	£	£	£	£
Finance	1,830,324	1,924,604	2,048,450	2,156,199	2,159,054
Planning, Environment & Waste	6,668,204	6,536,661	6,104,170	6,164,682	6,119,473
Wellbeing, Communities & Housing	1,200,657	1,205,316	1,067,529	1,067,529	1,067,529
Strategy (aka Planning & Regeneration)	694,873	769,023	767,323	753,723	752,023
Corporate & Regulatory Services	3,086,763	2,717,560	2,710,740	2,720,111	2,730,044
Contingency (including Pay/Services/FCC Inflation)	1,290,146	1,867,698	2,814,533	3,201,686	3,602,390
Net Direct Cost of Services	14,770,967	15,020,862	15,512,745	16,063,930	16,430,513
Capital Financing	560,325	779,023	882,296	919,610	972,318
Net Expenditure	15,331,292	15,799,885	16,395,041	16,983,540	17,402,831
	0	0	0	0	0
Cont to/(from) Reserves [amts in squ brackets=reason for movement]					
General Reserves	- General Fund Balance "Planned" contributions to	0	0	0	0
	- General Fund Balance "Planned" contributions (from)	0	0	0	0
Earmarked Reserves	- General Fund Balance "Unplanned" contributions (from) ER	0	(1,667,103)	(2,078,943)	(2,129,560)
	- General Fund Balance "Unplanned" contributions to ER	4,043,006	957,716	0	0
	- Earmarked Reserve: PRS (from) - Conts for Local Elections, L	(1,290,399)	(225,000)	(206,000)	(206,000)
	- Earmarked Reserve: PRS (from) - Conts for Local Plan Accel	0	0	0	0
	- Earmarked Reserve: CV19 (from) - 3rd Year TIG	0	0	0	0
	- Earmarked Reserve: Transformation	(100,000)	0	0	0
	- Earmarked Reserve: Projects & Contracts (Waste Procurement)	(50,000)	(100,000)	(75,000)	(54,000)
	- Earmarked Reserve: Projects & Contracts carry forwards	0	0	0	0
	- Earmarked Reserve: Projects, Risks & Smoothing	(20,000)	(20,000)	(20,000)	(20,000)
	- Earmarked Reserve: Investment Reserve	0	0	0	0
Budget Requirement	17,913,898	16,412,601	14,426,938	14,624,597	15,047,271
Business Rates (NDR)	(6,681,141)	(7,273,152)	(7,345,884)	(7,419,343)	(7,493,536)
Revenue Support Grant	0	0	0	0	0
Other General Fund Grants	(182,384)	(182,384)	(182,384)	(182,384)	(182,384)
Fair Funding Review & NDR Reset	0	0	617,000	813,000	793,000
Covid-19 Grants	0	0	0	0	0
New Homes Bonus	(1,203,875)	(782,519)	0	0	0
Services Grant	(11,268)	0	0	0	0
Funding Guarantee (4% as of January 2024)	(1,475,083)	(958,804)	0	0	0
Collection Fund (Surplus)/Deficit	(1,433,216)	0	0	0	0
Total Grant	(10,986,967)	(9,196,859)	(6,911,268)	(6,788,727)	(6,882,920)
Council Tax Requirement	6,926,931	7,215,742	7,515,670	7,835,870	8,164,351

1.7 Consolidated Revenue Reserves Statement 2024/25 to 2028/29.

1.7.1 Because of the grant settlement from Government, the Councils policy to freeze Council Tax for 2024/25 (and nominally increase by 2.99% from 2025/26 onwards), savings, income and growth, and the inclusion of a fair funding estimate, the impact on General Fund Reserves is shown in **Table 2** below. In summary, the Council maintains:

- i a healthy **General Fund Reserves** position for the entire period of the MTFS. By 2028/29 the overall general fund balance is £14.7m. ***If the council had not included the annual £ Fair Funding (1.44), the overall general fund balance would have been £16.2m.***
- ii its **General Fund (Unallocated) Reserves** at 20% of net expenditure for the entire period of the MTFS.
- iii **Earmarked Reserves**, the Council is expecting to maintain a healthy balance of reserves. By 2028/29 the Earmarked Reserves position is estimated to be £11.2m. Of this:
 - o £3.4m in respect of meeting the costs of ongoing projects, mitigating service risk, smoothing the impact of one-off periodic costs and collection fund risk,
 - o £2.4m in respect of meeting the cost of capital projects and contracts,
 - o £900k in respect of meeting the costs relating to service transformation, and
 - o £2.4m to meet administration priorities (see iv below). It is expected that this reserve will be used over the next couple of years but as the detailed plans are not yet determined, it is correct to show this funding remaining within reserves.
 - o £2.1m is available for investing in either community related activity or in investment opportunities that will generate revenue income to support the General Fund (this would be in line with the Councils Capital Strategy and prescribed regulations). These reserves would be considerably more if the Fair Funding adjustment has not been applied (see i above), and
 - o by 2028/29 the Financial Sustainability reserve will be expended.
- iv For 2024/25 and 2025/26 the Council has a surplus budget of £4.1m and £957k respectively. Once passported through the General Fund (Unallocated) Reserve and into the Budget Surplus Reserve, the following are a range of administration led initiatives that have been agreed since the Draft Budget. For those that have been allocated to reserves, these include for 2024/25 (and 2025/26 where stated):
 - **General Fund (Unallocated) Reserve**, an allocation of £557k to ensure that the council prudently maintains the agreed 20% of net expenditure compared to the amount at the start of the year.
 - **Financial Sustainability Reserve**, an allocation of £1.7m.
 - **Corporate Plan & Strategy Reserve**, an allocation of £2.4m which provides funding for:
 - **2024/25**
 - o Grants to Town & Parish Councils, £1m.
 - o Ward Area Improvement Fund, £170k
 - o Leisure Strategy Action Fund, £100k
 - o Young Persons Initiative Fund, £100k
 - o District Place Narrative/Vision & Masterplanning, £100k
 - o Net-Zero2030 Initiatives Fund, £400k

➤ **2025/26**

- Asset Facilitation, £500k

- **Capital & Contracts Reserve**, in 2025/26 an allocation of £470k. This is to provide funding for two new refuse freighters that will be available to support the waste contract extension period as the current fleet ages.

NB. *The details relating to respective grant schemes and funds will be confirmed in due course.*

Table 2

Consolidated General Fund Reserve		2024/25	2025/26	2026/27	2027/28	2028/29
		Final Budget	Final Budget	Final Budget	Final Budget	Final Budget
		£	£	£	£	£
General Fund (Unallocated) Reserve						
b/f		2,509,061	3,066,258	3,159,977	3,279,008	3,396,708
Cont from/(to) Services		4,043,006	957,716	(1,667,103)	(2,078,943)	(2,129,560)
Cont from/(to) Budget Surplus Reserve		(3,485,809)	(863,997)	1,786,134	2,196,643	2,213,418
c/f		3,066,258	3,159,977	3,279,008	3,396,708	3,480,566
Net Expenditure		15,331,292	15,799,885	16,395,041	16,983,540	17,402,831
		15,331,292	15,799,885	16,395,041	16,983,540	17,402,831
Minimum Level of Reserves @ 20.0%		3,066,258	3,159,977	3,279,008	3,396,708	3,480,566
Variance of GFR to Minimum Level of Reserv 20.0%		0	0	0	0	0
Budget Surplus Reserve						
b/f		1	1	1	1	1
Cont from/(to) General Fund		3,485,809	863,997	(1,786,134)	(2,196,643)	(2,213,418)
Cont from/(to) ER: Financial Sustainability		(1,739,134)	(87,520)	1,519,338	2,057,295	2,213,418
Cont from/(to) ER: Corporate Plan & Strategy		(1,746,675)	(306,477)	266,796	139,348	0
Cont from/(to) ER: Capital & Contracts		0	(470,000)	0	0	0
c/f		1	1	1	1	1
		Ok	Ok	Ok	Ok	Ok
Earmarked Reserve: Projects, Risk & Smoothing						
b/f		3,267,296	1,873,397	1,985,397	2,116,397	2,247,397
Cont (to) Services		(1,290,399)	(225,000)	(206,000)	(206,000)	(206,000)
Cont from Services		337,000	337,000	337,000	337,000	337,000
Cont from/(to) ER: Financial Sustainability		(480,500)	0	0	0	0
Cont from/(to) ER: Community, Economic & Infrastructure		40,000	0	0	0	0
c/f		1,873,397	1,985,397	2,116,397	2,247,397	2,378,397
Earmarked Reserve: Capital & Contract						
b/f		2,653,059	2,103,059	2,473,059	2,398,059	2,344,059
Cont to services (waste procurement)		(50,000)	(100,000)	(75,000)	(54,000)	0
Cont from/(to) ER: Financial Sustainability		(500,000)	0	0	0	0
Cont from/(to) BS Reserve: Waste Vehicles		0	470,000	0	0	0
c/f		2,103,059	2,473,059	2,398,059	2,344,059	2,344,059
Earmarked Reserve: Transformation						
b/f		1,000,000	900,000	900,000	900,000	900,000
Cont (to) Services		(100,000)	0	0	0	0
c/f		900,000	900,000	900,000	900,000	900,000
Earmarked Reserve: Financial Sustainability						
b/f		2,909,359	5,702,531	5,790,051	4,270,713	2,213,418
Cont from/(to) BS Reserve		1,739,134	87,520	(1,519,338)	(2,057,295)	(2,213,418)
Cont from/(to) ER:PRS		480,500	0	0	0	0
Cont from/(to) ER Capital & Contracts		573,538	0	0	0	0
c/f		5,702,531	5,790,051	4,270,713	2,213,418	0
Earmarked Reserve: Collection Fund Reserve						
b/f		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
c/f		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Earmarked Reserve: Corporate Plan & Strategy						
b/f		722,992	2,469,667	2,776,144	2,509,348	2,370,000
Cont from/(to) BS Reserve		(123,325)	(193,523)	(266,796)	(139,348)	0
Cont from/(to) BS Res: Grant to Towns & Parishes		1,000,000	0	0	0	0
Cont from/(to) BS Res: Ward Member Area Imp Fund		170,000	0	0	0	0
Cont from/(to) BS Res: Leisure Strategy Action Fund		100,000	0	0	0	0
Cont from/(to) BS Res: Young Persons Initiative Fund		100,000	0	0	0	0
Cont from/(to) BS Res: Dist Place Narrative/Vision & Mplann		100,000	0	0	0	0
Cont from/(to) BS Res: Asset Facilitation Fund		0	500,000	0	0	0
Cont from/(to) BS Res: Net-Zero2030 Initiatives Fund		400,000	0	0	0	0
c/f		2,469,667	2,776,144	2,509,348	2,370,000	2,370,000
Earmarked Reserve: Community, Economic & Infrastructure						
b/f		1,000,000	960,000	960,000	960,000	960,000
Cont from/(to) ER: Community, Economic & Infrastructure		(40,000)	0	0	0	0
c/f		960,000	960,000	960,000	960,000	960,000
Earmarked Reserve: Investment Reserve						
b/f		1,229,011	1,229,011	1,229,011	1,229,011	1,229,011
c/f		1,229,011	1,229,011	1,229,011	1,229,011	1,229,011
Forecast "End-of-Year" Reserves Balances (c/f)						
Total General Fund (Unallocated) Reserve		3,066,258	3,159,977	3,279,008	3,396,708	3,480,566
Total Earmarked Reserves		16,237,666	17,113,663	15,383,529	13,263,886	11,181,468
Total General Fund Reserves		19,303,924	20,273,640	18,662,537	16,660,594	14,662,034

2.0 REVENUE OPERATIONAL BUDGETS AND MEDIUM-TERM FINANCIAL STRATEGY

2.1 Subjective Analysis of Spend and Income for 2024/25

2.1.1 **Table 4** shows a subjective analysis for the Council as a whole and **Table 5** shows the same analysis by Cabinet Portfolio.

Subjective Analysis for the 2024/25 Budget			Table 4	
2023/24 Net £000	Subjective Analysis	2024/25 Expenditure £000	Income £000	Net £000
10,128	Employees	10,940	0	10,940
1,734	Premises	1,810	0	1,810
105	Transport	105	0	105
8,966	Supplies & Services	11,125	0	11,125
1,933	Third Party Payments (*)	2,076	0	2,076
35	Transfer payments	35	0	35
99	Housing Benefit	7,136	(7,235)	(99)
(10,749)	Fees & Charges, Rental Income etc		(11,220)	(11,220)
12,053		33,227	(18,455)	14,771

NB.
* mainly payments to other local authorities for various services

Subjective Analysis by Portfolio			Table 5
2023/24 £000	Portfolio Name		2024/25 £000
2,142	Finance	Employee costs	1,812
655		Premise expense	731
18		Transport	18
748		Supplies and Services	1,032
1,477		Third Party Payments	1,410
(79)		Transfer Payments	20
(3,053)		Fees, charges, rental income	(3,193)
1,907	Finance Total		1,830
2,364	Planning, Environment & Waste	Employee costs	2,753
602		Premise expense	602
41		Transport	41
6,177		Supplies and Services	7,416
309		Third Party Payments	395
(4,317)		Fees, charges, rental income	(4,545)
5,176	Planning, Environment & Waste Total		6,668
967	Wellbeing, Communities & Housing	Employee costs	1,193
12		Premise expense	12
10		Transport	10
508		Supplies and Services	445
22		Third Party Payments	47
15		Transfer Payments	15
(515)		Fees, charges, rental income	(520)
1,019	Wellbeing, Communities & Housing Total		1,201
729	Strategy	Employee costs	766
117		Premise expense	117
4		Transport	4
193		Supplies and Services	233
59		Third Party Payments	55
(454)		Fees, charges, rental income	(480)
647	Strategy Total		695
3,926	Corporate & Regulatory Services	Employee costs	4,411
348		Premise expense	348
33		Transport	33
695		Supplies and Services	708
67		Third Party Payments	69
(2,411)		Fees, charges, rental income	(2,482)
2,658	Corporate & Regulatory Services Total		3,087
646	Contingency	Supplies and Services	1,290
		Fees, charges, rental income	
646	Contingency – total		1,290
12,053	Grand Total		14,771

2.2

Table 5

DETAILED BUDGET PAPERS 2023/24 - Finance																				
Cost Centre Cost Centre Description Service			Responsible Director Service Lead		NEW BUDGET: 2024/25														Budget for Year Variance to Budget	
					Previous Years Growth/ Savings				Base Budget	Growth/Savings etc										
					2021/22 Budget Setting	2022/23 Budget Setting	2022/23 Service Requested Budget Changes	2023/24 Budget Setting		Service proposed changes Gross Expenditure	Service proposed changes Gross Income	Service proposed changes Other	TSB Review	2023/24 payroll award of £1925 per fte	2024/25 Scale point increment	Other payroll changes, fte etc	Permanent Virements			
					£	£	£	£	£		£	£	£	£				£	£	
10025	Accountancy Services	Finance	C MASON	C BLAND	0	0	0	0	469,991	0	0	65,000	0	14,443	4,986	1,911	(1,500)	554,831	84,840	
10029	Payroll	Finance	C MASON	C BLAND	0	0	0	0	22,500	0	0	0	0	0	0	0	0	22,500	0	
10030	Insurance	Finance	C MASON	C BLAND	0	0	0	0	216,800	46,000	0	0	0	0	0	0	0	262,800	46,000	
10048	Treasury Management	Finance	C MASON	C BLAND	0	0	0	0	9,500	0	0	0	0	0	0	0	0	9,500	0	
10050	Interest & Investment Income	Finance	C MASON	C BLAND	(21,000)	0	0	299,000	(529,000)	0	(626,000)	(65,000)	0	0	0	0	0	(1,220,000)	(691,000)	
10052	Non Distributed Costs	Finance	C MASON	C BLAND	0	0	0	0	58,000	0	0	0	0	0	0	0	0	58,000	0	
10053	Corporate Managmnt (Resources)	Finance	C MASON	C BLAND	0	0	0	(25,000)	27,000	25,000	0	0	0	0	0	0	0	52,000	25,000	
10301	The Symington Building	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	0	0	0	17,413	113,600	(46,862)	0	50,000	3,369	0	891	0	138,411	120,998	
10524	Pension Scheme	Finance	C MASON	C BLAND	0	0	0	0	72,500	0	0	0	0	0	0	0	0	72,500	0	
10027	Internal Audit	CO (151), Assets, Internal Audit, GoS	C MASON	C MASON	0	0	0	0	63,200	2,452	0	0	0	0	0	0	0	65,652	2,452	
10202	Doddridge Road Offices	CO (151), Assets, Internal Audit, GoS	C MASON	C AVERILL	0	0	0	0	(6,700)	0	0	0	0	0	0	0	0	(6,700)	0	
10235	Corporate Asset Management	CO (151), Assets, Internal Audit, GoS	C MASON	C AVERILL	0	0	0	0	265,381	0	0	0	0	9,130	2,046	6,064	(2,200)	280,421	15,040	
10307	Business Enterprise	HEC	L ELLIOTT	Vacant Post	0	(73,971)	73,971	(62,934)	46,211	0	0	0	0	0	0	4,284	0	50,495	4,284	
10031	It Services	ICT	C MASON	R CHEW	0	0	0	0	554,395	70,000	0	0	0	14,062	4,265	(16,892)	85,450	711,280	156,885	
10036	Telephony	ICT	C MASON	R CHEW	0	0	0	0	25,800	0	0	0	0	0	0	0	0	25,800	0	
10040	Revenues & Benefits	Revs & Bens	C MASON	C BLAND	0	0	0	0	1,194,200	0	0	0	0	0	0	0	0	1,194,200	0	
10042	Non Domestic Rates	Revs & Bens	C MASON	C BLAND	0	0	0	0	(176,000)	0	0	0	0	0	0	0	0	(176,000)	0	
10044	Council Tax Collection Costs	Revs & Bens	C MASON	C BLAND	0	0	0	0	(105,000)	0	0	0	6,886	0	(6,886)	0	0	(105,000)	0	
10046	Benefits	Revs & Bens	C MASON	C BLAND	0	0	0	0	90	0	0	0	6,059	0	(6,149)	0	0	0	(90)	
10187	Housing Benefits	Revs & Bens	C MASON	C BLAND	0	0	0	0	(99,200)	0	0	0	0	0	0	0	0	(99,200)	0	
10263	Discretionary Discount Scheme	Revs & Bens	C MASON	C BLAND	0	0	0	0	20,000	0	0	0	0	0	0	0	0	20,000	0	
10264	Council Tax Support Scheme	Revs & Bens	C MASON	C BLAND	0	0	0	0	(52,000)	0	0	0	0	0	0	0	0	(52,000)	0	
10308	Revenue And Benefits Support	Revs & Bens	C MASON	C BLAND	0	0	0	0	130	0	0	0	0	3,338	0	(3,468)	0	0	(130)	
10169	Energy Management	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10196	Garages	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	0	0	0	500	0	0	0	0	0	0	0	0	500	0	
10203	Off-Site Storage (Incl Decant)	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	0	0	0	3,200	0	0	0	0	0	0	0	0	3,200	0	
10229	CCTV	CCTV, Control Centre	L ELLIOTT	R FELTS	0	0	0	0	52,050	0	0	0	0	0	0	0	0	52,050	0	
10248	Business Enterprise	HIC	L ELLIOTT	Vacant Post	0	(83,762)	83,762	(42,924)	(97,852)	0	(4,000)	0	0	8,010	0	(1,074)	0	(94,916)	2,936	
New Item Final Budget	External Funding Support; contribution to earmarked reserve.	Finance	L ELLIOTT	R FELTS					0	0	0	0	0	0	0	0	10,000	10,000	10,000	
10280	Hdcs Trading Account	Chief Executives	L ELLIOTT	C BLAND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total				(21,000)	(157,733)	157,733	168,142	2,053,109	257,052	(676,862)	0	50,000	65,297	11,297	(21,319)	91,750	1,830,324	(222,789)	

DETAILED BUDGET PAPERS 2023/24 - Finance

Responsible Director Service Lead			MTFS YEAR 1: 2025/26							MTFS YEAR 2: 2026/27										
			Previous Years	Base Budget	Growth/Savings etc			Budget for Year	Variance to Budget	Previous Years Growth/ Savings			Base Budget	Growth/Savings etc			Budget for Year	Variance to Budget		
					2023/24 Budget Setting	Service proposed changes Gross Expenditure	Service proposed changes Gross Income			TSB Review	2021/22 Budget Setting	2022/23 Budget Setting		2023/24 Budget Setting	Service proposed changes Gross Expenditure	Service proposed changes Gross Income			Updated Budget for Year	
Cost Centre	Cost Centre Description	Service																		
					£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
10025	Accountancy Services	Finance	C MASON	C BLAND	0	554,831	0	0	0	554,831	0	0	0	0	554,831	0	0	0	554,831	0
10029	Payroll	Finance	C MASON	C BLAND	0	22,500	0	0	0	22,500	0	0	0	0	22,500	0	0	0	22,500	0
10030	Insurance	Finance	C MASON	C BLAND	0	262,800	0	0	0	262,800	0	0	0	0	262,800	0	0	0	262,800	0
10048	Treasury Management	Finance	C MASON	C BLAND	0	9,500	0	0	0	9,500	0	0	0	0	9,500	0	0	0	9,500	0
10050	Interest & Investment Income	Finance	C MASON	C BLAND	41,000	(1,179,000)	0	169,000	0	(1,010,000)	169,000	0	0	48,000	(962,000)	0	162,000	0	(800,000)	162,000
10052	Non Distributed Costs	Finance	C MASON	C BLAND	0	58,000	0	0	0	58,000	0	0	0	0	58,000	0	0	0	58,000	0
10053	Corporate Managmnt (Resources)	Finance	C MASON	C BLAND	0	52,000	0	0	0	52,000	0	0	0	0	52,000	0	0	0	52,000	0
10301	The Symington Building	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	138,411	0	0	(50,000)	88,411	(50,000)	0	0	0	88,411	0	0	(83,700)	4,711	(83,700)
10524	Pension Scheme	Finance	C MASON	C BLAND	0	72,500	0	0	0	72,500	0	0	0	0	72,500	0	0	0	72,500	0
10207	Internal Audit	CO (151), Assets, Internal Audit, GoS	C MASON	C MASON	0	65,652	2,547	0	0	68,199	2,547	0	0	0	68,199	2,646	0	0	70,845	2,646
10202	Doddridge Road Offices	CO (151), Assets, Internal Audit, GoS	C MASON	C AVERILL	0	(6,700)	0	0	0	(6,700)	0	0	0	0	(6,700)	0	0	0	(6,700)	0
10235	Corporate Asset Management	CO (151), Assets, Internal Audit, GoS	C MASON	C AVERILL	0	280,421	0	0	0	280,421	0	0	0	0	280,421	0	0	0	280,421	0
10307	Business Enterprise	HEC	L ELLIOTT	Vacant Post	(38,996)	11,499	(456)	(460)	0	10,583	(916)	0	0	0	10,583	0	0	0	10,583	0
10031	It Services	ICT	C MASON	R CHEW	0	711,280	0	0	0	711,280	0	0	0	0	711,280	0	0	0	711,280	0
10036	Telephony	ICT	C MASON	R CHEW	0	25,800	0	0	0	25,800	0	0	0	0	25,800	0	0	0	25,800	0
10040	Revenues & Benefits	Revs & Bens	C MASON	C BLAND	0	1,194,200	0	0	0	1,194,200	0	0	0	0	1,194,200	0	0	0	1,194,200	0
10042	Non Domestic Rates	Revs & Bens	C MASON	C BLAND	0	(176,000)	0	0	0	(176,000)	0	0	0	0	(176,000)	0	0	0	(176,000)	0
10044	Council Tax Collection Costs	Revs & Bens	C MASON	C BLAND	0	(105,000)	0	0	0	(105,000)	0	0	0	0	(105,000)	0	0	0	(105,000)	0
10046	Benefits	Revs & Bens	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10187	Housing Benefits	Revs & Bens	C MASON	C BLAND	0	(99,200)	0	0	0	(99,200)	0	0	0	0	(99,200)	0	0	0	(99,200)	0
10263	Discretionary Discount Scheme	Revs & Bens	C MASON	C BLAND	0	20,000	0	0	0	20,000	0	0	0	0	20,000	0	0	0	20,000	0
10264	Council Tax Support Scheme	Revs & Bens	C MASON	C BLAND	0	(52,000)	0	0	0	(52,000)	0	0	0	0	(52,000)	0	0	0	(52,000)	0
10308	Revenue And Benefits Support	Revs & Bens	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10169	Energy Management	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10196	Garages	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	500	0	0	0	500	0	0	0	0	500	0	0	0	500	0
10203	Off-Site Storage (Incl Decant)	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	3,200	0	0	0	3,200	0	0	0	0	3,200	0	0	0	3,200	0
10229	CCTV	CCTV, Control Centre	L ELLIOTT	R FELTS	0	52,050	0	0	0	52,050	0	0	0	0	52,050	0	0	0	52,050	0
10248	Business Enterprise	HIC	L ELLIOTT	Vacant Post	(14,355)	(109,271)	(9,333)	(4,667)	0	(123,271)	(14,000)	0	0	0	(123,271)	0	(5,100)	0	(128,371)	(5,100)
New Item Final Budget	External Funding Support; contribution to earmarked reserve.	Finance	L ELLIOTT	R FELTS	0	10,000	0	0	0	10,000	0	0	0	0	10,000	0	0	0	10,000	0
10280	Hdcs Trading Account	Chief Executives	L ELLIOTT	C BLAND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total				(12,351)	1,817,973	(7,242)	163,873	(50,000)	1,924,604	106,631	0	0	48,000	1,972,604	2,646	156,900	(83,700)	2,048,450	75,846

DETAILED BUDGET PAPERS 2023/24 - Finance

			Responsible Director	Service Lead	MTFS YEAR 3: 2027/28					MTFS YEAR 4: 2028/29				2029/30	
Cost Centre	Cost Centre Description	Service			Base Budget	Growth/Savings etc		Budget for Year	Variance to Budget	Base Budget	Growth/Savings etc		Budget for Year	Variance to Budget	Base Budget
						Service proposed changes	Gross Expenditure				Service proposed changes	Gross Income			
					£	£	£	£	£	£	£	£	£	£	
10025	Accountancy Services	Finance	C MASON	C BLAND	554,831	0	0	554,831	0	554,831	0	554,831	0	554,831	
10029	Payroll	Finance	C MASON	C BLAND	22,500	0	0	22,500	0	22,500	0	22,500	0	22,500	
10030	Insurance	Finance	C MASON	C BLAND	262,800	0	0	262,800	0	262,800	0	262,800	0	262,800	
10048	Treasury Management	Finance	C MASON	C BLAND	9,500	0	0	9,500	0	9,500	0	9,500	0	9,500	
10050	Interest & Investment Income	Finance	C MASON	C BLAND	(800,000)	0	105,000	(695,000)	105,000	(695,000)	0	(695,000)	0	(695,000)	
10052	Non Distributed Costs	Finance	C MASON	C BLAND	58,000	0	0	58,000	0	58,000	0	58,000	0	58,000	
10053	Corporate Managmnt (Resources)	Finance	C MASON	C BLAND	52,000	0	0	52,000	0	52,000	0	52,000	0	52,000	
10301	The Symington Building	Facilities Mgmt - Public Realm	C MASON	C AVERILL	4,711	0	0	4,711	0	4,711	0	4,711	0	4,711	
10524	Pension Scheme	Finance	C MASON	C BLAND	72,500	0	0	72,500	0	72,500	0	72,500	0	72,500	
10027	Internal Audit	CO (151), Assets, Internal Audit, GoS	C MASON	C MASON	70,845	2,749	0	73,594	2,749	73,594	2,855	76,449	2,855	76,449	
10202	Doddridge Road Offices	CO (151), Assets, Internal Audit, GoS	C MASON	C AVERILL	(6,700)	0	0	(6,700)	0	(6,700)	0	(6,700)	0	(6,700)	
10235	Corporate Asset Management	CO (151), Assets, Internal Audit, GoS	C MASON	C AVERILL	280,421	0	0	280,421	0	280,421	0	280,421	0	280,421	
10307	Business Enterprise	HEC	L ELLIOTT	Vacant Post	10,583	0	0	10,583	0	10,583	0	10,583	0	10,583	
10031	It Services	ICT	C MASON	R CHEW	711,280	0	0	711,280	0	711,280	0	711,280	0	711,280	
10036	Telephony	ICT	C MASON	R CHEW	25,800	0	0	25,800	0	25,800	0	25,800	0	25,800	
10040	Revenues & Benefits	Revs & Bens	C MASON	C BLAND	1,194,200	0	0	1,194,200	0	1,194,200	0	1,194,200	0	1,194,200	
10042	Non Domestic Rates	Revs & Bens	C MASON	C BLAND	(176,000)	0	0	(176,000)	0	(176,000)	0	(176,000)	0	(176,000)	
10044	Council Tax Collection Costs	Revs & Bens	C MASON	C BLAND	(105,000)	0	0	(105,000)	0	(105,000)	0	(105,000)	0	(105,000)	
10046	Benefits	Revs & Bens	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	0	
10187	Housing Benefits	Revs & Bens	C MASON	C BLAND	(99,200)	0	0	(99,200)	0	(99,200)	0	(99,200)	0	(99,200)	
10263	Discretionary Discount Scheme	Revs & Bens	C MASON	C BLAND	20,000	0	0	20,000	0	20,000	0	20,000	0	20,000	
10264	Council Tax Support Scheme	Revs & Bens	C MASON	C BLAND	(52,000)	0	0	(52,000)	0	(52,000)	0	(52,000)	0	(52,000)	
10308	Revenue And Benefits Support	Revs & Bens	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	0	
10169	Energy Management	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	0	0	0	0	0	0	0	0	0	
10196	Garages	Facilities Mgmt - Public Realm	C MASON	C AVERILL	500	0	0	500	0	500	0	500	0	500	
10203	Off-Site Storage (Incl Decant)	Facilities Mgmt - Public Realm	C MASON	C AVERILL	3,200	0	0	3,200	0	3,200	0	3,200	0	3,200	
10229	CCTV	CCTV, Control Centre	L ELLIOTT	R FELTS	52,050	0	0	52,050	0	52,050	0	52,050	0	52,050	
10248	Business Enterprise	HIC	L ELLIOTT	Vacant Post	(128,371)	0	0	(128,371)	0	(128,371)	0	(128,371)	0	(128,371)	
New Item Final Budget	External Funding Support; contribution to earmarked reserve.	Finance	L ELLIOTT	R FELTS	10,000	0	0	10,000	0	10,000	0	10,000	0	10,000	
10280	Hdcs Trading Account	Chief Executives	L ELLIOTT	C BLAND	0	0	0	0	0	0	0	0	0	0	
	Total				2,048,450	2,749	105,000	2,156,199	107,749	2,156,199	2,855	2,159,054	2,855	2,159,054	

DETAILED BUDGET PAPERS 2023/24 - Planning, Environment & Waste

					Responsible Director	Service Lead	NEW BUDGET: 2024/25													Budget for Year	Variance to Budget
							Previous Years Growth/ Savings			Base Budget	Growth/Savings etc										
							2021/22 Budget Setting	2022/23 Budget Setting	2023/24 Budget Setting		Service proposed changes Gross £	Service proposed changes Gross Income £	2023/24 payroll award of £1925 per	2024/25 Scale point incremen	Other payroll changes, fte etc	Inflation	Perman nt Virement s	Other priorities			
Cost Centre	Cost Centre Description	Service			£	£	£	£									£	£			
10026	Health & Safety	Operational Services	L ELLIOTT	R SMITH	0	0	0	28,345	(8,458)	0	963	517	(1,120)	0	0	0	20,247	(8,098)			
10088	Street Cleaning	Operational Services	L ELLIOTT	R SMITH	0	0	0	941,533	0	0	0	0	0	0	0	0	941,533	0			
10125	Open Spaces & Amenity Areas	Operational Services	L ELLIOTT	R SMITH	0	0	0	174,451	0	0	0	0	0	0	0	0	174,451	0			
10140	S.E. Allotments	Operational Services	L ELLIOTT	R SMITH	0	0	0	(1,034)	0	0	0	0	0	(300)	0	0	(1,334)	(300)			
10147	S.E. Market Harborough Recn	Operational Services	L ELLIOTT	R SMITH	0	0	0	264,603	0	0	0	0	0	0	0	0	264,603	0			
10148	S.E. Lutterworth Recn / Park	Operational Services	L ELLIOTT	R SMITH	0	0	0	39,084	0	0	0	0	0	0	0	0	39,084	0			
10159	Trade Refuse	Operational Services	L ELLIOTT	R SMITH	0	0	0	(241,167)	0	0	0	0	0	0	0	0	(241,167)	0			
10160	Waste Management	Operational Services	L ELLIOTT	R SMITH	0	0	0	427,237	88,000	0	16,864	5,946	(16,460)	0	0	33,697	555,284	128,047			
10161	Residual Waste Collections	Operational Services	L ELLIOTT	R SMITH	0	0	0	1,177,880	0	0	0	0	0	(12,300)	0	0	1,165,580	(12,300)			
10162	Recycling Collections	Operational Services	L ELLIOTT	R SMITH	0	0	0	977,699	0	0	0	0	0	0	0	0	977,699	0			
10197	External Grounds Maintenance	Operational Services	L ELLIOTT	R SMITH	0	0	0	(58,619)	32,000	0	0	0	0	0	0	0	(26,619)	32,000			
10242	S.E. Fleckney	Operational Services	L ELLIOTT	R SMITH	0	0	0	316	0	0	0	0	0	0	0	0	316	0			
10243	S.E. Great Glen	Operational Services	L ELLIOTT	R SMITH	0	0	0	2,515	0	0	0	0	0	0	0	0	2,515	0			
10244	S.E. Scraptoft	Operational Services	L ELLIOTT	R SMITH	0	0	0	5,589	0	0	0	0	0	0	0	0	5,589	0			
10246	S.E. Broughton Astley	Operational Services	L ELLIOTT	R SMITH	0	0	0	12,145	0	0	0	0	0	0	0	0	12,145	0			
10272	Flytipping	Operational Services	L ELLIOTT	R SMITH	0	0	0	10,000	0	0	0	0	0	0	0	0	10,000	0			
10010	Development Control	Development Control, Enforcement	D ATKINSON	A EASTWOOD	(50,000)	0	45,000	(392,364)	(77,630)	0	26,434	688	(25,332)	0	(18,300)	0	(486,504)	(94,140)			
10016	Archaeological & Ecolog Advice	Development Control, Enforcement	D ATKINSON	A EASTWOOD	0	0	0	33,775	55,000	0	0	0	0	0	0	0	88,775	55,000			
10019	Footpath/Bridleway Orders	Development Control, Enforcement	D ATKINSON	A EASTWOOD	0	0	0	(1,100)	0	0	0	0	0	0	0	0	(1,100)	0			
10084	Enforcement	Development Control, Enforcement	D ATKINSON	A EASTWOOD	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
10151	Planning Enforcement	Development Control, Enforcement	D ATKINSON	A EASTWOOD	0	0	0	160,763	0	0	5,774	688	22,138	0	0	68,395	257,758	96,995			
10081	Quick Response Team	Facilities Mgmt - Public Realm	C MASON	CAVERILL	0	0	0	2,230	40,600	0	1,925	0	795	0	0	0	45,550	43,320			
10082	Abandoned Vehicles	Facilities Mgmt - Public Realm	C MASON	CAVERILL	0	0	0	2,200	0	0	0	0	0	0	0	0	2,200	0			
10086	District-Wide Bus Shelters	Facilities Mgmt - Public Realm	C MASON	CAVERILL	0	0	0	3,400	0	0	0	0	0	0	0	0	3,400	0			
10089	Street Furniture Etc	Facilities Mgmt - Public Realm	C MASON	CAVERILL	0	0	0	4,300	0	0	0	0	0	0	0	0	4,300	0			
10115	S.E. Public Conveniences	Facilities Mgmt - Public Realm	C MASON	CAVERILL	0	0	0	27,754	0	0	0	0	0	0	0	0	27,754	0			
10145	S.E. Thurnby	Facilities Mgmt - Public Realm	C MASON	CAVERILL	0	0	0	31,454	0	0	0	0	0	0	0	0	31,454	0			
10170	Flood Prevent & Land Drainage	Facilities Mgmt - Public Realm	C MASON	CAVERILL	0	0	0	12,800	0	0	0	0	0	0	0	0	12,800	0			
10245	S.E. War Memorial/Public Realm	Facilities Mgmt - Public Realm	C MASON	CAVERILL	0	0	0	16,060	0	0	0	0	0	0	0	0	16,060	0			
10009	Section 106 Agreements	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	12,230	30,000	0	1,925	948	(2,733)	0	0	0	42,370	30,140			
10013	Env Enhancements/Conservtn	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
10112	Planning Policy	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	261,760	0	0	8,473	445	10,482	0	(1,500)	0	279,660	17,900			
10207	Local Plan Cont to Reserves	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	277,300	0	0	0	0	0	0	0	0	277,300	0			
10207A	Local Plan Cont from Reserves	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	206,000	0	0	0	0	0	0	0	0	206,000	0			
10208	Local Plan General	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	0	0	0	0	0	0	0	0	1,139,539	1,139,539	1,139,539			
10011	Building Control	Building Control	D ATKINSON	J HOWARTH	0	(26,000)	0	39,861	53,246	0	0	0	0	0	(12,650)	0	80,457	40,596			
10150	Environmental Health	Regulatory	L ELLIOTT	E BIRD	0	0	0	602,855	0	0	20,326	3,145	3,054	0	(7,300)	0	622,080	19,225			
10175	Pest/Dog Services	Regulatory	L ELLIOTT	E BIRD	0	0	0	25,700	3,425	(3,300)	0	0	0	0	0	0	25,825	125			
10219	Head Of Planning	CO (Planning)	D ATKINSON	D ATKINSON	0	0	0	117,610	0	0	3,088	0	1,902	0	0	0	122,600	4,990			
10205	Neighbourhood Plan	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	(60,000)	0	30,000	0	0	0	0	0	0	(30,000)	30,000			
	Total				(50,000)	(26,000)	45,000	5,145,165	216,183	26,700	85,772	12,377	(7,274)	(12,600)	(39,750)	1,241,631	6,668,204	1,523,039			

DETAILED BUDGET PAPERS 2023/24 - Planning, Environment & Waste

			Responsible Director	Service Lead	MTFS YEAR 1: 2025/26						MTFS YEAR 2: 2026/27					
Cost Centre	Cost Centre Description	Service			Base Budget	Growth/Savings etc			Budget for Year	Variance to Budget	Base Budget	Growth/Savings etc		Budget for Year	Variance to Budget	
						Service proposed changes Gross	Service proposed changes Gross Income	Other priorities				Service proposed changes Gross	Other priorities			
					£	£	£	£	£	£	£	£	£	£	£	
10026	Health & Safety	Operational Services	L ELLIOTT	R SMITH	20,247	0	0	0	20,247	0	20,247	0	0	20,247	0	
10088	Street Cleaning	Operational Services	L ELLIOTT	R SMITH	941,533	0	0	0	941,533	0	941,533	0	0	941,533	0	
10125	Open Spaces & Amenity Areas	Operational Services	L ELLIOTT	R SMITH	174,451	0	0	0	174,451	0	174,451	0	0	174,451	0	
10140	S.E. Allotments	Operational Services	L ELLIOTT	R SMITH	(1,334)	0	0	0	(1,334)	0	(1,334)	0	0	(1,334)	0	
10147	S.E. Market Harborough Recn	Operational Services	L ELLIOTT	R SMITH	264,603	0	0	0	264,603	0	264,603	0	0	264,603	0	
10148	S.E. Lutterworth Recn / Park	Operational Services	L ELLIOTT	R SMITH	39,084	0	0	0	39,084	0	39,084	0	0	39,084	0	
10159	Trade Refuse	Operational Services	L ELLIOTT	R SMITH	(241,167)	0	0	0	(241,167)	0	(241,167)	0	0	(241,167)	0	
10160	Waste Management	Operational Services	L ELLIOTT	R SMITH	555,284	119,000	0	1,179	675,463	120,179	675,463	75,000	1,592	752,055	76,592	
10161	Residual Waste Collections	Operational Services	L ELLIOTT	R SMITH	1,165,580	400,000	0	0	1,565,580	400,000	1,565,580	0	0	1,565,580	0	
10162	Recycling Collections	Operational Services	L ELLIOTT	R SMITH	977,699	0	0	0	977,699	0	977,699	0	0	977,699	0	
10197	External Grounds Maintenance	Operational Services	L ELLIOTT	R SMITH	(26,619)	0	0	0	(26,619)	0	(26,619)	0	0	(26,619)	0	
10242	S.E. Fleckney	Operational Services	L ELLIOTT	R SMITH	316	0	0	0	316	0	316	0	0	316	0	
10243	S.E. Great Glen	Operational Services	L ELLIOTT	R SMITH	2,515	0	0	0	2,515	0	2,515	0	0	2,515	0	
10244	S.E. Scraptoft	Operational Services	L ELLIOTT	R SMITH	5,589	0	0	0	5,589	0	5,589	0	0	5,589	0	
10246	S.E. Broughton Astley	Operational Services	L ELLIOTT	R SMITH	12,145	0	0	0	12,145	0	12,145	0	0	12,145	0	
10272	Flytipping	Operational Services	L ELLIOTT	R SMITH	10,000	0	0	0	10,000	0	10,000	0	0	10,000	0	
10010	Development Control	Development Control, Enforcement	D ATKINSON	A EASTWOOD	(486,504)	(18,892)	0	0	(505,396)	(18,892)	(505,396)	0	0	(505,396)	0	
10016	Archaeological & Ecolog Advice	Development Control, Enforcement	D ATKINSON	A EASTWOOD	88,775	0	0	0	88,775	0	88,775	0	0	88,775	0	
10019	Footpath/Bridleway Orders	Development Control, Enforcement	D ATKINSON	A EASTWOOD	(1,100)	0	0	0	(1,100)	0	(1,100)	0	0	(1,100)	0	
10084	Enforcement	Development Control, Enforcement	D ATKINSON	A EASTWOOD	0	0	0	0	0	0	0	0	0	0	0	
10151	Planning Enforcement	Development Control, Enforcement	D ATKINSON	A EASTWOOD	257,758	0	0	2,394	260,152	2,394	260,152	0	3,232	263,384	3,232	
10081	Quick Response Team	Facilities Mgmt - Public Realm	C MASON	C AVERILL	45,550	0	0	0	45,550	0	45,550	(38,000)	0	7,550	(38,000)	
10082	Abandoned Vehicles	Facilities Mgmt - Public Realm	C MASON	C AVERILL	2,200	0	0	0	2,200	0	2,200	0	0	2,200	0	
10086	District-Wide Bus Shelters	Facilities Mgmt - Public Realm	C MASON	C AVERILL	3,400	0	0	0	3,400	0	3,400	0	0	3,400	0	
10089	Street Furniture Etc	Facilities Mgmt - Public Realm	C MASON	C AVERILL	4,300	0	0	0	4,300	0	4,300	0	0	4,300	0	
10115	S.E. Public Conveniences	Facilities Mgmt - Public Realm	C MASON	C AVERILL	27,754	0	0	0	27,754	0	27,754	0	0	27,754	0	
10145	S.E. Thurnby	Facilities Mgmt - Public Realm	C MASON	C AVERILL	31,454	0	0	0	31,454	0	31,454	0	0	31,454	0	
10170	Flood Prevent & Land Drainage	Facilities Mgmt - Public Realm	C MASON	C AVERILL	12,800	0	0	0	12,800	0	12,800	0	0	12,800	0	
10245	S.E. War Memorial/Public Realm	Facilities Mgmt - Public Realm	C MASON	C AVERILL	16,060	0	0	0	16,060	0	16,060	0	0	16,060	0	
10009	Section 106 Agreements	Strategic Planning/Policy	D ATKINSON	T NELSON	42,370	0	0	0	42,370	0	42,370	0	0	42,370	0	
10013	Env Enhancements/Conservtn	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	0	0	0	0	0	0	0	0	
10112	Planning Policy	Strategic Planning/Policy	D ATKINSON	T NELSON	279,660	0	0	0	279,660	0	279,660	0	0	279,660	0	
10207	Local Plan Cont to Reserves	Strategic Planning/Policy	D ATKINSON	T NELSON	277,300	0	0	0	277,300	0	277,300	0	0	277,300	0	
10207A	Local Plan Cont from Reserves	Strategic Planning/Policy	D ATKINSON	T NELSON	206,000	0	0	0	206,000	0	206,000	0	0	206,000	0	
10208	Local Plan General	Strategic Planning/Policy	D ATKINSON	T NELSON	1,139,539	0	0	(665,224)	474,315	(665,224)	474,315	0	(474,315)	0	(474,315)	
10011	Building Control	Building Control	D ATKINSON	J HOWARTH	80,457	0	0	0	80,457	0	80,457	0	0	80,457	0	
10150	Environmental Health	Regulatory	L ELLIOTT	E BIRD	622,080	0	0	0	622,080	0	622,080	0	0	622,080	0	
10175	Pest/Dog Services	Regulatory	L ELLIOTT	E BIRD	25,825	0	0	0	25,825	0	25,825	0	0	25,825	0	
10219	Head Of Planning	CO (Planning)	D ATKINSON	D ATKINSON	122,600	0	0	0	122,600	0	122,600	0	0	122,600	0	
10205	Neighbourhood Plan	Strategic Planning/Policy	D ATKINSON	T NELSON	(30,000)	0	30,000	0	0	30,000	0	0	0	0	0	
	Total				6,668,204	500,108	30,000	(661,651)	6,536,661	(131,543)	6,536,661	37,000	(469,491)	6,104,170	(432,491)	

DETAILED BUDGET PAPERS 2023/24 - Planning, Environment & Waste															
			Responsible Director	Service Lead	MTFS YEAR 3: 2027/28					MTFS YEAR 4: 2028/29					2029/30
					Base Budget	Growth/Savings etc		Budget for Year	Variance to Budget	Base Budget	Growth/Savings etc		Budget for Year	Variance to Budget	Base Budget
Cost Centre	Cost Centre Description	Service	Service proposed changes Gross	Other priorities		£	£				£	£			
					£	£	£	£	£	£	£	£	£	£	
10026	Health & Safety	Operational Services	L ELLIOTT	R SMITH	20,247	0	0	20,247	0	20,247	0	0	20,247	0	20,247
10088	Street Cleaning	Operational Services	L ELLIOTT	R SMITH	941,533	0	0	941,533	0	941,533	0	0	941,533	0	941,533
10125	Open Spaces & Amenity Areas	Operational Services	L ELLIOTT	R SMITH	174,451	0	0	174,451	0	174,451	0	0	174,451	0	174,451
10140	S.E. Allotments	Operational Services	L ELLIOTT	R SMITH	(1,334)	0	0	(1,334)	0	(1,334)	0	0	(1,334)	0	(1,334)
10147	S.E. Market Harborough Recn	Operational Services	L ELLIOTT	R SMITH	264,603	0	0	264,603	0	264,603	0	0	264,603	0	264,603
10148	S.E. Lutterworth Recn / Park	Operational Services	L ELLIOTT	R SMITH	39,084	0	0	39,084	0	39,084	0	0	39,084	0	39,084
10159	Trade Refuse	Operational Services	L ELLIOTT	R SMITH	(241,167)	0	0	(241,167)	0	(241,167)	0	0	(241,167)	0	(241,167)
10160	Waste Management	Operational Services	L ELLIOTT	R SMITH	752,055	54,000	2,149	808,204	56,149	808,204	(54,000)	2,901	757,105	(51,099)	757,105
10161	Residual Waste Collections	Operational Services	L ELLIOTT	R SMITH	1,565,580	0	0	1,565,580	0	1,565,580	0	0	1,565,580	0	1,565,580
10162	Recycling Collections	Operational Services	L ELLIOTT	R SMITH	977,699	0	0	977,699	0	977,699	0	0	977,699	0	977,699
10197	External Grounds Maintenance	Operational Services	L ELLIOTT	R SMITH	(26,619)	0	0	(26,619)	0	(26,619)	0	0	(26,619)	0	(26,619)
10242	S.E. Fleckney	Operational Services	L ELLIOTT	R SMITH	316	0	0	316	0	316	0	0	316	0	316
10243	S.E. Great Glen	Operational Services	L ELLIOTT	R SMITH	2,515	0	0	2,515	0	2,515	0	0	2,515	0	2,515
10244	S.E. Scraptoft	Operational Services	L ELLIOTT	R SMITH	5,589	0	0	5,589	0	5,589	0	0	5,589	0	5,589
10246	S.E. Broughton Astley	Operational Services	L ELLIOTT	R SMITH	12,145	0	0	12,145	0	12,145	0	0	12,145	0	12,145
10272	Flytipping	Operational Services	L ELLIOTT	R SMITH	10,000	0	0	10,000	0	10,000	0	0	10,000	0	10,000
10010	Development Control	Development Control, Enforcement	D ATKINSON	A EASTWOOD	(505,396)	0	0	(505,396)	0	(505,396)	0	0	(505,396)	0	(505,396)
10016	Archaeological & Ecolog Advice	Development Control, Enforcement	D ATKINSON	A EASTWOOD	88,775	0	0	88,775	0	88,775	0	0	88,775	0	88,775
10019	Footpath/Bridleway Orders	Development Control, Enforcement	D ATKINSON	A EASTWOOD	(1,100)	0	0	(1,100)	0	(1,100)	0	0	(1,100)	0	(1,100)
10084	Enforcement	Development Control, Enforcement	D ATKINSON	A EASTWOOD	0	0	0	0	0	0	0	0	0	0	0
10151	Planning Enforcement	Development Control, Enforcement	D ATKINSON	A EASTWOOD	263,384	0	4,363	267,747	4,363	267,747	0	5,890	273,637	5,890	273,637
10081	Quick Response Team	Facilities Mgmt - Public Realm	C MASON	C AVERILL	7,550	0	0	7,550	0	7,550	0	0	7,550	0	7,550
10082	Abandoned Vehicles	Facilities Mgmt - Public Realm	C MASON	C AVERILL	2,200	0	0	2,200	0	2,200	0	0	2,200	0	2,200
10086	District-Wide Bus Shelters	Facilities Mgmt - Public Realm	C MASON	C AVERILL	3,400	0	0	3,400	0	3,400	0	0	3,400	0	3,400
10089	Street Furniture Etc	Facilities Mgmt - Public Realm	C MASON	C AVERILL	4,300	0	0	4,300	0	4,300	0	0	4,300	0	4,300
10115	S.E. Public Conveniences	Facilities Mgmt - Public Realm	C MASON	C AVERILL	27,754	0	0	27,754	0	27,754	0	0	27,754	0	27,754
10145	S.E. Thurnby	Facilities Mgmt - Public Realm	C MASON	C AVERILL	31,454	0	0	31,454	0	31,454	0	0	31,454	0	31,454
10170	Flood Prevent & Land Drainage	Facilities Mgmt - Public Realm	C MASON	C AVERILL	12,800	0	0	12,800	0	12,800	0	0	12,800	0	12,800
10245	S.E. War Memorial/Public Realm	Facilities Mgmt - Public Realm	C MASON	C AVERILL	16,060	0	0	16,060	0	16,060	0	0	16,060	0	16,060
10009	Section 106 Agreements	Strategic Planning/Policy	D ATKINSON	T NELSON	42,370	0	0	42,370	0	42,370	0	0	42,370	0	42,370
10013	Env Enhancements/Conservtn	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	0	0	0	0	0	0	0	0
10112	Planning Policy	Strategic Planning/Policy	D ATKINSON	T NELSON	279,660	0	0	279,660	0	279,660	0	0	279,660	0	279,660
10207	Local Plan Cont to Reserves	Strategic Planning/Policy	D ATKINSON	T NELSON	277,300	0	0	277,300	0	277,300	0	0	277,300	0	277,300
10207A	Local Plan Cont from Reserves	Strategic Planning/Policy	D ATKINSON	T NELSON	206,000	0	0	206,000	0	206,000	0	0	206,000	0	206,000
10208	Local Plan General	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	0	0	0	0	0	0	0	0
10011	Building Control	Regulatory	D ATKINSON	J HOWARTH	80,457	0	0	80,457	0	80,457	0	0	80,457	0	80,457
10150	Environmental Health	Regulatory	L ELLIOTT	E BIRD	622,080	0	0	622,080	0	622,080	0	0	622,080	0	622,080
10175	Pest/Dog Services	Regulatory	L ELLIOTT	E BIRD	25,825	0	0	25,825	0	25,825	0	0	25,825	0	25,825
10219	Head Of Planning	CO (Planning)	D ATKINSON	D ATKINSON	122,600	0	0	122,600	0	122,600	0	0	122,600	0	122,600
10205	Neighbourhood Plan	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	0	0	0	0	0	0	0	0
	Total				6,104,170	54,000	6,512	6,164,682	60,512	6,164,682	(54,000)	8,791	6,119,473	(45,209)	6,119,473

DETAILED BUDGET PAPERS 2023/24 - Wellbeing, Communities & Housing

				Responsible Director	Service Lead	NEW BUDGET: 2024/25												Budget for Year	Variance to Budget
Cost Centre	Cost Centre Description	Service	Corporate Priority			2022/23 Budget Setting	Previous	Base Budget	Growth/Savings etc										
									Service proposed changes Gross Expenditure	Service proposed changes Gross Income	Service proposed changes Other	Estimated Net Leisure Mgmt Fee	2023/24 payroll award of £1925 per fte	2024/25 Scale point increment	Other payroll changes, fte etc	Permanen t Virements	Other priorities		
						£	£	£	£	£	£	£	£	£	£	£	£		
10122	Physical Activity	Recreation		L ELLIOTT	R FELTS	0	86,591	0	0	0	0	4,994	2,432	(566)	0	0	93,451	6,860	
10124	Recreation Development	Recreation		L ELLIOTT	R FELTS	(40,000)	43,150	383,818	(383,818)	0	(80,733)	0	0	0	0	0	(37,583)	(80,733)	
10136	Youth Awareness Initiatives	Corporate Support		L ELLIOTT	C MASON	0	0	0	0	0	0	0	0	0	0	0	0	0	
10155	Health Services	Regulatory		L ELLIOTT	E BIRD	0	(6,690)	0	(3,000)	0	0	0	0	0	0	0	(9,690)	(3,000)	
10239	Lightbulb Social Care	Regulatory		L ELLIOTT	E BIRD	0	19,700	25,601	0	0	0	0	0	0	0	0	45,301	25,601	
10260	Head Of Communities	CO, Communities		L ELLIOTT	V JESSOP	0	112,240	0	0	0	0	3,029	1,493	2,568	0	0	119,330	7,090	
10241	Anniversary Events	CO, Communities		L ELLIOTT	V JESSOP	0	2,000	0	0	0	0	0	0	0	0	0	2,000	0	
10179	HDC Temporary Accommodation	Housing & Homelessness		L ELLIOTT	R FELTS	0	(53,800)	0	0	0	0	0	0	0	0	0	(53,800)	0	
10188	Homelessness	Housing & Homelessness		L ELLIOTT	R FELTS	0	85,276	0	0	0	0	0	0	0	0	0	85,276	0	
10201	Housing Services	Housing & Homelessness		L ELLIOTT	R FELTS	0	460,870	0	0	(28,490)	0	19,425	4,539	41,156	(1,500)	50,000	546,000	85,130	
10076	Grants To External Bodies	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	0	108,990	0	0	0	0	1,194	275	(1,179)	0	0	109,280	290	
10077	Advice To Parishes	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	0	51,490	0	0	26,490	0	1,925	948	(5,413)	0	0	75,440	23,950	
10121	Safer Communities Laa Fund	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	0	(5,000)	0	0	0	0	0	0	0	0	0	(5,000)	0	
10168	Community Safety	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	0	77,754	4,250	0	0	0	4,042	1,668	5,960	(1,500)	0	92,174	14,420	
10270	Local Lottery	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	0	(13,000)	0	0	0	0	0	0	0	0	0	(13,000)	0	
10017	S.E. Harborough In Bloom	Community Partnerships		L ELLIOTT	R FELTS	0	7,000	0	0	0	0	0	0	0	0	0	7,000	0	
10265	Community Partnerships	Community Partnerships		L ELLIOTT	R FELTS	0	2,461	0	0	0	0	0	0	(1,111)	0	0	1,350	(1,111)	
New Item Final Budget	Community Resilience Support; contribution to Earmarked Reserve	Community Partnerships		L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	10,000	10,000	10,000	
New Item Final Budget	Admin support; Member Community Fund	Community		L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	40,926	40,926	40,926	
New Item Final Budget	Parish Grants Administration	Community		L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	92,202	92,202	92,202	
10269	Refugee Resettlement			L ELLIOTT	R FELTS	0	0	0	0	0	0	1,925	948	(2,873)	0	0	0	0	
	Total					(40,000)	979,032	413,669	(386,818)	(2,000)	(80,733)	36,534	12,303	38,542	(3,000)	193,128	1,200,657	221,625	

DETAILED BUDGET PAPERS 2023/24 - Wellbeing, Communities & Housing

				Responsible Director	Service Lead	MTFS YEAR 1: 2025/26						MTFS YEAR 2: 2026/27				MTFS YEAR 3: 2027/28			MTFS YEAR 4: 2028/29			2028/29
Cost Centre	Cost Centre Description	Service	Corporate Priority			Base Budget	Growth/Savings etc			Budget for Year	Variance to Budget	Base Budget	wth/Saving: Other priorities	Budget for Year	Variance to Budget	Base Budget	Budget for Year	Variance to Budget	Base Budget	Budget for Year	Variance to Budget	Base Budget
							Service proposed changes Gross Expenditure	Service proposed changes Gross Income	Other priorities													
						£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
10122	Physical Activity	Recreation		L ELLIOTT	R FELTS	93,451	0	0	0	93,451	0	93,451	0	93,451	0	93,451	93,451	0	93,451	93,451	0	93,451
10124	Recreation Development	Recreation		L ELLIOTT	R FELTS	(37,583)	383,818	(383,818)	0	(37,583)	0	(37,583)	0	(37,583)	0	(37,583)	(37,583)	0	(37,583)	(37,583)	0	(37,583)
10136	Youth Awareness Initiatives	Corporate Support		L ELLIOTT	C MASON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10155	Health Services	Regulatory		L ELLIOTT	E BIRD	(9,690)	0	0	0	(9,690)	0	(9,690)	0	(9,690)	0	(9,690)	(9,690)	0	(9,690)	(9,690)	0	(9,690)
10239	Lightbulb Social Care	Regulatory		L ELLIOTT	E BIRD	45,301	0	0	0	45,301	0	45,301	0	45,301	0	45,301	45,301	0	45,301	45,301	0	45,301
10260	Head Of Communities	CO, Communities		L ELLIOTT	V JESSOP	119,330	0	0	0	119,330	0	119,330	0	119,330	0	119,330	119,330	0	119,330	119,330	0	119,330
10241	Anniversary Events	CO, Communities		L ELLIOTT	V JESSOP	2,000	0	0	0	2,000	0	2,000	0	2,000	0	2,000	2,000	0	2,000	2,000	0	2,000
10179	HDC Temporary Accommodation	Housing & Homelessness		L ELLIOTT	R FELTS	(53,800)	0	0	0	(53,800)	0	(53,800)	0	(53,800)	0	(53,800)	(53,800)	0	(53,800)	(53,800)	0	(53,800)
10188	Homelessness	Housing & Homelessness		L ELLIOTT	R FELTS	85,276	0	0	0	85,276	0	85,276	0	85,276	0	85,276	85,276	0	85,276	85,276	0	85,276
10201	Housing Services	Housing & Homelessness		L ELLIOTT	R FELTS	546,000	0	0	0	546,000	0	546,000	0	546,000	0	546,000	546,000	0	546,000	546,000	0	546,000
10076	Grants To External Bodies	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	109,280	0	0	0	109,280	0	109,280	0	109,280	0	109,280	109,280	0	109,280	109,280	0	109,280
10077	Advice To Parishes	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	75,440	0	0	0	75,440	0	75,440	0	75,440	0	75,440	75,440	0	75,440	75,440	0	75,440
10121	Safer Communities Laa Fund	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	(5,000)	0	0	0	(5,000)	0	(5,000)	0	(5,000)	0	(5,000)	(5,000)	0	(5,000)	(5,000)	0	(5,000)
10168	Community Safety	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	92,174	0	0	0	92,174	0	92,174	0	92,174	0	92,174	92,174	0	92,174	92,174	0	92,174
10270	Local Lottery	Grants, Parishes & Community Safety		L ELLIOTT	R FELTS	(13,000)	0	0	0	(13,000)	0	(13,000)	0	(13,000)	0	(13,000)	(13,000)	0	(13,000)	(13,000)	0	(13,000)
10017	S.E. Harborough In Bloom	Community Partnerships		L ELLIOTT	R FELTS	7,000	0	0	0	7,000	0	7,000	0	7,000	0	7,000	7,000	0	7,000	7,000	0	7,000
10265	Community Partnerships	Community Partnerships		L ELLIOTT	R FELTS	1,350	0	0	0	1,350	0	1,350	0	1,350	0	1,350	1,350	0	1,350	1,350	0	1,350
New Item Final Budget	Community Resilience Support; contribution to Earmarked Reserve	Community Partnerships		L ELLIOTT	R FELTS	10,000	0	0	0	10,000	0	10,000	0	10,000	0	10,000	10,000	0	10,000	10,000	0	10,000
New Item Final Budget	Admin support; Member Community Fund	Community		L ELLIOTT	R FELTS	40,926	0	0	1,432	42,358	1,432	42,358	(42,358)	0	(42,358)	0	0	0	0	0	0	0
New Item Final Budget	Parish Grants Administration	Community		L ELLIOTT	R FELTS	92,202	0	0	3,227	95,429	3,227	95,429	(95,429)	0	(95,429)	0	0	0	0	0	0	0
10269	Refugee Resettlement			L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total					1,200,657	383,818	(383,818)	4,659	1,205,316	4,659	1,205,316	(137,787)	1,067,529	(137,787)	1,067,529	1,067,529	0	1,067,529	1,067,529	0	1,067,529

DETAILED BUDGET PAPERS 2023/24 - Strategy

			Responsible Director	Service Lead	NEW BUDGET: 2024/25												Budget for Year	Variance to Base Budget
Cost Centre	Cost Centre Description	Service			Previous	Base Budget	Growth/Savings etc											
					2022/23 Budget Setting		Service proposed changes Gross Expenditure	Service proposed changes Gross Income	Service proposed changes Other	2023/24 payroll award of £1925 per fte	2024/25 Scale point increment	Other payroll changes, fte etc	Inflation	Virement	Other			
					£	£	£	£	£	£	£	£	£	£	£	£		
10012	Strategic Planning & Housing	Strategic Planning/Policy	D ATKINSON	T NELSON	0	160,970	0	0	0	5,088		2,472	0	0	0	168,530	7,560	
10262	Market Harb Town Team Project	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	0	0	0	0	0	0	0	0	0	0	
10210	Joint Strategic Planning	Strategic Planning/Policy	D ATKINSON	T NELSON	(5,281)	39,530	2,000	0	0	0	0	0	0	0	0	41,530	2,000	
10015	Ed Strat - Potential	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	15,900	(5,900)	0	0	0	0	0	0	0	0	10,000	(5,900)	
10043	S.E. Town Centre Support	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	41,240	0	0	0	0	0	0	0	(15,000)	15,000	41,240	0	
10043	S.E. Town Centre Support-Christmas Lights	Economic Strategy/Development	L ELLIOTT	L ELLIOTT		0	0	0	0	0	0	0	0	15,000	5,000	20,000	20,000	
New Item - Final Budget	Market Harborough Christmas Car Parking	Economic Strategy/Development	L ELLIOTT	L ELLIOTT		0	0	0	0	0	0	0	0	0	15,000	15,000	15,000	
New Item - Final Budget	Lutterworth Christmas Car Parking	Economic Strategy/Development	L ELLIOTT	L ELLIOTT		0	0	0	0	0	0	0	0	0	10,000	10,000	10,000	
10055	Market Hall	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	(89,734)	0	(8,400)	0	6,698	417	2,245	0	0	0	(88,774)	960	
10065	The Square	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	(22,260)	0	3,600	0				(2,300)	0	0	(20,960)	1,300	
10206	Ed Strat - Location	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	238,850	0	0	0	7,891	1,031	(212)	0	0	0	247,560	8,710	
10069	Communication	Communication	L ELLIOTT	R OAKLEY	0	206,030	0	0	2,000	7,636	1,356	2,188	0	0	0	219,210	13,180	
10233	Ed Strat - Talent	CO (Planning), Eco Strategy (Talent)	L ELLIOTT	L ELLIOTT	(7,000)	13,000	(13,000)	0	0	0	0	0	0	0	0	0	(13,000)	
10211	Strategic Growth Team	Planning - Growth	D ATKINSON	A EASTWOOD	0	31,537	0	0	0	0	0	0	0	0	0	31,537	0	
	Total				(12,281)	635,063	(16,900)	(4,800)	2,000	27,313	2,804	6,693	(2,300)	0	45,000	694,873	59,810	

DETAILED BUDGET PAPERS 2023/24 - Strategy

Cost Centre			Cost Centre Description	Service	Responsible Director	Service Lead	MTFS YEAR 1: 2025/26						MTFS YEAR 2: 2026/27				MTFS YEAR 3: 2027/28				MTFS YEAR 4: 2028/29				2029/30
							Previous 2023/24 Budget Setting	Base Budget	Growth/Savings etc		Budget for Year	Variance to Budget	Base Budget	wth/Saving: Service proposed changes Gross Income	Budget for Year	Variance to Budget	Base Budget	wth/Saving: Service proposed changes Gross Income	Budget for Year	Variance to Budget	Base Budget	Growth/S Service proposed changes Gross Income	Budget for Year	Variance to Budget	Base Budget
									Service proposed changes Expenditure	Gross proposed changes Gross Income															
							£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£		
10012	Strategic Planning & Housing	Strategic Planning/Policy	D ATKINSON	T NELSON	0	168,530	0	0	168,530	0	168,530	0	168,530	0	168,530	0	168,530	0	168,530	0	168,530	0	168,530		
10262	Market Harb Town Team Project	Strategic Planning/Policy	D ATKINSON	T NELSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
10210	Joint Strategic Planning	Strategic Planning/Policy	D ATKINSON	T NELSON	0	41,530	0	0	41,530	0	41,530	0	41,530	0	41,530	0	41,530	0	41,530	0	41,530	0	41,530		
10015	Ed Strat - Potential	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	40,000	50,000	5,900	0	55,900	5,900	55,900	0	55,900	0	55,900	0	55,900	0	55,900	0	55,900	0	55,900		
10043	S.E. Town Centre Support	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	41,240	0	0	41,240	0	41,240	0	41,240	0	41,240	0	41,240	0	41,240	0	41,240	0	41,240		
10043	S.E. Town Centre Support-Christmas Lights	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	20,000	0	0	20,000	0	20,000	0	20,000	0	20,000	0	20,000	0	20,000	0	20,000	0	20,000		
New Item - Final Budget	Market Harborough Christmas Car Parking	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	15,000	0	0	15,000	0	15,000	0	15,000	0	15,000	0	15,000	0	15,000	0	15,000	0	15,000		
New Item - Final Budget	Lutterworth Christmas Car Parking	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	10,000	0	0	10,000	0	10,000	0	10,000	0	10,000	0	10,000	0	10,000	0	10,000	0	10,000		
10055	Market Hall	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	(88,774)	0	(10,500)	(99,274)	(10,500)	(99,274)	0	(99,274)	0	(99,274)	(11,900)	(111,174)	(11,900)	(111,174)	0	(111,174)	0	(111,174)		
10065	The Square	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	(20,960)	0	(4,250)	(25,210)	(4,250)	(25,210)	(1,700)	(26,910)	(1,700)	(26,910)	(1,700)	(28,610)	(1,700)	(28,610)	(1,700)	(30,310)	(1,700)	(30,310)		
10206	Ed Strat - Location	Economic Strategy/Development	L ELLIOTT	L ELLIOTT	0	247,560	30,000	0	277,560	30,000	277,560	0	277,560	0	277,560	0	277,560	0	277,560	0	277,560	0	277,560		
10069	Communication	Communication	L ELLIOTT	R OAKLEY	0	219,210	0	0	219,210	0	219,210	0	219,210	0	219,210	0	219,210	0	219,210	0	219,210	0	219,210		
10233	Ed Strat - Talent	CO (Planning), Eco Strategy (Talent)	L ELLIOTT	L ELLIOTT	0	0	13,000	0	13,000	13,000	13,000	0	13,000	0	13,000	0	13,000	0	13,000	0	13,000	0	13,000		
10211	Strategic Growth Team	Planning - Growth	D ATKINSON	A EASTWOOD	0	31,537	0	0	31,537	0	31,537	0	31,537	0	31,537	0	31,537	0	31,537	0	31,537	0	31,537		
	Total				40,000	734,873	48,900	(14,750)	769,023	34,150	769,023	(1,700)	767,323	(1,700)	767,323	(13,600)	753,723	(13,600)	753,723	(1,700)	752,023	(1,700)	752,023		

DETAILED BUDGET PAPERS 2023/24 - Corporate & Regulatory Services

			Responsible Director	Budget Holder	NEW BUDGET: 2024/25													Budget for Year	Variance to Budget
Cost Centre	Cost Centre Description	Service			Previous Years Growth/		Base Budget	Growth/Savings etc											
					2022/23 Budget Setting	2023/24 Budget Setting		Service proposed changes Gross	Service proposed changes Gross Income	Service proposed changes Other	2023/24 payroll award of £1925 per fte	2024/25 Scale point increment	Other payroll changes, fte etc	Permanent Virements	Inflation	Other			
					£	£	£	£	£	£	£	£	£	£	£	£	£		
10003	Corporate Administration	Corporate Support	C MASON	C MASON	0	0	588,283	0	0	0	27,629	3,490	34,758	(54,985)	0	0	599,175	10,892	
10032	Postages	Corporate Support	C MASON	C MASON	0	0	40,400	0	0	0	0	0	0	0	0	0	40,400	0	
10037	Corporate Printing	Corporate Support	C MASON	C MASON	0	0	12,000	3,000	0	0	0	0	0	0	0	0	15,000	3,000	
10051	Land Charges	Corporate Support	C MASON	C MASON	0	0	(118,200)	0	0	0	0	0	0	(7,300)	0	0	(125,500)	(7,300)	
10066	Performance/Change Manag	Corporate Support	C MASON	C MASON	0	0	2,868	0	0	0	0	0	0	0	0	0	2,868	0	
10165	Public Burials	Corporate Support	C MASON	C MASON	0	0	2,500	0	0	0	0	0	0	0	0	0	2,500	0	
10231	Central Stationery Store	Corporate Support	C MASON	C MASON	0	0	13,100	0	0	0	0	0	0	0	0	0	13,100	0	
10022	Legal Services	Legal & Democratic Support	C MASON	J YOUNG	0	(8,000)	268,765	169,171	0	0	6,435	1,656	10,124	(39,500)	0	0	416,651	147,886	
10072	Members Allowances & Exp	Legal & Democratic Support	C MASON	J YOUNG	0	0	318,650	0	0	0	0	0	0	0	0	0	318,650	0	
10073	Committee Servicing	Legal & Democratic Support	C MASON	J YOUNG	0	0	162,315	4,107	0	21,000	7,489	2,745	0	35,885	0	0	233,541	71,226	
10213	Programme Management	ICT	C MASON	R CHEW	0	0	180,130	0	0	0	5,773	948	(33,401)	0	0	0	153,450	(26,680)	
10023	Human Resources	HR & Training	C MASON	R JENNER	(15,000)	0	263,960	8,300	(4,000)	0	9,493	613	18,884	(1,500)	0	0	295,750	31,790	
10024	Corporate & Mangmnt Traini	HR & Training	C MASON	R JENNER	0	0	35,300	0	0	0	0	0	0	0	0	0	35,300	0	
10060	Elections	Elections	C MASON	C MASON	0	0	16,600	0	0	0	0	0	0	0	0	0	16,600	0	
10060A	Elections - Cont from Reserves	Elections	C MASON	C MASON	0	(166,000)	0	0	0	0	0	0	0	0	0	0	0	0	
10060B	Elections - Cont to Reserve	Elections	C MASON	C MASON	0	0	40,000	0	0	0	0	0	0	0	0	0	40,000	0	
10061	Registration Of Electors	Register of Electors	C MASON	C MASON	0	0	43,100	0	0	0	0	0	0	0	0	0	43,100	0	
10078	Emergency Plan/ Bus Conti	Regulatory	L ELLIOTT	E BIRD	0	0	29,800	2,352	0	0	0	0	0	0	0	0	32,152	2,352	
10096	Car Park Services	Regulatory	L ELLIOTT	E BIRD	58,929	(105,000)	(749,576)	19,500	(21,000)	0	0	0	0	0	0	0	(751,076)	(1,500)	
10101	Hackney Carriage Licensing	Regulatory	L ELLIOTT	E BIRD	0	0	(31,800)	0	0	0	0	0	0	0	0	0	(31,800)	0	
10117	On Street C.P.E	Regulatory	L ELLIOTT	E BIRD	0	0	199,714	0	0	0	28,471	2,245	154	0	0	0	230,584	30,870	
10118	Car Parks Administration	Regulatory	L ELLIOTT	E BIRD	0	0	58,460	0	0	0	1,927	0	963	0	0	0	61,350	2,890	
10119	Off Street C.P.E.	Regulatory	L ELLIOTT	E BIRD	0	0	(170,477)	0	0	0	0	0	0	0	0	0	(170,477)	0	
10154	Licences	Regulatory	L ELLIOTT	E BIRD	0	0	(79,600)	0	0	0	0	0	0	0	0	0	(79,600)	0	
10163	S.E.Cemeteries & Burial Gro	Facilities Mgmt - Public Res	C MASON	CAVERILL	0	0	10,425	0	0	0	0	0	0	0	(4,000)	0	6,425	(4,000)	
10164	Closed Churchyards	Facilities Mgmt - Public Res	C MASON	CAVERILL	0	0	40,140	0	0	0	0	0	0	0	0	0	40,140	0	
10167	Cctv	CCTV, Control Centre	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10193	Control Centre	CCTV, Control Centre	L ELLIOTT	R FELTS	(11,000)	0	103,990	13,000	0	0	20,891	2,195	21,974	0	0	0	162,050	58,060	
10173	Licensing Team	Regulatory	L ELLIOTT	E BIRD	0	0	124,220	0	0	0	5,007	0	1,953	(7,300)	0	0	123,880	(340)	
10232	Section 151 Officer	CO (151), Assets, Internal A	C MASON	C MASON	0	0	122,460	0	0	50,000	3,068	0	2,882	0	0	0	178,410	55,950	
10237	Corporate In Year Savings	CO (151), Assets, Internal A	C MASON	C MASON	0	0	(180,000)	0	0	0	0	0	0	0	0	0	(180,000)	0	
10230	Head Of Legal	CO Legal & Democratic	C MASON	J YOUNG	0	0	90,628	0	0	0	2,080	1,025	(9,733)	0	0	0	84,000	(6,628)	
10305	External Audit	Finance	C MASON	C BLAND	0	0	88,000	51,000	0	0	0	0	0	0	0	0	139,000	51,000	
10238	Apprentice Levy Costs	Finance	C MASON	C BLAND	0	0	13,600	0	0	0	0	0	0	0	0	0	13,600	0	
10035	Customer Services	Customer Services	L ELLIOTT	R FELTS	0	0	611,995	58,000	0	0	26,955	5,712	8,648	(1,500)	0	50,750	760,560	148,565	
10104	Consultation	Customer Services	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10302	Customer Services (2) CC	Customer Services	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10236	Equalities & Safeguarding	Customer Services	L ELLIOTT	R FELTS	0	0	35,300	0	0	0	1,156	0	424	0	0	0	36,880	1,580	
10021	Chief Executives Group	Joint Chief Executives	J RICHARDSON	J RICHARDS	0	0	3,500	0	0	0	0	0	0	(1,500)	0	0	2,000	(1,500)	
10054	Lga Subscriptions	Joint Chief Executives	J RICHARDSON	J RICHARDS	0	0	20,200	0	0	0	0	0	0	0	0	0	20,200	0	
10071	Corporate Activities	Joint Chief Executives	L ELLIOTT	L ELLIOT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10222	Old cost centre	Joint Chief Executives	L ELLIOTT	L ELLIOT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10226	Chief Executive	Joint Chief Executives	J RICHARDSON	J RICHARDS	0	0	168,250	0	0	0	3,959	2,181	(2,800)	0	0	0	171,590	3,340	
10215	Deputy Chief Executive	Joint Chief Executives	L ELLIOTT	L ELLIOT	0	0	130,740	0	0	0	3,430	0	2,140	0	0	0	136,310	5,570	
?????	Enforcement Cross-Cutting	Regulatory	L ELLIOTT	E BIRD	0	0	(75,000)	0	0	0	0	0	0	0	0	75,000	0	75,000	
?????	HR Cross-Cutting		C MASON	R JENNER	0	0	(22,000)	0	0	0	0	0	0	0	0	22,000	0	22,000	
	Total				32,929	(279,000)	2,412,740	328,430	(25,000)	71,000	153,763	22,810	56,970	(77,700)	(4,000)	147,750	3,086,763	674,022	

DETAILED BUDGET PAPERS 2023/24 - Corporate & Regulatory Services

Cost Centre			Responsible Director		Budget Holder		MTFS YEAR 1: 2025/26						MTFS YEAR 2: 2026/27									
							Previous Years Growth/		Base Budget	Growth/Savings etc			Budget for Year	Variance to Budget	Previous Years		Base Budget	Growth/Saving	Budget for Year	Variance to Budget		
										2022/23 Budget Setting	2023/24 Budget Setting	Service proposed changes Gross Expenditu			Service proposed changes Gross Income	Service proposed changes Other					2022/23 Budget Setting	2023/24 Budget Setting
							£	£	£	£	£	£	£	£	£	£	£					
10003	Corporate Administration	Corporate Support	C MASON	C MASON	0	0	599,175	0	0	0	599,175	0	0	0	599,175	0	599,175	0				
10032	Postages	Corporate Support	C MASON	C MASON	0	0	40,400	0	0	0	40,400	0	0	0	40,400	0	40,400	0				
10037	Corporate Printing	Corporate Support	C MASON	C MASON	0	0	15,000	0	0	0	15,000	0	0	0	15,000	0	15,000	0				
10051	Land Charges	Corporate Support	C MASON	C MASON	0	0	(125,500)	0	0	0	(125,500)	0	0	0	(125,500)	0	(125,500)	0				
10066	Performance/Change Management	Corporate Support	C MASON	C MASON	0	0	2,868	0	0	0	2,868	0	0	0	2,868	0	2,868	0				
10165	Public Burials	Corporate Support	C MASON	C MASON	0	0	2,500	0	0	0	2,500	0	0	0	2,500	0	2,500	0				
10231	Central Stationery Store	Corporate Support	C MASON	C MASON	0	0	13,100	0	0	0	13,100	0	0	0	13,100	0	13,100	0				
10022	Legal Services	Legal & Democratic Support	C MASON	J YOUNG	0	0	416,651	0	0	0	416,651	0	0	0	416,651	0	416,651	0				
10072	Members Allowances & Expenses	Legal & Democratic Support	C MASON	J YOUNG	0	0	318,650	0	0	0	318,650	0	0	0	318,650	0	318,650	0				
10073	Committee Servicing	Legal & Democratic Support	C MASON	J YOUNG	0	0	233,541	0	0	0	233,541	0	0	0	233,541	0	233,541	0				
10213	Programme Management	ICT	C MASON	R CHEW	0	(116,110)	37,340	0	0	0	37,340	0	0	0	37,340	0	37,340	0				
10023	Human Resources	HR & Training	C MASON	R JENNER	0	0	295,750	0	0	0	295,750	0	0	0	295,750	0	295,750	0				
10024	Corporate & Mangmnt Training	HR & Training	C MASON	R JENNER	0	0	35,300	0	0	0	35,300	0	0	0	35,300	0	35,300	0				
10060	Elections	Elections	C MASON	C MASON	0	0	16,600	0	0	0	16,600	0	0	0	16,600	0	16,600	0				
10060A	Elections - Cont from Reserves	Elections	C MASON	C MASON	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
10060B	Elections - Cont to Reserve	Elections	C MASON	C MASON	0	0	40,000	0	0	0	40,000	0	0	0	40,000	0	40,000	0				
10061	Registration Of Electors	Register of Electors	C MASON	C MASON	0	0	43,100	0	0	0	43,100	0	0	0	43,100	0	43,100	0				
10078	Emergency Plan/ Bus Continuity	Regulatory	L ELLIOTT	E BIRD	0	0	32,152	0	0	0	32,152	0	0	0	32,152	0	32,152	0				
10096	Car Park Services	Regulatory	L ELLIOTT	E BIRD	56,267	(45,000)	(739,809)	0	(103,700)	0	(843,509)	(103,700)	53,339	(69,000)	(859,170)	0	(859,170)	0				
10101	Hackney Carriage Licencing	Regulatory	L ELLIOTT	E BIRD	0	0	(31,800)	0	0	0	(31,800)	0	0	0	(31,800)	0	(31,800)	0				
10117	On Street C.P.E	Regulatory	L ELLIOTT	E BIRD	0	0	230,584	0	0	0	230,584	0	0	0	230,584	0	230,584	0				
10118	Car Parks Administration	Regulatory	L ELLIOTT	E BIRD	0	0	61,350	0	0	0	61,350	0	0	0	61,350	0	61,350	0				
10119	Off Street C.P.E.	Regulatory	L ELLIOTT	E BIRD	0	0	(170,477)	0	(22,000)	0	(192,477)	(22,000)	0	0	(192,477)	0	(192,477)	0				
10154	Licences	Regulatory	L ELLIOTT	E BIRD	0	0	(79,600)	0	0	0	(79,600)	0	0	0	(79,600)	0	(79,600)	0				
10163	S.E.Cemeteries & Burial Grounds	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	0	6,425	0	0	0	6,425	0	0	0	6,425	0	6,425	0				
10164	Closed Churchyards	Facilities Mgmt - Public Realm	C MASON	C AVERILL	0	0	40,140	0	0	0	40,140	0	0	0	40,140	0	40,140	0				
10167	Cctv	CCTV, Control Centre	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
10193	Control Centre	CCTV, Control Centre	L ELLIOTT	R FELTS	0	0	162,050	0	0	0	162,050	0	0	0	162,050	0	162,050	0				
10173	Licensing Team	Regulatory	L ELLIOTT	E BIRD	0	0	123,880	0	0	0	123,880	0	0	0	123,880	0	123,880	0				
10232	Section 151 Officer	CO (151), Assets, Internal Audit	C MASON	C MASON	0	0	178,410	0	0	(50,000)	128,410	(50,000)	0	0	128,410	0	128,410	0				
10237	Corporate In Year Savings	CO (151), Assets, Internal Audit	C MASON	C MASON	0	0	(180,000)	0	0	0	(180,000)	0	0	0	(180,000)	0	(180,000)	0				
10230	Head Of Legal	CO Legal & Democratic	C MASON	J YOUNG	0	0	84,000	0	0	0	84,000	0	0	0	84,000	0	84,000	0				
10305	External Audit	Finance	C MASON	C BLAND	0	0	139,000	8,340	0	0	147,340	8,340	0	0	147,340	8,841	156,181	8,841				
10238	Apprentice Levy Costs	Finance	C MASON	C BLAND	0	0	13,600	0	0	0	13,600	0	0	0	13,600	0	13,600	0				
10035	Customer Services	Customer Services	L ELLIOTT	R FELTS	0	0	760,560	0	0	0	760,560	0	0	0	760,560	0	760,560	0				
10104	Consultation	Customer Services	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
10302	Customer Services (2) CC	Customer Services	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
10236	Equalities & Safeguarding	Customer Services	L ELLIOTT	R FELTS	0	0	36,880	0	0	0	36,880	0	0	0	36,880	0	36,880	0				
10021	Chief Executives Group	Joint Chief Executives	J RICHARDSON	J RICHARDSON	0	0	2,000	0	0	0	2,000	0	0	0	2,000	0	2,000	0				
10054	Lga Subscriptions	Joint Chief Executives	J RICHARDSON	J RICHARDSON	0	0	20,200	0	0	0	20,200	0	0	0	20,200	0	20,200	0				
10071	Corporate Activities	Joint Chief Executives	L ELLIOTT	L ELLIOTT	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
10222	Old cost centre	Joint Chief Executives	L ELLIOTT	L ELLIOTT	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
10226	Chief Executive	Joint Chief Executives	J RICHARDSON	J RICHARDSON	0	0	171,590	0	0	0	171,590	0	0	0	171,590	0	171,590	0				
10215	Deputy Chief Executive	Joint Chief Executives	L ELLIOTT	L ELLIOTT	0	0	136,310	0	0	0	136,310	0	0	0	136,310	0	136,310	0				
?????	Enforcement Cross-Cutting	Regulatory	L ELLIOTT	E BIRD	0	0	0	0	(75,000)	(75,000)	(75,000)	(75,000)	0	0	(75,000)	0	(75,000)	0				
?????	HR Cross-Cutting	Regulatory	C MASON	R JENNER	0	0	0	0	(22,000)	(22,000)	(22,000)	(22,000)	0	0	(22,000)	0	(22,000)	0				
	Total				56,267	(161,110)	2,981,920	8,340	(125,700)	(147,000)	2,717,560	(264,360)	53,339	(69,000)	2,701,899	8,841	2,710,740	8,841				

DETAILED BUDGET PAPERS 2023/24 - Corporate & Regulatory Services

			Responsible Director	Budget Holder	MTFS YEAR 3: 2027/28				MTFS YEAR 4: 2028/29				2028/29
Cost Centre	Cost Centre Description	Service			Base Budget	With/Service proposed changes Gross Expenditure	Budget for Year	Variance to Budget	Base Budget	Growth/Service proposed changes Gross Expenditure	Budget for Year	Variance to Budget	Base Budget
					£	£	£	£	£	£	£	£	£
10003	Corporate Administration	Corporate Support	C MASON	C MASON	599,175	0	599,175	0	599,175	0	599,175	0	599,175
10032	Postages	Corporate Support	C MASON	C MASON	40,400	0	40,400	0	40,400	0	40,400	0	40,400
10037	Corporate Printing	Corporate Support	C MASON	C MASON	15,000	0	15,000	0	15,000	0	15,000	0	15,000
10051	Land Charges	Corporate Support	C MASON	C MASON	(125,500)	0	(125,500)	0	(125,500)	0	(125,500)	0	(125,500)
10066	Performance/Change Mana	Corporate Support	C MASON	C MASON	2,868	0	2,868	0	2,868	0	2,868	0	2,868
10165	Public Burials	Corporate Support	C MASON	C MASON	2,500	0	2,500	0	2,500	0	2,500	0	2,500
10231	Central Stationery Store	Corporate Support	C MASON	C MASON	13,100	0	13,100	0	13,100	0	13,100	0	13,100
10022	Legal Services	Legal & Democratic Support	C MASON	J YOUNG	416,651	0	416,651	0	416,651	0	416,651	0	416,651
10072	Members Allowances & Exp	Legal & Democratic Support	C MASON	J YOUNG	318,650	0	318,650	0	318,650	0	318,650	0	318,650
10073	Committee Servicing	Legal & Democratic Support	C MASON	J YOUNG	233,541	0	233,541	0	233,541	0	233,541	0	233,541
10213	Programme Management	ICT	C MASON	R CHEW	37,340	0	37,340	0	37,340	0	37,340	0	37,340
10023	Human Resources	HR & Training	C MASON	R JENNER	295,750	0	295,750	0	295,750	0	295,750	0	295,750
10024	Corporate & Mangmnt Train	HR & Training	C MASON	R JENNER	35,300	0	35,300	0	35,300	0	35,300	0	35,300
10060	Elections	Elections	C MASON	C MASON	16,600	0	16,600	0	16,600	0	16,600	0	16,600
10060A	Elections - Cont from Reserves	Elections	C MASON	C MASON	0	0	0	0	0	0	0	0	0
10060B	Elections - Cont to Reserve	Elections	C MASON	C MASON	40,000	0	40,000	0	40,000	0	40,000	0	40,000
10061	Registration Of Electors	Register of Electors	C MASON	C MASON	43,100	0	43,100	0	43,100	0	43,100	0	43,100
10078	Emergency Plan/ Bus Contr	Regulatory	L ELLIOTT	E BIRD	32,152	0	32,152	0	32,152	0	32,152	0	32,152
10096	Car Park Services	Regulatory	L ELLIOTT	E BIRD	(859,170)	0	(859,170)	0	(859,170)	0	(859,170)	0	(859,170)
10101	Hackney Carriage Licensing	Regulatory	L ELLIOTT	E BIRD	(31,800)	0	(31,800)	0	(31,800)	0	(31,800)	0	(31,800)
10117	On Street C.P.E	Regulatory	L ELLIOTT	E BIRD	230,584	0	230,584	0	230,584	0	230,584	0	230,584
10118	Car Parks Administration	Regulatory	L ELLIOTT	E BIRD	61,350	0	61,350	0	61,350	0	61,350	0	61,350
10119	Off Street C.P.E.	Regulatory	L ELLIOTT	E BIRD	(192,477)	0	(192,477)	0	(192,477)	0	(192,477)	0	(192,477)
10154	Licences	Regulatory	L ELLIOTT	E BIRD	(79,600)	0	(79,600)	0	(79,600)	0	(79,600)	0	(79,600)
10163	S.E.Cemeteries & Burial Gro	Facilities Mgmt - Public Reg	C MASON	C AVERILL	6,425	0	6,425	0	6,425	0	6,425	0	6,425
10164	Closed Churchyards	Facilities Mgmt - Public Reg	C MASON	C AVERILL	40,140	0	40,140	0	40,140	0	40,140	0	40,140
10167	Cctv	CCTV, Control Centre	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0
10193	Control Centre	CCTV, Control Centre	L ELLIOTT	R FELTS	162,050	0	162,050	0	162,050	0	162,050	0	162,050
10173	Licensing Team	Regulatory	L ELLIOTT	E BIRD	123,880	0	123,880	0	123,880	0	123,880	0	123,880
10232	Section 151 Officer	CO (151), Assets, Internal A	C MASON	C MASON	128,410	0	128,410	0	128,410	0	128,410	0	128,410
10237	Corporate In Year Savings	CO (151), Assets, Internal A	C MASON	C MASON	(180,000)	0	(180,000)	0	(180,000)	0	(180,000)	0	(180,000)
10230	Head Of Legal	CO Legal & Democratic	C MASON	J YOUNG	84,000	0	84,000	0	84,000	0	84,000	0	84,000
10305	External Audit	Finance	C MASON	C BLAND	156,181	9,371	165,552	9,371	165,552	9,933	175,485	9,933	165,552
10238	Apprentice Levy Costs	Finance	C MASON	C BLAND	13,600	0	13,600	0	13,600	0	13,600	0	13,600
10035	Customer Services	Customer Services	L ELLIOTT	R FELTS	760,560	0	760,560	0	760,560	0	760,560	0	760,560
10104	Consultation	Customer Services	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0
10302	Customer Services (2) CC	Customer Services	L ELLIOTT	R FELTS	0	0	0	0	0	0	0	0	0
10236	Equalities & Safeguarding	Customer Services	L ELLIOTT	R FELTS	36,880	0	36,880	0	36,880	0	36,880	0	36,880
10021	Chief Executives Group	Joint Chief Executives	J RICHARDSON	J RICHARDS	2,000	0	2,000	0	2,000	0	2,000	0	2,000
10054	Lga Subscriptions	Joint Chief Executives	J RICHARDSON	J RICHARDS	20,200	0	20,200	0	20,200	0	20,200	0	20,200
10071	Corporate Activities	Joint Chief Executives	L ELLIOTT	L ELLIOT	0	0	0	0	0	0	0	0	0
10222	Old cost centre	Joint Chief Executives	L ELLIOTT	L ELLIOT	0	0	0	0	0	0	0	0	0
10226	Chief Executive	Joint Chief Executives	J RICHARDSON	J RICHARDS	171,590	0	171,590	0	171,590	0	171,590	0	171,590
10215	Deputy Chief Executive		L ELLIOTT	L ELLIOT	136,310	0	136,310	0	136,310	0	136,310	0	136,310
?????	Enforcement Cross-Cutting	Regulatory	L ELLIOTT	E BIRD	(75,000)	0	(75,000)	0	(75,000)	0	(75,000)	0	(75,000)
?????	HR Cross-Cutting		C MASON	R JENNER	(22,000)	0	(22,000)	0	(22,000)	0	(22,000)	0	(22,000)
Total					2,710,740	9,371	2,720,111	9,371	2,720,111	9,933	2,730,044	9,933	2,720,111

DETAILED BUDGET PAPERS 2023/24 - Contingency & Inflationary Provisions

			Responsible Director	Budget Holder	NEW BUDGET: 2024/25										
Cost Centre	Cost Centre Description	Service			Previous Years Growth/ Savings			Base Budget	Growth/Savings etc					Budget for Year	Variance to Base Budget
					2021/22 Budget Setting	2022/23 Budget Setting	2023/24 Budget Setting		Service proposed changes Gross Expenditure	Service proposed changes Gross Income	Service proposed changes Other	One-Year Saving Deferral	Other		
					£	£	£	£	£	£	£	£	£	£	£
10509	Central Items - Contingency	Finance	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	0	0
Nominal	Inflation - Pay - Services 2 NCS	Corporate - Finance	C MASON	C BLAND	188,726	0	152,736	716,695	0	0	0	0	(367,504)	349,191	(367,504)
Nominal	Inflation - Pay to Capital Fin	Corporate - Finance	C MASON	C BLAND	14,819	0	0	14,819	0	0	0	0	0	14,819	0
Nominal	Inflation - Services	Corporate - Finance	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	0	0
Nominal	Inflation - Employer Oncosts	Corporate - Finance	C MASON	C BLAND	0	0	21,000	(73,000)	0	0	0	0	47,000	(26,000)	47,000
Nominal	Inflation - FCC	Operational Services	L ELLIOTT	R SMITH	0	222,315	0	832,198	77,685	0	0	0	0	909,883	77,685
Nominal	Inflation - Energy costs	Operational Services	C MASON	CAVERILL	0	0	0	42,253	0	0	0	0	0	42,253	0
Nominal	FCC 5% Escalator for Potential Govt Changes to Waste	Operational Services	L ELLIOTT	R SMITH	0	0	0	0	0	0	0	0	0	0	0
Nominal	Target Operating Model Service Efficiency	Operational Services	J RICHARDSON	J RICHARDS	0	0	0	(287,858)	0	0	0	287,858	0	0	287,858
Nominal	Shared Service; DM Support	Operational Services	D ATKINSON	D ATKINSON	0	0	0	0	0	0	0	0	0	0	0
	Total				203,545	222,315	173,736	1,245,107	77,685	0	0	287,858	(320,504)	1,290,146	45,039

DETAILED BUDGET PAPERS 2023/24 - Contingency & Inflationary Provisions

			Responsible Director	Budget Holder	MTFS YEAR 1: 2025/26										MTFS YEAR 2: 2026/27									
					Previous Years Growth/		Base Budget	Growth/Savings etc					Previous Years Growth/		Base Budget	Growth/Savings etc								
Cost Centre	Cost Centre Description	Service			2022/23 Budget Setting	2023/24 Budget Setting		FCC contract changes	One-Year Saving Deferral	Budget Correction	Inflation Employer Oncosts	Budget for Year	Variance to Budget	2022/23 Budget Setting		2023/24 Budget Setting	FCC contract changes	Budget Correction	Inflation Employer Oncosts	Budget for Year	Variance to Budget			
					£	£	£	£	£	£	£	£	£	£	£	£	£	£	£					
10509	Central Items - Contingency	Finance	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Nominal	Inflation - Pay - Services 2 NCS	Corporate - Finance	C MASON	C BLAND	251,299	51,626	652,116	0	0	0	58,487	710,603	58,487	257,582	54,431	1,022,616	0	0	62,049	1,084,665	62,049			
Nominal	Inflation - Pay to Capital Fin	Corporate - Finance	C MASON	C BLAND	0	0	14,819	0	0	0	0	14,819	0	0	0	14,819	0	0	0	14,819	0			
Nominal	Inflation - Services	Corporate - Finance	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Nominal	Inflation - Employer Oncosts	Corporate - Finance	C MASON	C BLAND	0	1,000	(25,000)	0	0	0	47,000	22,000	47,000	0	0	22,000	0	0	0	22,000	0			
Nominal	Inflation - FCC	Operational Services	L ELLIOTT	R SMITH	236,931	0	1,146,814	40,069	0	0	0	1,186,883	40,069	233,767	0	1,420,650	57,233	0	0	1,477,883	57,233			
Nominal	Inflation - Energy costs	Operational Services	C MASON	C AVERILL	0	188,000	230,253	0	0	0	0	230,253	0	0	0	230,253	0	0	0	230,253	0			
Nominal	FCC 5% Escalator for Potential Govt Changes to Waste	Operational Services	L ELLIOTT	R SMITH	269,969	0	269,969	(269,969)	0	0	0	(269,969)	279,177	0	279,177	11,823	0	0	291,000	11,823				
Nominal	Target Operating Model Service Efficiency	Operational Services	J RICHARDSON	J RICHARDS	(9,002)	0	(9,002)	0	(287,858)	0	0	(296,860)	(287,858)	(9,227)	0	(306,087)	0	0	0	(306,087)	0			
Nominal	Shared Service; DM Support	Operational Services	D ATKINSON	D ATKINSON	(3,188)	0	(3,188)	0	0	3,188	0	0	3,188	(3,267)	0	(3,267)	0	3,267	0	0	3,267	0		
	Total				746,009	240,626	2,276,781	(229,900)	(287,858)	3,188	105,487	1,867,698	(409,083)	758,032	54,431	2,680,161	69,056	3,267	62,049	2,814,533	134,372			

DETAILED BUDGET PAPERS 2023/24 - Contingency & Inflationary Provisions

			Responsible Director	Budget Holder	MTFS YEAR 3: 2027/28					MTFS YEAR 4: 2028/29				2028/29
Cost Centre	Cost Centre Description	Service			Previous	Base Budget	Growth/Saving	Budget for Year	Variance to Budget	Base Budget	Growth/	Budget for Year	Variance to Budget	Base Budget
					2023/24 Budget Setting		Inflation - Pay to Capital Financing				Inflation - Employer Oncosts			
					£	£	£	£	£	£	£	£	£	
10509	Central Items - Contingency	Finance	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	
Nominal	Inflation - Pay - Services 2 NCS	Corporate - Finance	C MASON	C BLAND	321,373	1,406,038	65,780	1,471,818	65,780	1,471,818	400,704	1,872,522	400,704	
Nominal	Inflation - Pay to Capital Fin	Corporate - Finance	C MASON	C BLAND	0	14,819	0	14,819	0	14,819	0	14,819	0	
Nominal	Inflation - Services	Corporate - Finance	C MASON	C BLAND	0	0	0	0	0	0	0	0	0	
Nominal	Inflation - Employer Oncosts	Corporate - Finance	C MASON	C BLAND	0	22,000	0	22,000	0	22,000	0	22,000	0	
Nominal	Inflation - FCC	Operational Services	L ELLIOTT	R SMITH	0	1,477,883	0	1,477,883	0	1,477,883	0	1,477,883	0	
Nominal	Inflation - Energy costs	Operational Services	C MASON	C AVERILL	0	230,253	0	230,253	0	230,253	0	230,253	0	
Nominal	FCC 5% Escalator for Potential Govt Changes to Waste	Operational Services	L ELLIOTT	R SMITH	0	291,000	0	291,000	0	291,000	0	291,000	0	
Nominal	Target Operating Model Service Efficiency	Operational Services	J RICHARDSON	J RICHARDS	0	(306,087)	0	(306,087)	0	(306,087)	0	(306,087)	0	
Nominal	Shared Service; DM Support	Operational Services	D ATKINSON	D ATKINSON	0	0	0	0	0	0	0	0	0	
	Total				321,373	3,135,906	65,780	3,201,686	65,780	3,201,686	400,704	3,602,390	400,704	

3.0 CAPITAL

3.1 The detailed Capital Programme for 2024/25 to 2028/29 is shown in **Table 6** below, including the sources of finance. The revenue implication of the individual capital proposals (capital financing) for 2024/25 is £560k, increasing to £872k by 2028/29. The changes since the draft budget are shown below, (i) and (ii) will be financed by capital financing (MRP), (iii) by government grant.

- i. Assets: £20k in 2024/25 for public realm furniture replacement/enhancement
- ii. Customers: £765k in 2024/25 for remedial works to the council's leisure centres.
- iii. Env Services: £920k in 2024/25 to purchase new vehicles and equipment in preparation for food waste collection.

Table 6

Service Area	Asset Category	Capital Project	Consolidation into 2024/25			2024/25	2025/26	2026/27	2027/28	2028/29	Total
			Known Slippage from Preceding Years (1)	Allocation	Updated Allocation						
			£000	£000	£000	£000	£000	£000	£000	£000	£000
Assets	Infrastructure	Northampton Road	0	50	50	50	0	0	0	0	50
	Infrastructure	Balancing Area Works	0	0	0	0	0	0	0	0	0
	Infrastructure	Lutterworth Town Centre, Heritage Action Zone	0	457	457	457	0	0	0	0	457
	Infrastructure	Depot	2,483	5,000	7,483	7,483	2,500	0	0	0	9,983
	Infrastructure	Public Realm Furniture Replacement / Enhancement	0	20	20	20	0	0	0	0	20
	Cemeteries & Burials	Cemetery; Market Harborough Northampton Road Extension	50	0	50	50	0	0	0	0	50
	Cemeteries & Burials	Cemetery; Market Harborough, New Cemetery	0	950	950	950	0	0	0	0	950
	Cemeteries & Burials	Cemetery; Boundary Walls & Paths	56	0	56	56	15	40	0	0	111
	Civic Buildings	The Symington Building, External Works	478	0	478	478	0	0	0	0	478
	Civic Buildings	The Symington Building, Ventilation Works	0	0	0	0	0	0	0	0	0
	Civic Buildings	The Symington Building, Concierge	60	0	60	60	0	0	0	0	60
	Civic Buildings	The Symington Building, Generator	0	0	0	0	0	0	0	0	0
	Civic Buildings	The Symington Building, M&E Works	15	0	15	15	0	0	180	0	195
	Civic Buildings	The Symington Building, Secondary Glazing	0	150	150	150	0	0	0	0	150
	Civic Buildings	Audit Visual, Civic Suite	80	0	80	80	0	0	0	0	80
Customers	Housing	Temporary Accommodation; New Housing Provision	843	0	843	843	0	0	0	0	843
	Housing	Temporary Accommodation; Enhancement of Current Provision (Plowmans Yard)	0	200	200	200	0	0	0	0	200
	Housing	Local Authority Housing Fund	0	0	0	0	0	0	0	0	0
	Service Transformation	Customer Services Development	0	20	20	20	20	20	20	20	100
	Grants	Jubilee Grants	0	0	0	0	0	0	0	0	0
	Leisure Centres	Leisure Centres, Market Harborough	0	3,908	3,908	3,908	0	0	0	0	3,908
	Leisure Centres	Leisure Centres, Lutterworth	0	999	999	999	0	0	0	0	999
	Leisure Centres	Leisure Centre, Equipment	0	426	426	426	41	41	41	41	590
	Leisure Centres	Remedial works outside of contract	0	765	765	765	0	0	0	0	765
	CCTV	CCTV, Welland Park	0	0	0	0	0	0	0	0	0
	CCTV	CCTV, Lutterworth	0	0	0	0	0	0	0	0	0
	CCTV	CCTV	27	10	37	37	10	10	10	10	77
	S.106 Schemes	S.106 Schemes	0	250	250	250	250	250	0	0	750

Service Area	Asset Category	Capital Project	Consolidation into 2024/25			2024/25	2025/26	2026/27	2027/28	2028/29	Total	
			Known Slippage from Preceding Years (1)	Allocation	Updated Allocation							
			£000	£000	£000							
Economic Development; Business Centres	Business & Enterprise	Harborough Innovation Centre, M&E Works	0	15	15	15	0	0	140	0	155	292
	Business & Enterprise	Harborough Innovation Centre, Solar	77	0	77	77	0	0	0	0	77	
	Business & Enterprise	Harborough Innovation Centre, Kitchens	0	0	0	0	60	0	0	0	60	
Economic Development; Market Hall & Events	Market Hall, Market Harborough	Market Hall, Heating	0	65	65	65	0	0	0	0	65	396
	Market Hall, Market Harborough	Market Harborough, Market Hall, Hot Water Tanks	0	41	41	41	0	0	0	0	41	
	Market Hall, Market Harborough	Market Harborough, Market Hall, Roof & Windows	0	94	94	94	0	0	0	0	94	
	Market Hall, Market Harborough	Market Harborough, Market Hall, Lift Replacement	0	52	52	52	144	0	0	0	196	
Environmental Services	Waste Collection	Food Waste; purchase of collection recepticals and vehicles	0	920	920	920	0	0	0	0	920	920
Parks & Open Spaces	Parks & Opens Spaces	Play Areas	0	20	20	20	20	100	20	20	180	620
	Parks & Opens Spaces	Parks & Open Spaces, Welland Park	150	0	150	150	0	0	0	0	150	
	Parks & Opens Spaces	Parks & Open Spaces, General	50	100	150	150	140	0	0	0	290	
Projects	Environmental Projects	Solar Farm	0	40	40	40	0	0	0	0	40	683
	Corporate	Special Project Funding	0	381	381	381	172	38	52	0	643	
Regulatory	Environmental Projects	EV Charging	206	0	206	206	0	0	0	0	206	5,156
	Environmental Projects	Environmental Grants	0	164	164	164	163	163	0	0	490	
	Environmental Projects	Flex D (LEVI)	1,848	250	2,098	2,098	34	0	0	0	2,132	
	Grants	Disabled Facilities Grants (Lightbulb)	0	420	420	420	420	420	420	420	2,100	
	Car Parking	Car Parking (System Upgrades)	0	107	107	107	0	0	0	0	107	
	Car Parking	Car Parking (Lighting Upgrades)	0	121	121	121	0	0	0	0	121	
Total Capital Programme			6,423	15,995	22,418	22,418	3,989	1,082	883	511	28,883	28,883
Indicative 5% Contingency (to remain unfunded, funding to be found from in-year unused capital allocations/slippage)						800	199	54	44	26	1,123	1,123
Total Capital Programme						23,218	4,188	1,136	927	537	30,006	30,006
Financing												
HDC Direct Financing	Capital Receipts					3,562	150	10	10	10	3,742	
	Other Council Capital or Revenue Earmarked Reserves					808	250	250	0	0	1,308	
	Direct Revenue Financing					135	0	0	0	0	135	
External Funding	Various Grant Schemes					3,963	454	420	420	420	5,677	
	Contractor Contributions (this is a contractor meeting the financing cost of prudential borrowing)					2,454	0	0	0	0	2,454	
Internal Borrowing	(Minimum Revenue Provision)					12,297	3,334	456	497	107	16,691	
Total Financing						23,218	4,188	1,136	927	537	30,006	
NB												
1. In respect of preceding years slippage. This is slippage from 2023/24 and earlier. This has been based on the 2023/24 Quarter 2 monitoring which assumed that a number of projects will be completed. If at the 2023/24 financial year-end it is established that respective projects are not completed, these will slip into 2024/25 and increase the 2024/25 capital programme. All such projects and their associated financing have been approved as part of prior years capital programme.												

4.0 FEES AND CHARGES

- 4.1 The Fees and Charges that will be applicable from April 2024 to March 2025 have been included in **Annex D**. These fees and charges are correct at the time of reporting but there may be changes or new charges throughout the year that will be agreed by the Portfolio Holder for Finance and the S151 Officer.

5.0 ROBUSTNESS OF THE 2024/25 BUDGET AND MEDIUM-TERM FINANCIAL STRATEGY (2025/26 TO 2028/29)

5.1 Introduction

- 5.1.1 Section 25 of the Local Government Act 2003 requires me, as the Council's Responsible Financial Officer, to report on the robustness of the 2024/25 budget and the adequacy of reserves to assist you in making your decisions on the Budget and the level of Council Tax. Further, this is an opportunity for me to provide some commentary in respect of the period covered by the Medium-Term Financial Strategy (MTFS). This section of the report will address:

- **Budget Setting**; the approach followed, and actions being taken to help deliver service efficiency.
- **Challenges Facing the Council**; the more significant challenges that the Council face immediately and over the medium-term.
- **Governance**; reflections on recent commentary in respect of Governance at the Council.
- **Risks**; commentary on the immediate and medium-term the risks that the Council may face.
- **Sensitivity**; the modelling of risk to comment on the achievement of the Councils MTFS.

5.2 Budget Setting

- 5.2.1 At the time of writing, the [2023/24 Quarter 2 Financial Performance Report](#) is reporting a forecast underspend of £410k in respect of service expenditure. The main reasons for the underspend are:
- Savings in programme management.
 - Increased investment income and savings from Director costs
 - Overspends in central costs relating to insurance, external audit and corporate savings not achieved, as well as service costs relating to homelessness trade waste, and housing.
 - Underachievement of income from development management, strategic planning, and planning appeals.
- 5.2.2 Over the autumn of 2023, officers have made extenuating efforts to review their service budgets. This year, due to a host of reasons, as reported in the draft budget (see 1.3.3) the council is forecasting a net increase in service expenditure of £2m for 2024/25, with net savings occurring by 2028/29 giving a net increase in spend of £1.7m. Since the draft budget further service growth has been proposed, which is discussed at para 1.3.3.
- 5.2.3 In addition the Council:

- continues to embed transformational change across services as required, especially following the new ICT Strategy. The reconfiguration of Customer Services is now complete.
- has included some unavoidable growth due to increases in utility costs, waste contract extension and the new contract, some shared service costs and staffing restructures.
- chosen to defer some savings proposals to allow for a “holistic” review to be undertaken to determine if their deliverability stills remains practical in the current operational environment.
- continues to work with partners across Leicestershire in respect of joint working arrangements for several services; the aim being to streamline and achieve efficiencies in delivery.

5.2.4 As noted elsewhere within this report, the Council achieves a surplus budget for the next two years, which will be set aside to help meet the gap that starts to emerge from 2026/27 onwards as well as provide some direct funding for specific political ambitions and priorities. In 2020 it was established that there was an MTFS gap of £16m. For the current budget, if the council was not “recognising” the potential impact of the Fair Funding Review from 2026/27 onwards there would be a surplus of £754k over the MTFS – a reduction of almost £17m. However, the council has chosen to take a prudent position and fully recognise the impact of Fair Funding which results in a cumulative budget gap of £875k (a reduction of 94.5%).

5.2.5 However, Councillors must remain mindful that:

- by 2028/29 the actual in-year gap is £2.1m (i.e. to balance the year savings/income or a combination of both is needed).
 - there need may be the need to undertake a:
 - robust review of service provision and service efficiency,
 - embed continuous improvement with its strategic and operational services, and
 - continue to have at its core the agreed strategic principles as agreed by Cabinet in December 2023:
- A. To maintain, within expected service constraints, service expenditure within the approved net expenditure envelope.**
B. To ensure that over the medium term, financial sustainability can be achieved.

5.3 Challenges Facing the Council

5.3.1 The challenges that the Council faces are like those being faced by many councils across the local government community. The principal challenges that the Council is tackling are illustrated below:

Cost-of-Living/High Inflationary Economy

5.3.2 The Council is seeing significant inflationary impacts on how it delivers its services; some examples include:

- i **Pay**; for 2023/24 staff pay was increased by a flat £1,925 between the Apprentice Grade through to Grade 10 (equating to between a +9% increase to 3.88%); for Grades 11 and above the increase was 3.88%.
- ii **Utility Costs**; both privately and corporately everyone is paying more for their use of gas and electricity. This trend is continuing although the council is anticipating a decrease in prices during 2025/26 and onwards.
- iii **Leisure Contract**; from April 2024 the Council will be entering into a new Leisure contract following appointment of the preferred contractor by Council in December 2023. The contract will include an innovative management fee that will encompass reimbursement of capital financing costs so effectively the capital investment will be net-nil to the council over the life of the contract.
- iv **Waste Collection**; the Council is anticipating an inflationary increase of 5.6% for 2024/25. As the Council provides a discretionary green waste service and for 2024/25 there will not be any increase in fees. With the contract extension and then the new procurement the council has included an estimated annual increase of £400k per annum (this is not compounded per annum).
- v **Development Management & Legal Services**; the Council will be increasing resources in both these teams. It is considered that the service has declined over the past couple of years and investment is needed to bring the services back to a fair level of performance.
- vi **Capital Projects**; the Council is seeing an increase in capital development costs, so some capital reallocation has been necessary to meet these demands. By way of example, the Temporary Housing Unit planned for 4, Roman Way was facing very significant cost increases so a review has been undertaken to provide District-wide provision rather than in one single location.
- vii **Investment Income**. With the Bank of England increasing base rates, the short-term investment market is seeing a significant increase in rates and the Council is expected to achieve high investment returns from its investment portfolio as indicated earlier in this report. Also, the Council is actively monitoring its position in respect of long-term debt. The Council has for many years “internally borrowed” to finance its capital programme (i.e. the net benefits of working capital, reserve holdings etc) because long-term borrowing has been considerably more expensive. However, if the market does reverse and long-term rates become favourable the Council may start to undertake external borrowing to “lock-in” these rates for the longer-term (of course, all such actions will be undertaken considering the delegations and requirements of the Councils Treasury Policy and Strategies and expert advice from its Treasury Advisors).

Public Sector Austerity – grant funding

- 5.3.3 For the past few years, the public sector has been facing the most significant austerity programme in a generation and because of the government’s ring-fencing of some government departments/services (i.e. NHS, Overseas Aid etc.); this has meant that local government has met a significant share of the austerity programme. More recently, independent insights into future government funding propositions are clearly showing a direction of travel that indicates a continuation of this challenging financial environment. Although the risks being publicly aired are primarily within the upper tier services of children’s and adults social care, as shown elsewhere within this report and in the routine quarterly monitoring reports, lower tier district councils are facing significant financial risks relating to homelessness, waste collection etc.

Considering this the government has recognised this risk and made available in January 2024 additional funding over and above that announced in the provision settlement of December 2023. The additional funding totalled £600m; £500m for social care (upper tier); £100m for Funding Guarantee and £15m for rural services grant; with Harborough benefiting by a one-off increase for 2024/25 of £120k:

- £95k to increase the funding guarantee from 3% to 4% (from £1.4m to £1.5m), and
- £25k increase in rural services grant (from £157k to £182k; it is assumed this increase continues in each year of the MTFS).

5.3.4 Following the 2024/25 provisional settlement announced in December 2023 and the further funding of January 2024, **Table 7** clearly shows how the Councils core grant funding streams change from the current year (2023/24) through to the last year of the MTFS (2028/29). In respect of direct grant, the Council will encounter significant reductions over the MTFS; specifically New Homes Bonus which will reduce from £1.2m in 2024/25 to nil by 2026/27. The government has for some years been planning to undertake a review of local government funding (known as the Fair Funding Review and NDR Reset) but it has been delayed several times. It is now expected to be undertaken post the general election as part of the spending review with potential implementation in 2026/27. Current modelling is showing a potential impact of £617k from 2026/27 and this risk has been included in the current MTFS.

Comparison of "Core" Grants				Table 7		
2023/24 Budget - to - 2024/25 Budget and MTFS (2025/26 to 2028/29)						
	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000	2028/29 £000
2023/24 Budget & MTFS (*)						
NDR (**)	5,841	5,876	5,911	5,947	5,983	
Revenue Support Grant	0	0	0	0	0	
Other General Fund Grants	141	141	141	141	141	
New Homes Bonus (***)	1,660	1,079	0	0	0	
Services Grants	69	0	0	0	0	
3% Funding Guarantee	819	55	0	0	0	
Total	8,530	7,151	6,052	6,088	6,124	0
2024/25 Budget & MTFS						
NDR		6,681	7,273	7,346	7,419	7,494
Revenue Support Grant		0	0	0	0	0
Other General Fund Grants		182	182	182	182	182
New Homes Bonus (***)		1,204	783	0	0	0
Services + Lower Tier Services Grants		11	0	0	0	0
3% Funding Guarantee		1,475	959	0	0	0
Total		9,553	9,197	7,528	7,601	7,676
Variance between Grant Assumptions						
NDR		805	1,362	1,399	1,436	
Revenue Support Grant		0	0	0	0	
Other General Fund Grants		41	41	41	41	
New Homes Bonus		125	783	0	0	
Services Grants		11	0	0	0	
3% Funding Guarantee		1,420	959	0	0	
Total		971	2,186	1,440	1,477	
NDR		13.7%	23.0%	23.5%	24.0%	
Revenue Support Grant		0.0%	0.0%	0.0%	0.0%	
Other General Fund Grants		29.1%	29.1%	29.1%	29.1%	
New Homes Bonus		11.6%	100.0%	0.0%	0.0%	
Services Grants		0.0%	0.0%	0.0%	0.0%	
3% Funding Guarantee		2581.8%	100.0%	0.0%	0.0%	
Total		10.2%	23.8%	19.1%	19.4%	
NB. * This is the budget agreed by Council, February 2023. ** The 2023/24 NDR number is gross and would be subject to s.31 CV19 related grant. *** 2023/24 and 2024/25 NHB were both 1-year settlements.						

Programme of Service Review and Transformation

- 5.3.5 It is probably fair to say that all councils are undertaking some form of service review and seeking to ensure that services are provided with affordability, value for money and continuous improvement at their core. As mentioned earlier, the Council has previously undertaken a fundamental budget review (BC25) and further savings in subsequent years. However, because of the impacts of inflation and some identified service underinvestment it has been necessary for the council to invest in its services for 2024/25, these are discussed in detail elsewhere in this report.
- 5.3.6 In addition, the Council is also expecting, on a full year basis to generate savings as follows:

- i. Completing the ICT transformation of the council's infrastructure and how the Council uses ICT (primarily moving to the cloud for all systems). Including the implementation of a new finance and legal system and in the near future the new s.106 and Idox systems.
- ii. Although deferred for 2024/25, there savings initiatives (£377k), or a fair proportion of them, are expected to be realised in 2025/26. These initiatives include a new "target operating model" (£280k), Enforcement Review (£75k) and HR Terms & Conditions Review (£22k).
- iii. reviewing its property asset holdings; this includes:
 - development of new depot and cemetery. It is hoped that the new Depot will generate savings due to lower contract costs when the Waste Contract is relet in 2027/28,
 - development of existing assets. Redevelopments of the Market Harborough and Lutterworth Leisure Facilities with a new contractor from 2024/25 meeting some of the capital financing costs, as well as enhancing current car parking via the provision of more electrical charging points;
 - developing new temporary accommodation provision across the district.
 - systematic review of land holdings and where possible the active disposal of surplus land, and
 - reviews of current property holdings due to new ways of working, The Symington Building by way of example.

5.4 Governance

- 5.4.1 The [2021/22 Annual Governance Statement \(AGS\)](#) is the last to have received an audit opinion. The [Draft 2022/23 AGS](#) was published in line with the Statutory deadline but has yet to receive an opinion by external audit. Reflecting on the latest AGS, it was produced based on the seven principles within the CIPFA/SOLACE Framework Delivering Good Governance in Local Government and the Leader and Chief Executive have stated how they consider that they meet the requirements of the frameworks.
- 5.4.2 On the 26 July 2023, the Council's Head of Internal Audit reported to the Audit and Standards Committee in respect of the Annual Internal Audit Report & Opinion 2022/23 ([Report](#) / [Appendix](#)) that the assurance given for the year to 31 March 2023 is noted below. This will be reviewed and updated prior to external audit issuing their final opinion on the 2022/23 Statement of Accounts, AGS and VfM:

I am satisfied that sufficient internal audit work has been undertaken to inform an opinion on the adequacy and effectiveness of governance, risk management and internal control for 2022/23. In giving this opinion, it should be noted that assurance can never be absolute. The most that the internal audit service can provide is reasonable assurance that there are no major weaknesses in the system of internal control.

It is my opinion that Satisfactory Assurance can be given over the adequacy and effectiveness of the Council's control environment for 2022/23 – see definition of assurance opinions in section 4.1 of this report. This control environment comprises of the system of internal control, governance arrangements and risk management. Any limitations over this opinion are detailed and explained further below.

Financial control

Controls relating to the key financial systems which were reviewed during the year were concluded to be operating at a level of Satisfactory Assurance for compliance and Good Assurance was given for the design of the control environment.

Bank reconciliation procedures were found to be generally sound, and testing confirmed that reconciliations were complete and accurate. Controls over suspense accounts were found to be effective with good evidence of review and clearance of outstanding balances at the time of audit.

Treasury management arrangements are robust and could be strengthened through the routine recording of the basis for selection of investment counterparties.

Sundry debt collection has been adversely affected by staffing reductions and associated work pressures in 2022/23 and the Council is significantly under-performing against target. Management should ensure that sufficient resources are allocated to debt recovery activities to ensure recovery action is brought up to date in the short term and maintained going forward.

Risk management

The Council's structures and processes for identifying, assessing, and managing risk have remained generally consistent during 2022/23. The Internal Audit plan was risk based and informed by the Council's risk management framework and reporting.

Internal control

For the audits completed by the Internal Audit service in 2022/23 and finalised at the time of reporting, 100% of the opinions given in relation to the control environment and compliance have been of at least Satisfactory Assurance.

Of the high and medium priority agreed management actions due for implementation during 2022/23, 89% had been completed during the year. Of the low priority actions, 43% remained overdue at 31st March 2023 – but these actions have not been assessed as representing a risk to the authority and, rather, seek to achieve further improvement.

There have been no incidences during 2022/23 where the internal audit team have highlighted a fundamental risk or weakness and management have sought to accept the risk, rather than agree an appropriate action.

Internal Audit has not been made aware of any further significant governance, risk or internal control issues which would reduce the above opinion. No systems of controls can provide absolute assurance against material misstatement or loss, nor can Internal Audit give that assurance.

5.5 Risks

- 5.5.1 Because of the nature of the macro and micro environment that the wider local government family and the Council operates within, there are a whole host of risks that the Council faces on a day-to-day basis. In such an environment, budget setting is not a science but more a guide on how financial resources will be allocated to services over the forthcoming year and to enable members to take a view on financial performance over the medium-term. There will always be items that emerge after the budget has been approved, indeed budgeted items that are considered “firm” now can themselves be improved on or vice-versa; such impacts can range from a programme under or overachieving or an unexpected event occurring (such as CV19 or the current inflationary economic environment).

Mitigation of Unforeseen Events

- 5.5.2 The Council takes a relatively prudent position in ensuring that it maintains its General Fund (Unallocated) Reserve at 20% of Net Expenditure.
- 5.5.3 However, to help mitigate a situation whereby an event could occur that would potentially have a negative financial impact on the Council, the Council operates a stepped process to ensure that service savings are utilised before reserves are used to meet additional cost. Where a situation has occurred that is:
- ‘service’ specific, the
 - i. first call for funding will be from compensating savings from elsewhere within the service, and if none are possible then savings from the wider Councils budget (service first, wider Council thereafter),
 - ii. second call for funding will be general service reductions. Such an approach will inevitably have an impact on service delivery,
 - iii. and finally, the use of General Fund reserves would be considered.
 - ‘corporate’ in nature, then consideration will be given to the first and second calls (a and b), but corporate impacts are likely to be “strategic” and therefore there may be a need for General Fund reserves to be more quickly accessed, (as was the case during the CV19 pandemic).
- 5.5.4 The technical definition of General Fund Reserves includes the General Fund (Unallocated) Reserve as well as all ‘revenue’ Earmarked Reserves. In the context of making General Fund Reserve balances available to meet unforeseen events, the following reserve sequence will be followed:

- General Fund (Unallocated) Reserve, and then the
- Budget Surplus Earmarked Reserve, along with the following Earmarked Reserves:
 - Transformation
 - Collection Fund
 - Corporate Plan & Strategy
 - Community Economic & Infrastructure
 - Commercial Investment

The Projects, Risk & Smoothing, Capital & Contract and Financial Sustainability, Reserves are excluded from any “robustness” sensitivity as they exist to meet the costs of known service delivery and revenue commitments.

Risk Modelling

5.5.5 It is essential that relevant risks are identified, and appropriate sensitivity analysis applied to determine the impact of such risks on the Councils financial standing – and consequently the delivery of the Councils day-to-day business. By no means is the following list definitive of all the risks that a District Council might face; however, it does represent some of the more significant potential risks that the Council may face:

- Normal Business Risks (this will include most of the inflationary impacts)
 - under achievement of savings.
 - inflation.
 - reduced income
 - government grants
 - failure of a borrower.
 - emergency.
 - property related.
 - increased demands on services.
 - council tax.

5.5.6 Taking each of the above in turn, the following provides some commentary on how these risks may impact on the Council:

5.5.7 **Normal Business Risk**

i. **Underachievement of Net Savings & Additional Income**

[Appendix 3](#) of the Draft 2024/25 Budget & MTFS (2025/26 to 2028/29) shows that the total net change in income/savings was £727k.

- Finance (Apx 3i): increase in income of £695k
- Planning, Environment & Waste (Apx 3ii): decrease in income of £59k
- Wellbeing, Communities & Housing (Apx 3iii): increase in income of £84k
- Strategy (Apx 3iv): increase in income of £7k

In addition, there remains a residual TOM saving of £287k as well as savings from reviews of Enforcement and HR Terms & Conditions (£97k) that were not achieved in 2023/24 and have been brought forward into 2024/25. However, these savings have been deferred by one-year to 2025/26. If these savings are included this gives a total saving of £1.1m. However, as ever with savings they

are dependent on the market, management and political conditions prevailing at the time. It is therefore prudent to assume that some of this income and savings may not be achieved; a fair assumption is that there is 30% underachievement which equates to £333k.

ii. **Inflation**

With regard to:

- **Pay;** the budget for 2024/25 includes an “across the board” pay increase of 3.5%. Considering employer oncosts (national insurance and pension), this equates to a total cost of £10.9m; a further 1% for sensitivity equates to £109k.
- **Business Rates** (those payable by HDC); the budget for 2024/25 includes a Business Rates budget of £400k. Several of the Council’s properties are occupied by tenants, but it is possible that there could be rating implications for different parts of the Councils buildings. However, a marginal 5% change has been anticipated which has a sensitivity impact of £20k.
- **General Inflation;** no general inflation has been included in the 2024/25 budget as services are required to generally contain inflationary spend within their current budgets. However, as noted in the Draft budget report this year has seen considerable inflationary related cost impacts e.g. unavoidable increases in respect of insurance, utility costs, the Councils own liabilities in respect of business rates and contractor costs. Consequently, no further sensitivity has been carried-out for general services. However, considering the current volatile inflationary market, it would be prudent to provide an additional sensitivity assessment. The main concern is around utility costs, and this is addressed later in this commentary.
- **Borrowing;** the Council only has long-term fixed borrowing, so the risk of interest rate fluctuation is fully mitigated. In respect of short-term borrowing, the Council has considerable cash balances that are invested, it also and effectively manages its cash flow therefore any short-term interest risk is also mitigated (if the Council had to acquire cash quickly, it could request cash back from an investor – the impact being the loss of the “deals” associated interest and potential loss of some goodwill). Consequently, no further sensitivity will be applied to this risk.

iii. **Reduced income: Fees and Charges**

Total fees and charges are £10.8m, therefore, for sensitivity analysis a 20% loss of income from fees and charges would amount to £2.2m. The largest income streams that are susceptible to variation include:

- Planning Fees, £1.4m
- Car Parks, £1.1m
- Trade Waste, £860k
- Market Hall, £478k

iv. **Reduced income: Grants**

For 2024/25 the Councils total grant receivable is £2.9m and is expected to reduce to £1.9m in 2025/26; this is because:

- New Homes Bonus will reduce to £783k (£1.2m, 2024/25).
- Services Grant will reduce to nil (£11k, 2024/25).
- Funding Guarantee will reduce to £959k (£1.5m, 2024/25)_

However, for sensitivity purposes the Council is including a notional 10% reduction in the total grant receivable to reflect potential future losses (£287k).

v. **Government Grant: Non-Domestic Rates**

- Since the localisation of Non-Domestic Rates in April 2013 it has become increasingly clear that the business rate levels that the authority will be able to retain are more and more difficult to forecast. Whilst there are some opportunities for estimating i.e. the development of new buildings, it is difficult to judge when development will commence on allocated land even if planning permission has been granted.
- For 2024/25 the government has split the NDR multiplier between small and large businesses. In calculating the expected business rates income in the NDR 1 the Council has assumed limited growth based on information provided by the Leicestershire Revenue & Benefits Partnership. For each year of the MTFS, the Council has taken a prudent position by increasing by its NDR income by 1%. Directly linked to NDR are S.31 grants, this is government grant that compensates local government for it being required to exceed the minimum statutory regulations for certain thresholds because of government priorities (i.e. increasing the 'small business relief' limit above that required by law). The assessed S.31 receipts for 2024/25 is £5.2m.
- Although it is fair to say that any NDR reduction would be limited by the existence of the safety net (i.e. it provides a statutory limitation to losses), it is fair to apply sensitivity to the gap between the safety net and the estimated NDR receipt. Losses can be accrued in several ways; reduced NDR because of business failure, demolition, or catastrophic event, but are more usually impacted due to rating appeals (some of which can take many years to conclude). Further, the Leicestershire NDR Pool will have a wider mitigating effect. In respect of:
 - NDR, the gap between the estimated income (£1.8m) and the safety net (£1.7m) is £100k; 10% sensitivity reduction will be applied giving £10k.
 - S.31, a 10% sensitivity reduction will be applied giving £525k.
- The Council is anticipating its share of the NDR Surplus to be of £1.3m (1.4.7), a 15% sensitivity will be applied giving £185k.

vi. **Failure of a Borrower**

The 2024/25 counterparty limit for lending is £8m to a single institution.

The main “borrowing” risk rests whether the lending is either on a short- or long-term basis. The £8m limit is restricted to bodies with a credit rating of F1. The impact of a “failure of borrower” will be the loss of revenue cash flow and the potential costs involved of “making good” the lost investment.

There are, however, good governance arrangements around the Council’s Treasury activity and therefore the likelihood of loss is expected to be minimal, but such losses cannot be ruled out; especially considering the medium to long term impacts of both Brexit, CV19 and high inflation/cost of living it would be prudent to include some sensitivity in respect of cash flow. Therefore, the average amount lent to an institution at any given time is expected to be around £4.5m; if this amount was lost and the Council had to borrow from the PWLB, at current rates for 1-year this would amount to a cost of £249k. This block amount is included in the sensitivity analysis.

vii. **Emergency**

As is normal for a business, different types of risk are mitigated in many different ways. Some risks are insured against, so losses are limited to the excesses payable and for local government the Government’s Bellwin Scheme can meet a proportion, over a threshold, of the costs of any significant peacetime emergencies (e.g. severe flooding). Further, the Council does maintain its General Fund (Unallocated) Reserve at a fair ‘minimum’ level and their use in respect of Mitigation of Unforeseen Events is discussed earlier.

With specific regard to flooding, the Council does reside within a flood risk area and there have been occasions where the Council has been required to meet the cost of local flooding incidents; however, such costs have been met from within current resources. One of this year’s growth proposals is to establish an Earmarked Reserves in respect of Community Resilience, with an annual £10k contribution. The Councils Constitution permits Corporate Management to incur “emergency spend” but no limit is currently included. For sensitivity purposes, a block allocation of £300k has been made, with 50% (£150k) applied for sensitivity analysis.

viii. **Property Related Costs**

- **Utility Costs;** the current costs associated with utilities are £322k. These costs are managed via contract, but it is prudent to include a small sensitivity (15%) for potential increases (£48k).
- **Property Maintenance;** the Councils estate is a mix of purpose-built office accommodation, market halls and pavilions. All such property requires ongoing enhancement and maintenance, and this is estimated at £911k. A sensitivity allowance of 20% has been included, reflecting the potential for additional one-off costs (£182k).

ix. **Increased demands on services**

Many of the services provided by the Council are susceptible to an increase in demand. However, over the past few years the service that has had been most susceptible to demand changes is homelessness and Council Tax Support. With regard to:

- homelessness, the budget for 2024/25 is £577k, and for
- Council Tax Support is £52k;

If there was a 10% increase in demand for each this would require an additional £63k (£58k and £5k respectively).

In addition, ICT is a service under considerable demand. The current budget is £737k, so if there was a 10% increase in costs this would amount to £74k.

x. **Transformation**

The 2024/25 Capital Programme included £1.5m in respect of transformation. Although the capital ICT transformation programme is approaching its end, the council is continuing to transform in many other ways (review of property, climate change, housing etc). As financing would be “capital”, with strong programme management that would avoid costly cost overruns and firm sources of finance, no sensitivity adjustment is to be made.

xi. **Council Tax**

The Council has chosen to freeze Council Tax for 2024/25 but to then notionally increase by 2.99% for each subsequent year of the MTFS. By its very nature any freeze in Council Tax does introduce a compounded and structural loss of income. Over the duration of the MTFS, the net lost income is £1.1m, also by 2026/27 the Council is facing a deficit of £1.7m, increasing to £2.1m by 2028/29. It is therefore considered prudent that the Council should make the 2024/25 Council Tax freeze a one-off as this would exacerbate future years estimated deficits.

Further, the government’s measure of local authority funding, Core Spending Power, assumes that all Councils will increase their Council Tax to the maximum possible. If the Council had increased its Council Tax by the maximum of 2.99% this would have generated an income of £326k.

Considering that for each year there is always an increase in collectable Council Tax because of the annual increase in the Council Tax Base, the additional Council Tax that will be generated even with a 0% increase is £120k. Therefore, the risk of not increasing is the difference between what could have been generated if Council Tax had been increased to the maximum compared to what the Council has chosen to increase by; for 2024/25 this is £207k. It is considered that this entire amount should be included in the sensitivity analysis.

5.5.8 Risks Associated with the High-Inflationary Environment

The direct and indirect/macro and micro impacts of the high-inflationary environment are expected to continue well into 2024/25, and potentially into future years as well. However, some of these impacts have already been recognised:

- i. **within this budget.** These include:
 - adjustments made to reflect lower demand related income within Car Parking and Development Management and an increase in income due to Interest and Investment Income.
 - direct inflationary impacts in respect of Utility Bills and some impacts within the capital programme.
- ii. **elsewhere within the “Normal Business Risk” sensitivity analysis.** By way of example, the potential losses from income and expenditure budgets i.e. Reduced Income and service demand, such as Homelessness, Council Tax Support Scheme, and ICT.

In previous years the impact of the Coronavirus Pandemic has been considered in this risk assessment. Although coronavirus is still an ongoing health issue, it is now actively managed within this council’s sickness policy so is not directly considered an exceptional risk.

5.6 Sensitivity of the 2024/25 Budget and Reserves

- 5.6.1 Considering the risks noted above and the stated budget assumptions, the accumulated total “sensitivity impact” is £4.5m. However, it is highly unlikely that all these risks will occur at the same time, so it is fair to apply “sensitivity” to each risk and then model the likelihood of occurrence. **Table 8** shows this detailed analysis and in summary the additional pressure within 2024/25, based on the likelihood of occurrence, is as follows:

- Pessimistic view, additional pressure of £1.9m
- Middle-View, additional pressure of £1.9m
- Optimistic View, additional pressure of £628k

Sensitivity of Risks to 2024/25 Budget & Funding Options								Table 8			
Risk Determinant		Costs Included in 2024/25 Budget £000	Risk	Sensitivity Impact +/- Cost £000		Likelihood of Occurrence					
						Pessimistic Factor £000		Middle-Way Factor £000		Optimistic Factor £000	
Underachievement of Net Savings & Additional Income		1,111	Savings not achieved.	30%	333	0.5	167	0.4	133	0.1	33
Inflation	Pay (incl other pay related costs)	10,940	Pay increase from 1.75% to 2.75%	1%	109	0.6	66	0.3	33	0.1	11
	Business Rates (HDC Payable)	400	Business Rates vary due to change in liability etc.	5%	20	0.6	12	0.2	4	0.2	4
	General Inflation Borrowing	No adjustment made, see report. No adjustment made, see report.									
Reduced Income	Fees & Charges, Sales and Rents (including £500k for Car Parking Fees & Charges)	10,100	Reduction in income.	20%	2,020	0.4	808	0.5	1,010	0.1	202
Government Grant	Grants	2,873	2023/24 grants reducing more that expected in future years.	10%	287	0.3	86	0.4	115	0.3	86
	NDR (Difference between Safety Net and Budgeted Receipts)	100	Reduced NDR receipts.	10%	10	0.6	6	0.3	3	0.1	1
	S.31 Grant	5,247	Reduced s.31 grant	10%	525	0.6	315	0.3	157	0.1	52
	Collection Fund NDR (Surplus)/Deficit	1,236	Collection Fund Surplus less than expected.	15%	185	0.6	111	0.3	56	0.1	19
Failure of Borrower		249	Potential cost of borrowing from PWLB.	100%	249	0.2	50	0.5	125	0.3	75
Emergency		300	Immediate use of funds in the event of a local emergency.	50%	150	0.2	30	0.5	75	0.3	45
Property Related	Utilities Property Costs	322	Cost of Utility Bills at HDC premises.	15%	48	0.3	14	0.6	29	0.1	5
	Property Maintenance and Enhancement	911	Estate property enhancement/development.	20%	182	0.8	146	0.1	18	0.1	18
Increased Demand of Services	Homelessness	577	Increase in demand.	10%	58	0.4	23	0.5	29	0.1	6
	Council Tax Support Scheme	52	Increase in demand.	10%	5	0.4	2	0.3	2	0.3	2
	ICT	737	Additional service requirement.	10%	74	0.8	59	0.1	7	0.1	7
Transformation		No adjustment made, see report.									
Loss of Council Tax due to Freezing compared to the Core Spending Power assumption of a maximum increase (2.99%)		207	Council Tax income foregone for not increasing to the maximum	100%	207	0.2	41	0.5	104	0.3	62
Total Sensitivity					4,463		1,936		1,899		628

5.7 Sensitivity of Reserves and the Impact over the Budget/MTFS (2024/25 to 2028/29)

- 5.7.1 There is no statutory minimum level of reserves; however, as noted elsewhere, Cabinet approved a minimum threshold for its General Fund (Unallocated) Reserves of 20% of Net Expenditure. The primary aim of the General Fund is to provide a safety net for unforeseen expenditure.
- 5.7.2 In addition to the General Fund, the Council will operate several reserves; including the Budget Surplus Reserve and various Earmarked Reserves. The purpose of the latter is to meet known potential liabilities arising from Statutory Commitments, Known Risks, Future or Political Commitments and costs associated with Transformation and Investment. For 2024/25 the Council has not included any new “strategic” earmarked reserves, but it has agreed two additional allocations within the Projects, Risk and Smoothing reserve in respect of External Bid Preparation Support and Community Resilience Support.
- 5.7.3 However, to ensure the adequacy of the Councils Reserves (i.e. their robustness) it is essential to determine if the Councils revenue reserves are sufficient to meet the assessed risks over the MTFS period. To determine this, a two-stage comparison will be undertaken in that the “likelihood of occurrence” of a risk shown in **Table 8** will be compared to two sets of reserves. The detailed analysis is shown in **Table 9** and relevant commentary is shown below. These financial resilience tests assess the impact of the “modelled risks” in two stages:
- Stage 1, the primary test of financial resilience, which compares the likelihood of risk against the General Fund (Unallocated) Reserve (GFUA) only.
 - Stage 2, the secondary test of financial resilience, which compares the likelihood of risk against the GFUA and some Earmarked Reserves.

Further, each stage is subdivided between an initial assessment ignoring the unplanned use of reserves and a second assessment that applies the unplanned use of reserves.

Stage 1 – The Primary Test of Financial Resilience

- 5.7.4 The modelled risks will be compared against the *General Fund (Unallocated) Reserve only*.

As shown in **Table 9** at point:

- (1) when only the General Fund (Unallocated) Reserve (GFUA) are considered, the reserves are sufficient to meet the “Pessimistic”, “Middle-Way” and “Optimistic” sensitivity options for 2024/25. For:
- 2024/25, the GFUA is adequate for all risk options which means that Council can be assured that it has sufficient revenue contingency.
 - 2025/26 to 2027/28, only the Optimistic option can finance service expenditure and by 2028/29 no risk options can be financed.

It is therefore fair to conclude that the GFUA is only adequate for 2024/25. However, the Council must closely watch its expenditure to ensure that it does not increase significantly; if this occurs the Council will have to divert reserves to meet the higher GFUA needed in future years (i.e. diverting reserves from potential discretionary use to meet its stated GFUA minimum level of reserves).

- (2) Considering that the Council has achieved a surplus budget with a net contribution to reserves in the first two years of the MTFS, the impact of this second test demonstrates that for the first three years of the MTFS all sensitivity options can be financed. However, the situation starts to decline from 2027/28 whereby only the Optimistic option can be financed and for the final year no option can be financed.

Stage 2 – The Secondary Test of Financial Resilience

- 5.7.5 The Stage 2 assessment is a ‘complete’ test, in that it also brings into the assessment the use of the Councils Earmarked Reserves to supplement the GFUA (except the Financial Sustainability, Capital & Contracts and Projects & Risks Reserves as these three reserves are in place to mitigate known risks and potential revenue-based contracts). At point:

- (3) this clearly shows that the Council would have sufficient reserves to meet all modelled risks until through to 2028/29; here the assessment is showing that only the “Pessimistic” risk would not be financed. This clearly demonstrates that the proactive action taken by the Council in respect of transformation and savings, along with this year’s budget has increased the Councils financial resilience. However, the Council must continue with its programme of transformation to ensure that it has robust processes and practices in place to meet the financial challenges of future years.

It should be noted that it is currently estimated that the cumulative balances for the Capital & Contracts Earmarked Reserve will total £2.3m in 2028/29. This would be more than sufficient to meet the “Pessimistic” risk option noted in (3) above.

- (4) When the cumulative impact of the estimated “unplanned” contribution from reserves is considered, this shows that the only issue is in 2028/29, but again there is sufficient in the Capital & Contracts Earmarked Reserve to meet this risk.

Impact of 2023/24 Sensitivity of Risks on the MTFS General Fund Reserves Profile																	Table 9		
Stage 1: The Primary Test of Financial Resilience		General Fund Reserve and Budget Surplus Reserve	2024/25 £000			2025/26 £000			2026/27 £000			2027/28 £000			2028/29 £000				
	1	General Fund Reserve c/f (*)	3,066	3,066	3,066	1,130	1,167	2,438	(806)	(732)	1,810	(2,742)	(2,631)	1,182	(4,678)	(4,530)	554		
		Pessimistic £000	Middle-Way £000	Optimistic £000	Pessimistic £000	Middle-Way £000	Optimistic £000	Pessimistic £000	Middle-Way £000	Optimistic £000	Pessimistic £000	Middle-Way £000	Optimistic £000	Pessimistic £000	Middle-Way £000	Optimistic £000			
		Reduction in Reserves (in year)	(1,936)	(1,899)	(628)	(1,936)	(1,899)	(628)	(1,936)	(1,899)	(628)	(1,936)	(1,899)	(628)	(1,936)	(1,899)	(628)		
		Estimated Reserves c/f	1,130	1,167	2,438	(806)	(732)	1,810	(2,742)	(2,631)	1,182	(4,678)	(4,530)	554	(6,615)	(6,429)	(74)		
		- Do Reserves remain positive	Yes	Yes	Yes	No	No	Yes	No	No	Yes	No	No	Yes	No	No	No		
	2	Adjusting General Fund Reserve for Estimated Contribution from Reserves																	
		Cumulative Estimated Contribution to/(from) Reserves	4,043	4,043	4,043	5,001	5,001	5,001	3,334	3,334	3,334	1,255	1,255	1,255	(875)	(875)	(875)		
		Estimated Reserves c/f	5,173	5,210	6,481	4,195	4,269	6,811	592	703	4,516	(3,423)	(3,275)	1,809	(7,490)	(7,304)	(949)		
		- Do Reserves remain positive	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	Yes	No	No	No		
Stage 2: The Secondary Test of Financial Resilience		General Fund Reserve, Budget Surplus Reserve and Un-Committed Earmarked Reserves	2024/25 £000			2025/26 £000			2026/27 £000			2027/28 £000			2028/29 £000				
	3	General Fund Reserve c/f (*)	3,066	3,066	3,066														
		Budget Surplus Reserve c/f	0	0	0														
		Earmarked Reserves (Transformation, Collection Fund, Corp Plan & Strategy, Community etc, Investment)	6,559	6,559	6,559														
		Total Reserves	9,625	9,625	9,625	7,689	7,726	8,997	5,753	5,827	8,369	3,817	3,928	7,741	1,881	2,029	7,113		
		Pessimistic £000	Middle-Way £000	Optimistic £000	Pessimistic £000	Middle-Way £000	Optimistic £000	Pessimistic £000	Middle-Way £000	Optimistic £000	Pessimistic £000	Middle-Way £000	Optimistic £000	Pessimistic £000	Middle-Way £000	Optimistic £000			
	Reduction in Reserves (in year)	(1,936)	(1,899)	(628)	(1,936)	(1,899)	(628)	(1,936)	(1,899)	(628)	(1,936)	(1,899)	(628)	(1,936)	(1,899)	(628)			
	Estimated Reserves c/f	7,689	7,726	8,997	5,753	5,827	8,369	3,817	3,928	7,741	1,881	2,029	7,113	(56)	130	6,485			
	- Do Reserves remain positive	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes			
	4	Adjusting General Fund Reserve, Budget Surplus and Non-committed Earmarked Reserves for Estimated Contribution from Reserves																	
Cumulative Estimated Contribution from Reserves		4,043	4,043	4,043	5,001	5,001	5,001	3,334	3,334	3,334	1,255	1,255	1,255	(875)	(875)	(875)			
Estimated Reserves c/f		11,732	11,769	13,040	10,754	10,828	13,370	7,151	7,262	11,075	3,136	3,284	8,368	(931)	(745)	5,610			
- Do Reserves remain positive		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	Yes			
* = The minimum level of reserves is 20% of Net 'Budgeted' Expenditure + is the reserves position as at the 31st March 2024																			

5.7.7 Consequently, it is fair to say that:

- i. Considering the sensitivity analysis, with the use of the General Fund (Unallocated) Reserve, the Budget Surplus and some of the Earmarked Reserves the Council should be able to absorb considerable additional financial risk. It should be noted however:
 - it is unlikely that all these risks would occur at the same time.
 - when future years drawdowns from reserves are considered; the Council needs to be cognisant that this will reduce the available funds to meet potential financing stresses towards the end of the MTFS, or indeed past the current MTFS. However, the Council needs to take a balanced approach between investing in its community and securing longer term financial security.
- ii. the Council is not self-sufficient over the medium-term in respect of “income = expenditure” as there is the need to use reserves in the last three years of the MTFS. However, it is fair to say that in respect of its total resource availability, other than in an extreme scenario, the Council can meet its medium-term financial commitments.

5.7.8 However, the Council must continue in taking the right steps in service transformation and ensuring continuous improvement is at the centre of its operational environment. It is essential therefore both members and management take appropriate decisions as and when needed to ensure that services continue to be provided to our community over the medium-term.

5.8 CIPFA Resilience Index

5.8.1 Each year the Chartered Institute of Public Finance and Accountancy (CIPFA) issues its annual Resilience Index. The 2023 index, which reviews financial resilience based on the 2021/22 statement of accounts, was published in early January 2023, this is shown at **Annex E**. In summary, the index for the Council fairly represents the position of the authority as at the 31st March 2022.

5.9 Conclusion

2024/25 Budget

5.9.1 Considering all the factors noted within the “Robustness” statement in respect of 2024/25, I consider that the combination of the:

- Councils’ commitment to continue to find service efficiencies,
- the direction of travel in relation to governance, and
- it’s clear intention to invest in services,

the budget proposed for 2024/25 should not give Members any significant concerns over the Council’s financial position.

Medium Term Financial Strategy (2024/25 to 2028/29)

5.9.2 With regard to the period covered by the MTFS; the Council does face some significant future funding risk with the:

- expected reduction in NHB,
- the implications of Fair Funding and Business Rates Reset,
- the ongoing issues pertaining to the localisation of Business Rates, and if,
- current levels of service are maintained, the Council is likely to continue to face a challenging financial future.

5.9.3 The Council has taken proactive action to address its budgetary concerns by undertaking an annual Budget Challenge-Lite process and several other transformational and cost control initiatives. Further, by:

- including a notional increase in Council Tax from 2025/26 onwards it has recognised the risk associated with compounding income losses into its assessment of financial resilience.
- Including the potential impact of the Fair Funding Review and Business Rates Reset, it has recognised one of the more significant risks facing financial sustainability that are not in its direct control.

5.9.4 However, the current programme of change must continue and for the Council to achieve financial self-sufficiency and resilience, and be able to invest in its local community, the Council will have to have “continual improvement” at the centre of its future service delivery model.

Clive Mason FCPFA

Director of Resources (& s.151. Officer)

Responsible Financial Officer (Section 151)

Calculation of 2024/25 Business Rates

ANNEX A

The calculation of 2024/25 business rates is based on the statutory NDR 1 return. These numbers have been reviewed by an external business rates specialist.

Councils 2024/25 Business Rates (NDR) allocation - based on NDR 1								
	Hereditaments using the small business multiplier			Hereditaments using the standard multiplier			Total	Commentary
	Rateable Value £000	Multiplier	£000	Rateable Value £000	Multiplier	£000	£000	
Gross Rates Payable	34,397	0.499	17,164	111,755	0.546	61,019	78,183	
Growth Estimate Beauchamp Business Park	450	0.499	223					
								Expected hereditaments that will come onto the rating book during 2024/25.
Magna Park, MPS 5				1,000				All constructed and available for letting.
Magna Park, MPS 6				1,300				
Magna Park, MPS 7				1,800				
Magna Park, MPS 8				2,000				
Magna Park, MPS 9				2,250				
Magna Park, MPS 10				625	0.546	4,900	5,123	
Forecast Gross Rates			17,387			65,919	83,306	
Transitional Arrangements			(413)			(71)	(484)	Revenue foregone because
Mandatory Reliefs			(4,722)			(1,938)	(6,660)	
Unoccupied Property			(275)			(27)	(302)	
Discretionary Reliefs			(68)			(10)	(78)	
Discretionary Reliefs Funded through s.31 Grant			(2,170)			(860)	(3,030)	
Net Rates Payable			9,739			63,013	72,752	
Transitional Protection Arrangements							484	
Cost of Collection							(140)	Council allocation accounted for within Collection Fund
Disregarded Amounts Renewable Energy							(121)	
Non-Domestic Rating Income							72,975	

Share of Non-Domestic Rating Income between Government and Local Authorities						
	Central Government	Harborough	Leicestershire County Council	Leicestershire Fire Authority		
	50%	40%	9%	1%	Total	Percentages are statutory allocations
NDR Income 2024/25	36,487	29,190	6,568	730	72,974	
less Tariff		(17,747)				Government determined tariff based on national funding distribution scheme.
- one-year government adjustment to Tariff		(520)				
		(18,267)				
less Levy		(4,795)				Government levy to share business rates growth
less Growth to Pool		(4,594)				Councils contribution to Leicestershire's NDR Pool
Section 31		5,247				Government compensation for various policies that impact on amount of business rates collectable.
Bad Debts Provision		(100)				Reduction in determined provision.
Council Net Business Rates (NDR)		6,681				

For 202526	
Council Net Business Rates	6,681
Reversal of one-year tariff adjustment	520
Council Net Business Rates before Growth	7,201
Growth @ 1%	72
Council Net Business Rates (NDR)	7,273

Calculation of 2024/25 Collection Fund (Surplus)/Deficit

The calculation of Collection Fund (Surplus)/Deficit is based on an estimate, as at the 31 January 2024, of what the councils likely share is of the 2023/24 year-end (31 March 2024) surplus (or deficit). The total collection fund surplus is estimated to be £4.8m (£1.7m for council tax, £3.1m for business rates); with the council's share being £1.4m (£197k for council tax, £1.2m for business rates). The following shows the detailed calculation and reasons for change between that included in the 2023/24 budget. No estimate is included for future years.

Variance Analysis on Collection Fund Surplus/(Deficit)											
	Council Tax					Non-Domestic Rates					
	2022/23		2023/24		Variance	Commentary	2022/23		2023/24		Variance
	£		£		£		£		£		£
Net Collectable	(77,778)		(83,015)		(5,237)	Net collectable based on calculated net debit	(49,782)		(62,149)		(12,367)
Transitional Allowance							0		(1,281)		(1,281)
	(77,778)		(83,015)		(5,237)		(49,782)		(63,430)		(13,648)
Precepts											
HDC	8,769	11.61%	9,143	11.28%	374	Change in billing authorities Council Tax Demand	18,799	40%	25,032	40%	6,233
LCC	54,325	71.93%	58,351	72.06%	4,026	Changes in precepts by precepting authorities.	4,230	9%	5,632	9%	1,402
LFA	9,655	12.78%	3,033	3.75%	(6,622)		470	1%	626	1%	156
LPCC	2,778	3.68%	10,451	12.91%	7,673						
DLUHC							23,699	50%	31,290	50%	7,591
	75,527	100.0%	80,978	100.0%	5,451		47,198	100%	62,580	100%	15,382
Prior Year	2,129		1,992		(137)	Change in prior-year estimated surplus/(deficit)					
HDC	0		0				(5,300)		1,330		6,630
LCC	0		0				(1,192)		299		1,491
LFA	0		0				(132)		33		165
LPCC	0		0				0		0		0
DLUHC	0		0				(6,625)		1,663		8,288
	2,129		1,992		(137)		(13,249)		3,325		16,574
Renewables	0		0				36		87		51
BDP	400		300		(100)	Change in Bad Debt Provision	500		(100)		(600)
Appeals	0		0				300		(700)		(1,000)
Cost of Collection	0		0				129		136		7
Total Collectable	78,056		83,270		5,214		68,863		131,233		62,370
Net Increase in Collectable	278		255		(23)		19,081		67,803		48,722
Bal b/f	(2,270)		(2,002)		268		11,543		(4,988)		11,275
Bal c/f (estimated)	(1,992)		(1,745)		247		(3,325)		(3,090)		(3,572)

Share Between Preceptors & Billing Authority & DHLUC											
										Total for Each Year	
										2022/23	2023/24
										£	£
HDC	(231)	11.61%	(197)	11.28%		(1,330)	39.83%	(1,236)	40.00%	(1,561)	(1,433)
LCC	(1,433)	71.93%	(1,258)	72.06%		(299)	8.96%	(278)	9.00%	(1,732)	(1,536)
LFA	(255)	12.78%	(65)	3.75%		(33)	1.00%	(31)	1.00%	(288)	(96)
LPCC	(73)	3.68%	(225)	12.91%						(73)	(225)
DLUHC						(1,663)	50.21%	(1,545)	50.00%	(1,663)	(1,545)
	(1,992)	100.0%	(1,745)	100.0%		(3,325)	100.0%	(3,090)	100.0%	(5,317)	(4,835)

NB 1L New "large RV" properties that came onto the 2023/24 rating list:				Rateable Value	Multiplier	NDR Collectable
						£
MPN4: LX Pantos UK Ltd, Westland Way, Magna Park				2,060,000	0.546	1,124,760
MPN2 / MPN3: Bleckman UK Ltd, Westland Way, Magna Park				3,200,000	0.546	1,747,200
MPN 1: Iron Mountain (UK) PLC, Westland Way, Magna Park				685,000	0.546	374,010
						3,245,970

Commentary in respect of Bad Debt and Appeals Provisions

Business Rates (NDR1), Appendix 2 paragraph 1.4.1/Annex A

In respect of the:

- **bad debt provision (BDP)**, on review the 2024/25 BDP is to remain at the same level as the 2023/24 provision. 2023/24 was skewed by one large one-off provision and the provision excluding this is at consistent levels to prior years, there haven't been any similar large bad debts up until December 2023.
- **appeals provision (AP)**, on review the 2024/25 AP is at the same level as the 2023/24 provision which is an overall appeals provision of £5.973m

Collection Fund (Surplus)/Deficit, Appendix 2 paragraph 1.4.7/Annex B

In respect of the:

- **bad debt provision (BDP)**, this has reduced by £538k compared to 2023/24. The reason for this is because 2023/24 included a large specific provision which will be utilised during 2023/24.
- **appeals provision (AP)**, this has reduced by £700k compared to 2023/24. The reason for this is because a review of the source data indicated that it was appropriate to reduce this provision due to the level of appeals currently outstanding with the Valuation Office Agency.

ANNEX D

• FEES & CHARGES

SCHEDULE OF CHARGES 2024/25				
Leisure and Recreation Charges				
	2023/24 £ p		Proposed 2024/25 £ p	Basis of charge
LEISURE & RECREATION CHARGES				
<u>Use of Facilities @ Welland Park</u>				
Tennis				
Court per hour	Free		Free	Discretionary
Netball & Basketball				
Schools per court	Free		Free	Discretionary
Others per court	Free		Free	Discretionary
<u>Allotments</u>				
Rent per plot per year				
Senior Citizens	27.51	*	29.35	Discretionary
Others	55.02	*	58.71	Discretionary
12 months notice required to alter rent				
Half plots will attract a 50% charge				

SCHEDULE OF CHARGES 2024/25

Cemeteries and Burial Grounds

CEMETERIES & BURIAL GROUNDS	2023/24 £ p	Proposed 2024/25 £ p	Basis of charge
** Interment Monday – Friday 9.00am to 3.30pm			
Under 18 years no charge for residents of the district (as defined by section 13 of Cemeteries Regulations)	NIL	NIL	Discretionary
Body of person exceeding 18 years			
-Single Depth Grave			
Northampton Rd.	494.33	527.50	Discretionary
Great Bowden	494.33	527.50	Discretionary
Foxton	494.33	527.50	Discretionary
Saddington	494.33	527.50	Discretionary
Great Easton	494.33	527.50	Discretionary
Blaston	494.33	527.50	Discretionary
-Double Depth Grave			
Northampton Rd.	831.12	886.80	Discretionary
Great Bowden	831.12	886.80	Discretionary
Foxton	831.12	886.80	Discretionary
Saddington	831.12	886.80	Discretionary
Great Easton	831.12	886.80	Discretionary
Blaston	831.12	886.80	Discretionary
- In an existing vault	261.00	278.00	Discretionary
Interment of cremated remains	189.00	202.00	Discretionary
Exhumation (subject to necessary approvals)	Treble Current Interment fee	Treble Current Interment fee	Discretionary
** Exclusive Right of Burial			
Grave 7' x 3' issued in rotation	569.00	607.00	Discretionary
Ashes Plot (Garden of Peace)	252.00	269.00	Discretionary
Re-assignment of Exclusive Right of Burial	65.00	69.00	Discretionary
Under 18 Issued in Rotation - no charge for residents of the District	NIL	NIL	Discretionary
<i>Graves within childrens section are 4' x 2' 6"</i> <i>Ashes Plots are only available in rotation but an adjacent plot can be reserved at the time of interment. An adjacent plot purchased in reserve will be charged double fee.</i>			
** Monuments			
Headstones 25" to 36"	126.00	134.00	Discretionary
Headstones 13" to 24"	108.00	115.00	Discretionary
Vases up to 12"	101.00	108.00	Discretionary
Tablet in Chapel (Mkt. Harborough)	144.00	154.00	Discretionary
Memorial in Garden of Remembrance- 12" x 12" x 15" max.	101.00	108.00	Discretionary
Additional Inscription	77.00	82.00	Discretionary
Named Rose Tree inc. 10 years maintenance	94.00	100.00	Discretionary
Replacement monument - 50% of monument fee			
** Book of Remembrance			
Single entry	56.00	60.00	Discretionary
Double entry	91.00	97.00	Discretionary
Treble entry	94.00	100.00	Discretionary
** Cemetery Chapel			
Use of Chapel	94.00	100.00	Discretionary
Scattering of Cremated Remains			
Adult (over 18)	24.00	26.00	Discretionary
Under 18	NIL	NIL	Discretionary
Under Turf Adult (over 18)	70.00	75.00	Discretionary
Under Turf Under 18	NIL	NIL	Discretionary
Searches of Burial Registers			
By appointment	17.00	18.00	Discretionary
No appointment	34.00	36.00	Discretionary
Copies of entries	17.00	18.00	Discretionary
Topping Up Fee	23.00	25.00	Discretionary

** These categories are doubled for non-residents of the Harborough District.

SCHEDULE OF CHARGES 2024/25

Electoral Registration and Administration

ELECTORAL REGISTRATION & ADMINISTRATION			2023/24 £ p	Proposed 2024/25 £ p	Basis of charge
Freedom of Information Act & Environmental Information Regulations					
Fees for inspection & copying of documents					
	Inspection		No Charge	No Charge	Statutory
	Copying per page (A4)		0.20	0.20	Statutory
	Copying per page (A3)		0.50	0.50	Statutory
	Other Formats		At cost	At cost	Statutory
	A threshold of the first 10 Sheets of paper in any one instance will be free of charge				
Sale of Agendas					
Annual Subscription					
	Development Control		available free online	available free online	Statutory
	Other Groups/Panels		available free online	available free online	Statutory
	Per Copy		available free online	available free online	Statutory
Sale of Minute Books					
Annual Subscription					
Single Copies					
	All Minutes are available Free on the website				
Register of Electors (Statutory Charges)					
Full Register of electors & alterations (Paper format)					
	Standard Fee plus		10.00	10.00	Statutory
	Per 1000 names or part:		5.00	5.00	Statutory
Full Register of electors & alterations (Data Format)					
	Standard Fee plus		20.00	20.00	Statutory
	Per 1000 names or part:		1.50	1.50	Statutory
List of overseas electors (Paper format)					
	Standard Fee plus		10.00	10.00	Statutory
	Per 100 names or part:		5.00	5.00	Statutory
List of overseas electors (Data Format)					
	Standard Fee plus		20.00	20.00	Statutory
	Per 100 names or part:		1.50	1.50	Statutory
Edited Register of electors (Paper format)					
	Standard Fee plus		10.00	10.00	Statutory
	Per 1000 names or part:		5.00	5.00	Statutory
Edited Register of electors (Data Format)					
	Standard Fee plus		20.00	20.00	Statutory
	Per 1000 names or part:		1.50	1.50	Statutory
Marked register of electors (Paper format)					
	Standard Fee plus		10.00	10.00	Statutory
	Per 1000 names or part:		2.00	2.00	Statutory
Marked register of electors (Data Format)					
	Standard Fee plus		10.00	10.00	Statutory
	Per 1000 names or part:		1.00	1.00	Statutory
Fee for Certificate of Residency (per letter)					
			-	-	
Local Land Charges *					
Local Authority Search (incl NLIS) – one parcel of land					
	CON29R HDC Domestic		192.36	205.20 incl VAT	Cost Recovery
	CON29R HDC Commercial		246.36	262.80 incl VAT	Cost Recovery
Each additional parcel of land up to					
	CON29 HDC		21.12	22.50 incl VAT	Cost Recovery
Con29 Individual Questions					
Question no					
	4		42.24	45.00 incl VAT	Cost Recovery
	5		21.12	22.50 incl VAT	Cost Recovery
	6		21.12	22.50 incl VAT	Cost Recovery
	7		21.12	22.50 incl VAT	Cost Recovery
	8		42.24	45.00 incl VAT	Cost Recovery
	9		21.12	22.50 incl VAT	Cost Recovery
	10		21.12	22.50 incl VAT	Cost Recovery
	11		21.12	22.50 incl VAT	Cost Recovery
	12		21.12	22.50 incl VAT	Cost Recovery
	13		21.12	22.50 incl VAT	Cost Recovery
	14		21.12	22.50 incl VAT	Cost Recovery
	15		21.12	22.50 incl VAT	Cost Recovery
	16		21.12	22.50 incl VAT	Cost Recovery
	17		21.12	22.50 incl VAT	Cost Recovery
	18		21.12	22.50 incl VAT	Cost Recovery
	19		21.12	22.50 incl VAT	Cost Recovery
	20		21.12	22.50 incl VAT	Cost Recovery
	21 LCC		21.12	22.50 incl VAT	Cost Recovery
	22 LCC		21.12	22.50 incl VAT	Cost Recovery
Administration Fee (CON29O questions only)					
			21.12	22.50 incl VAT	Cost Recovery
Expedited Search					
			48.00	51.00 incl VAT	Cost Recovery
* Land Charges fees have been calculated on a cost recovery basis.					

* Land Charges fees have been calculated on a cost recovery basis.

SCHEDULE OF CHARGES 2024/25

Markets

	2023/24		Proposed 2024/25		
	£ p		£ p		
MARKETS					
Harborough Market					Basis of charge
<u>Casual Stalls Only</u>					
Tuesday	19.00	inc vat	19.00		Discretionary
Wednesday	21.00	inc vat	19.00		Discretionary
Thursday	15.00	inc vat	19.00		Discretionary
Friday	19.00	inc vat	19.00		Discretionary
Saturday	35.00	inc vat	35.00		Discretionary
Sunday - Regular	32.00	inc vat	20.00		Discretionary
Sunday - Other	32.00	inc vat	20.00		Discretionary
Temporary Markets					
Within the Council's Market Charter Area					
Registered Charity	Standard Fee	50.00	55.00		Discretionary
Commercial / Non-commercial Market	Standard Fee	450.00	480.00		Discretionary
Farmers Market		25.00	27.00		Discretionary
Other markets		50.00	55.00		Discretionary

SCHEDULE OF CHARGES 2024/25

Misc. Housing Charges

	2023/24		Proposed 2024/25		
	£ p		£ p		
MISC. HOUSING CHARGES					Basis of charge
Lifeline Charges					
Weekly charge for monitoring of service	5.58	inc vat	5.58		Cost recovery
Additional weekly charge for monitoring of fall detector pendants	2.40	inc vat	2.40		Cost recovery
Set up fee for Lifeline	117.60	inc vat	117.60		Cost recovery
Additional charge for set up of fall detector pendants	30.00	inc vat	30.00		Cost recovery
For Organisations, please contact the Lifeline service with your requirements and a quote will be supplied.					

SCHEDULE OF CHARGES 2024/25

Licences

	2023/24 £ p		Proposed 2024/25 £ p	Basis of charge
LICENCES				
Dangerous Wild Animals	390.00 +	Vets fees	400.00 +	Cost recovery
Selling of pets - New	285.00		295.00	Cost recovery
Selling of pets - Renewal	260.00		270.00	Cost recovery
Selling of pets with DWA - New	372.00		386.00	Cost recovery
Selling of pets with DWA - Renewal	347.00		361.00	Cost recovery
Hiring of Horses 1 year - New	320.00 +	Vets fees	330.00 +	Cost recovery
Hiring of Horses 1 year - Renewal	295.00 +	Vets fees	305.00 +	Cost recovery
Hiring of Horses 2 years - New	400.00 +	Vets fees	410.00 +	Cost recovery
Hiring of Horses 2 years - Renewal	375.00 +	Vets fees	385.00 +	Cost recovery
Hiring of Horses 3 years - New	480.00 +	Vets fees	490.00 +	Cost recovery
Hiring of Horses 3 years - Renewal	455.00 +	Vets fees	465.00 +	Cost recovery
Boarding of animals less than 7 - New	260.00		266.00	Cost recovery
Boarding of animals less than 7 - Renewal	235.00		241.00	Cost recovery
Boarding of animals 7 or more - New	310.00		320.00	Cost recovery
Boarding of animals 7 or more - Renewal	285.00		297.00	Cost recovery
Exhibition of animals - New	260.00		266.00	Cost recovery
Exhibition of animals - Renewal	235.00		240.00	Cost recovery
Breeding - new	260.00 +	Vets fees	266.00 +	Cost recovery
Breeding - renewal	235.00		240.00	Cost recovery
Reassessment of star	135.00		142.00	Cost recovery
For any additional animal welfare licensable activity	65.00		65.00	Cost recovery
Animal welfare minor variation	36.00		40.00	Cost recovery
Animal welfare major variation	100.00		106.00	Cost recovery
Sex Establishments				
Acupuncture, electrolysis, skin piercing (includes ear piercing, tattooing and semi permanent make up)	1,025.00		1,100.00	Cost recovery
Hairdressing	280.00		295.00	Cost recovery
Houses In Multiple Occupation for 5 Year licence	880.00		905.00	Cost recovery
Health Certificate	205.00		205.00	Cost recovery
Food Hygiene re-rating	205.00		230.00	Cost recovery
Scrap metal site and collectors licence - 3 year licence	590.00		630.00	Cost recovery
Scrap metal site and collectors renewal licence - 3 year licence	420.00		440.00	Cost recovery
Variation of scrap metal licence for site and collectors	340.00		365.00	Cost recovery
Immigration Inspection	240.00		250.00	Cost recovery
Street Trading (Consent Streets):	800.00		846.00	Discretionary
Charities & Fund Raising	90.00		96.00	Discretionary
Mobile Homes fit and proper person checks	waived		waived	Discretionary
	135.00		135.00	Cost recovery
Housing Act Notice charge				
	Case by case calculation based on hourly rate of £59.00		Case by case calculation based on hourly rate of £61.00	Discretionary
Factual statement				
	Charge to be determined for each request based on hourly rate of £59.00		Charge to be determined for each request based on hourly rate of £61.00	
	+ £45.00 admin charge		+ £50.00 admin charge	Cost recovery
Fixed Penalty Notices: (externally set)				
Dog Fouling	100.00		100.00	Statutory
Fly tipping	400.00		400.00	Statutory
Fly tipping if paid within 14 days	300.00		300.00	Statutory

SCHEDULE OF CHARGES 2024/25

Fixed Penalty Notices

		2023/24 £ p	Proposed 2024/25 £ p	Basis of charge
Offence	Legislation			
Abandoning a vehicle	S2A(1) Refuse Disposal Amenity Act 1978	200.00	200.00	Statutory
Litter	S88(1) Environmental Protection Act 1990	150.00	150.00	Statutory
Community Protection Notice/Public Spaces Protection Order FPN	S48 Anti-Social Behaviour Crime and Policing Act 2014	100.00	100.00	Statutory
Non compliance of Community Protection Notice	S48 Anti-Social Behaviour Crime and Policing Act 2014	100.00	100.00	Statutory
Early payment for Community Protection Notice/Public Spaces Protection Order	S48 Anti-Social Behaviour Crime and Policing Act 2014 Sch 3A Paragraph 7 (2)	80.00	80.00	Statutory
Unauthorised Distribution of Literature	Environmental Protection Act 1990	150.00	150.00	Statutory
Fly posting or Graffiti	S43 Anti-Social Behaviour Act 2003	150.00	150.00	Statutory
Fail to produce Authority (Waste Transfer Notes)	S34A Environmental Protection Act 1990	300.00	300.00	Statutory
Fail to furnish documentation (waste carriers licence)	S5B Control of Pollution (Amendment) Act 1989	300.00	300.00	Statutory
Waste receptacles and putting waste out	S47ZA Environmental Protection Act 1990	60.00	60.00	Statutory
Breach of public spaces protection order	S67 Anti-Social Behaviour Crime and Policing Act 2014	100.00	100.00	Statutory
Unauthorised waste disposal	S33 (1)(a) Environmental Protection Act 1990	400.00	400.00	Statutory
If paid within 14 days £300		300.00	300.00	Statutory
Littering from vehicles	Littering From Vehicles outside London(Keepers: Civil Penalties) Regulations 2018	150.00	150.00	Statutory

SCHEDULE OF CHARGES 2024/25

Misc. Health Charges

MISC. HEALTH CHARGES	2023/24 £ p	Proposed 2024/25 £ p	Basis of charge
<u>Stray Dogs</u>			
Return of seized dog	Daily Kennel Fee	Daily Kennel Fee	
	20.00 +	21.00 +	Discretionary
	prescribed fee	prescribed fee	
	25.00 +	25.00 +	Statutory
	vets fees if incurred	vets fees if incurred	
<u>Pest Control</u> - Charged by the contractor			Discretionary
All fees are charged and collected by the contractor in line with the contractor.			
<u>Private Water Supplies</u>			
Fees will be charged in accordance with Schedule 5 Of the Private water Supply Regs. 2009	-	-	Statutory
<u>Pollution Prevention and Control permits</u>			
Fees will be charged in accordance with national set levels			
<u>Domestic & Bulky Refuse</u>			
Collection from domestic premises of bulky refuse	43.75	46.68	Discretionary
Cost for delivery smaller 140 litre bin (blue lidded, black or green)	50.77	54.17	Discretionary
Cost for delivery standard 180 litre black bin	61.42	65.54	Discretionary
Cost for delivery larger 240 litre black bin	58.74	62.68	Discretionary
Cost for delivery standard 240 litre (blue lidded or green)	58.74	62.68	Discretionary
Removal of a bin from a property	36.39	38.83	Discretionary

SCHEDULE OF CHARGES 2024/25

Planning charges

		2023/24		Proposed	
		£ p		2024/25	Basis of charge
				£ p	
PLANNING MISC. CHARGES					
Meetings / Written Advice:					
	Strategic Proposal (50+ dwellings)	6,336.00	inc vat	6,336.00	Cost Recovery
	10,000+ sq m (Commercial)	6,336.00	inc vat	6,336.00	Cost Recovery
	Major Proposal (10 – 49 dwellings)	3,276.00	inc vat	3,276.00	Cost Recovery
	1,000 – 10,000 sq m (Commercial)	3,276.00	inc vat	3,276.00	Cost Recovery
	Minor Proposal (1 –3 dwellings)	696.00	inc vat	696.00	Cost Recovery
	< 1,000 sq m. (Commercial)	1,260.00	inc vat	1,260.00	Cost Recovery
	Minor Proposal (4-6 dwellings)	876.00	inc vat	876.00	Cost Recovery
	Minor Proposal (7-9 dwellings)	1,260.00	inc vat	1,260.00	Cost Recovery
	Householder: Extensions, outbuildings etc	90.00	inc vat	96.00	Cost Recovery
	Additional and follow up advice	279.00	inc vat	279.00	Cost Recovery
	Team Leader advice required	78.00	inc vat	78.00	Cost Recovery
	Information search to meet professional requests	78.00	inc vat	78.00	Cost Recovery
	Planning application check request	78.00	inc vat	78.00	Cost Recovery
	Planning performance agreement Case by case calculation based on cost recovery and agreement requirements				Cost Recovery
Application to divert a footpath or bridleway	Fee for application (includes cost of advertising)	2,335.00		2,491.00	Cost Recovery
Publications					
	Local Plans Proposals Map	Free on website		Free on website	
	Lutterworth / Mkt. Harborough Map	Free on website		Free on website	
	Broughton Astley Map	Free on website		Free on website	
	Kibworth & Smeeton Westerby Map	Free on website		Free on website	
	Inset Maps	Free on website		Free on website	
List of Planning Applications					
	Per month	Free on website		Free on website	
	Per year	Free on website		Free on website	
Application to join Self Build and Custom Housebuilding Register		N/a		94.00	

SCHEDULE OF CHARGES 2024/25

Legal fees

		2023/24		Proposed	
		£ p		2024/25	Basis of charge
				£ p	
Legal Fees					
	Section 106 legal costs	1,754.00		1,872.00	Cost Recovery
	Section 106 (Deed of Variation)	876.00		935.00	Cost Recovery
	Property Transactions (includes Leases and Licences)	cost recovery		cost recovery	Cost Recovery

SCHEDULE OF CHARGES 2024/25

Street Naming and Numbering

	2023/24 £ p	Proposed 2024/25 £ p	Basis of charge
STREET NAMING & NUMBERING			
Naming/numbering of 1 property	50.00	53.00	Discretionary
Naming /numbering of 2 to 5 properties (per property)	50.00	53.00	Discretionary
Naming/numbering of more than 5 properties	250.00 +	267.00 +	Discretionary
	£30 for each additional property	£32 for each additional property	Discretionary
Naming of new street	200.00	213.00	Discretionary
Naming/Numbering buildings of multiple occupation	50.00 +	53.00 +	Discretionary
	£30 each unit/flat within	£32 each unit/flat within	Discretionary
Rename single existing property	50.00	53.00	Discretionary
Renumber development	100.00 +	107.00 +	Discretionary
	£25 per plot	£27 per plot	Discretionary
Renaming of street	350.00 +	373.00 +	Discretionary
	Compensation	Compensation	Discretionary
Confirmation of address details	30.00	32.00	Discretionary

SCHEDULE OF CHARGES 2024/25

Engineering Services

	2023/24 £ p		Proposed 2024/25 £ p	Basis of charge
ENGINEERING SERVICES				
<u>Abandoned cars</u>				
Fees will be charged in accordance with The Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges) Regulations 2008, or where				Statutory
Removal of vehicle at owners request	54.00	inc vat	54.00	Statutory
<u>Private Drain Clearance</u>				
Private Drain Clearance	Cost of Contractor recharged in full		Cost of Contractor recharged in full	
Drainage investigations:				
Admin based services	86.80	inc vat	92.60	Cost Recovery
Technical Services	118.60	inc vat	126.50	Cost Recovery
Site Visit Services	149.20	inc vat	159.20	Cost Recovery
Private Drain CCTV investigation & report	Please apply for price		Please apply for price	
				Cost Recovery

SCHEDULE OF CHARGES 2024/25

Events and Promotions

	2023/24 £ p	Proposed 2024/25 £ p	
EVENTS & PROMOTIONS			
Welland Park Hire – funfair etc	Please apply for price	Please apply for price	Discretionary

SCHEDULE OF CHARGES 2024/25

Hackney Carriages

	2023/24 £ p	Proposed 2024/25 £ p	
Hackney Carriages & Private Hire Vehicles			
<i>With effect from 1 April 2015 Taxi proprietors will pay for their own Council MOT's</i>			
Hackney carriage/private hire vehicle annual licence	280.00	288.00	Cost Recovery
Hackney carriage/ private hire driver New application (3 year licence)	432.00	453.00	Cost Recovery
Hackney carriage/ private hire driver New application (DBS by 3rd party) (3 year licence)	377.00	398.00	Cost Recovery
Hackney carriage/ private hire driver Renewal (3 year licence)	330.00	340.00	Cost Recovery
Hackney carriage/ private hire driver Renewal (DBS by 3rd party) (3 year licence)	275.00	285.00	Cost Recovery
Resit Knowledge test	50.00	55.00	Cost Recovery
Private hire operators Licence New application (5 year licence)	755.00	790.00	Cost Recovery
Private hire operators Licence Renewal (5 year licence)	730.00	760.00	Cost Recovery
Deposit on Plate	20.00	21.00	Cost Recovery
Replacement Badge Fee	20.00	21.00	Cost Recovery
Replacement Licence / Cert of Compliance	35.00	37.00	Cost Recovery
Transfer of vehicle licence	50.00	53.00	Cost Recovery

SCHEDULE OF CHARGES 2024/25				
Premises Type		Gambling Premises		
		2023/24 £ p	Proposed 2024/25 £ p	
Existing Casinos	Application	5,100.00	5,100.00	Statutory or Cost Recovery
	Annual Fee	3,060.00	3,060.00	Statutory or Cost Recovery
	Variation Fee	2,040.00	2,040.00	Statutory or Cost Recovery
New Small Casinos	Transfer of Licence	1,377.00	1,377.00	Statutory or Cost Recovery
	Re-instatement Fee	1,377.00	1,377.00	Statutory or Cost Recovery
	Application	8,000.00	8,000.00	Statutory or Cost Recovery
	Annual Fee	5,000.00	5,000.00	Statutory or Cost Recovery
	Variation Fee	4,000.00	4,000.00	Statutory or Cost Recovery
	Transfer of Licence	1,800.00	1,800.00	Statutory or Cost Recovery
New Large Casinos	Re-instatement Fee	1,800.00	1,800.00	Statutory or Cost Recovery
	Licence Application (provisional statement holders)	3,000.00	3,000.00	Statutory or Cost Recovery
	Provisional Statement Application	8,000.00	8,000.00	Statutory or Cost Recovery
	Application	10,000.00	10,000.00	Statutory or Cost Recovery
	Annual Fee	10,000.00	10,000.00	Statutory or Cost Recovery
	Variation Fee	5,000.00	5,000.00	Statutory or Cost Recovery
Regional Casinos	Transfer of Licence	2,150.00	2,150.00	Statutory or Cost Recovery
	Re-instatement Fee	2,150.00	2,150.00	Statutory or Cost Recovery
	Licence Application (provisional statement holders)	5,000.00	5,000.00	Statutory or Cost Recovery
	Provisional Statement Application	10,000.00	10,000.00	Statutory or Cost Recovery
	Application	15,000.00	15,000.00	Statutory or Cost Recovery
	Annual Fee	15,000.00	15,000.00	Statutory or Cost Recovery
Bingo Clubs	Variation Fee	7,500.00	7,500.00	Statutory or Cost Recovery
	Transfer of Licence	6,500.00	6,500.00	Statutory or Cost Recovery
	Re-instatement Fee	6,500.00	6,500.00	Statutory or Cost Recovery
	Licence Application (provisional statement holders)	8,000.00	8,000.00	Statutory or Cost Recovery
	Provisional Statement Application	15,000.00	15,000.00	Statutory or Cost Recovery
	Application	3,500.00	3,500.00	Statutory or Cost Recovery
Tracks	Annual Fee	900.00	900.00	Statutory or Cost Recovery
	Variation Fee	1,250.00	1,250.00	Statutory or Cost Recovery
	Transfer of Licence	950.00	950.00	Statutory or Cost Recovery
	Re-instatement Fee	950.00	950.00	Statutory or Cost Recovery
	Licence Application (provisional statement holders)	950.00	950.00	Statutory or Cost Recovery
	Provisional Statement Application	2,500.00	2,500.00	Statutory or Cost Recovery
Entertainment Centres (FEC)	Application	2,000.00	2,000.00	Statutory or Cost Recovery
	Annual Fee	750.00	750.00	Statutory or Cost Recovery
	Variation Fee	1,000.00	1,000.00	Statutory or Cost Recovery
	Transfer of Licence	950.00	950.00	Statutory or Cost Recovery
	Re-instatement Fee	950.00	950.00	Statutory or Cost Recovery
	Licence Application (provisional statement holders)	950.00	950.00	Statutory or Cost Recovery
Adult Gaming Centres	Provisional Statement Application	2,000.00	2,000.00	Statutory or Cost Recovery
	Application	2,000.00	2,000.00	Statutory or Cost Recovery
	Annual Fee	900.00	900.00	Statutory or Cost Recovery
	Variation Fee	1,000.00	1,000.00	Statutory or Cost Recovery
	Transfer of Licence	1,200.00	1,200.00	Statutory or Cost Recovery
	Re-instatement Fee	1,200.00	1,200.00	Statutory or Cost Recovery
Betting Premises	Licence Application (provisional statement holders)	1,200.00	1,200.00	Statutory or Cost Recovery
	Provisional Statement Application	2,000.00	2,000.00	Statutory or Cost Recovery
	Application	3,000.00	3,000.00	Statutory or Cost Recovery
	Annual Fee	600.00	600.00	Statutory or Cost Recovery
	Variation Fee	1,500.00	1,500.00	Statutory or Cost Recovery
	Transfer of Licence	1,200.00	1,200.00	Statutory or Cost Recovery
Prescribed Fees	Re-instatement Fee	1,200.00	1,200.00	Statutory or Cost Recovery
	Licence Application (provisional statement holders)	1,200.00	1,200.00	Statutory or Cost Recovery
	Provisional Statement Application	3,000.00	3,000.00	Statutory or Cost Recovery
	Change of Circumstances	51.00	51.00	Statutory or Cost Recovery
	Copy of Licence	25.00	25.00	Statutory or Cost Recovery
FEC Permits	Application	300.00	300.00	Statutory or Cost Recovery
	Renewal Fee	300.00	300.00	Statutory or Cost Recovery
	Change of Name	25.00	25.00	Statutory or Cost Recovery
Prize Gaming Permits	Copy of Permit	15.00	15.00	Statutory or Cost Recovery
	Application	301.00	301.00	Statutory or Cost Recovery
	Renewal Fee	301.00	301.00	Statutory or Cost Recovery
Alcohol Licensed premises - 2 or less machines	Change of Name	25.00	25.00	Statutory or Cost Recovery
	Copy of Permit	15.00	15.00	Statutory or Cost Recovery
	Variation Fee	100.00	100.00	Statutory or Cost Recovery
Alcohol Licensed premises - more than 2 machines	Transfer	25.00	25.00	Statutory or Cost Recovery
	Application Fee	200.00	200.00	Statutory or Cost Recovery
	Annual Fee	50.00	50.00	Statutory or Cost Recovery
Club Gaming Permit	Renewal Fee	200.00	200.00	Statutory or Cost Recovery
	Transitional Application Fee	100.00	100.00	Statutory or Cost Recovery
	Copy of Permit	15.00	15.00	Statutory or Cost Recovery
Club Gaming Machine Permit	Variation Fee	100.00	100.00	Statutory or Cost Recovery
	Application Fee	200.00	200.00	Statutory or Cost Recovery
	Annual Fee	50.00	50.00	Statutory or Cost Recovery
Small Lotteries Registration	Renewal Fee	200.00	200.00	Statutory or Cost Recovery
	Transitional Application Fee	100.00	100.00	Statutory or Cost Recovery
	Copy of Permit	15.00	15.00	Statutory or Cost Recovery
Temporary Use Notice	Variation Fee	100.00	100.00	Statutory or Cost Recovery
	Application Fee	40.00	40.00	Statutory or Cost Recovery
	Renewal Fee	20.00	20.00	Statutory or Cost Recovery
	Copy of Permit	15.00	15.00	Statutory or Cost Recovery
Total		425.00	425.00	Statutory or Cost Recovery

SCHEDULE OF CHARGES 2024/25

Miscellaneous

	2023/24 £ p	Proposed 2024/25 £ p	
Publications			
Statement of Accounts & Annual Report (inc postage)	Free on website	Free on website	Statutory
Copying	Cost + Admin	Cost + Admin	Discretionary
Building Regulations			
The Building (amendment of prescribed fees) Regulations, are available from the Building Control Section.			
Court Costs			
Council Tax - Summons	49.00	52.00	Cost recovery
Council Tax - Justice	0.50	0.50	Cost recovery
Council Tax - Liability Order	21.00	22.00	Cost recovery
Business Rates - Summons	54.00	57.50	Cost recovery
Business Rates - Justice	0.50	0.50	Cost recovery
Business Rates - Liability Order	34.00	36.00	Cost recovery

These fees and charges are correct at the time of reporting but there may be changes or new charges throughout the year that will be agreed by the Portfolio Holder for Finance and the S151 Officer.

Briefing Paper

CIPFA Resilience Index 2023

Each year the Chartered Institute of Public Finance & Accountancy (CIPFA) publishes its annual resilience index for each Council; the index is based on the preceding years financial statements and provides comparators between different Councils.

CIPFA issued its 2023 index in early January, a link to the “free to use” CIPFA index is [here](#).

What follows is a general commentary on the results for Harborough District Council (HDC) and some comparisons to CIPFA “near neighbour” group authorities.

The index is based on the 2022/23 Statement of Accounts.

The Resilience Index and this commentary is divided into 3 sets of indicators:

1. “General” Resilience Indicators.
2. “Reserves” Resilience Indicators.
3. Auditors Value for Money (VfM) Assessment, in respect of this section no further commentary is shown here because the index says, “refer to local authority website”. These are the links to the reports of the respective meetings for the Audit & Standards Committee where the Committee approved the [accounts for 2021/22](#) and the [auditor’s completion report](#). The Councils 2022/23 accounts are expected to be presented to committee in March 2024.

Regarding the CIPFA “near neighbour” group that HDC is compared to for 2022/23, the Councils included are the following district councils (lower tier); East Cambridgeshire, East Hampshire, Lichfield, Ribble Valley, Rushcliffe, South Oxfordshire, Stratford-on-Avon, Test Valley, Tewkesbury, Uttlesford, Vale of White Horse, West Oxfordshire, Winchester, Wychavon. Please note that no

comparison is provided to previous years because the Councils family group has changed – consequently any such comparison would give spurious results.

Summary Conclusions

The CIPFA resilience index for HDC represents fairly the current position for the Council for 2022/23 in that following approval of the Reserves Strategy, the council has been able to maintain the General Fund (Unallocated) Reserve over each year of the MTFS. Further, expenditure was increasing whilst government grant was decreasing – showing increasing (and therefore higher risk) variations in less “reliant” income streams.

As part of the 2024/25 Budget and Medium-Term Financial Strategy, the Council is addressing many of these issues; including reviewing budgets, implementation of the Reserves Strategy and more transparent and open budget monitoring and reporting.

Clive Mason; Director of Resources (and s.151 Officer), February 2024

1. “General” Resilience Indicators

CIPFA Index 2023



In the main, the 2023 general resilience indicators are showing a fair mix of risk which is quite representative of the council's position in respect of general resilience. The commentary below reflects general comments; in respect of:

- **Reserves**; the general reserves sustainability score shows the council at low risk, this is not surprising as total reserves at the end of 2022/23 totalled £15.5m. For 2024/25 it is anticipated that reserves will total £19.3m, so the index would be even more positive. Reserves do fall in subsequent years, but this is due to budgeted commitments and to me the forecast future years budget gap from the Financial Sustainability Earmarked Reserve.
- **Level of Reserves**; this is a spurious result. This indicator looks at the level of reserves relating to net revenue expenditure. For 2022/23, with reserves of £15.5m and net expenditure at £12.5m the indicator should show a lower risk position. What this indicator could be showing is the level of “unallocated general fund reserve”. Members will recall that the council set a minimum

level of unallocated general fund reserve at 20% in February 2021 - firstly it should be noted that there is no “set or determined” minimum, it is for each council to decide. Prior to approving the reserves strategy, the council had most of its reserves effectively unallocated. This is poor practice as reserves are there to provide choice in investment, reduce risk and provide for future plans. By splitting between unallocated and earmarked it appropriate enables this.

- **Gross external debt**; our external debt is quite low compared to the range.
- **CTax Requirement/Net Revenue Expenditure**; this is higher risk and is fair. It shows that we are relatively highly geared in respect of Council Tax i.e. for 2022/23, council tax was 85% of Net expenditure (£6.8m/£12.5m); compared to the budget requirement council tax was 40%; both are high rates.
- **Growth Above Baseline**; this is high risk and is fair. It is widely known that the council is in a high growth area and the risk from a combination of council tax (residential growth) and business rates (business growth) is significant.

What now follows is a more detailed commentary in respect of each of the “General Resilience Indicators”.

1.1 Reserves Sustainability Measure

Reserves Sustainability Measure	0.00	100.00	100.00
---------------------------------	------	--------	--------

CIPFA Definition: This indicator is the ratio between the current level of reserves and the average change in reserves in each of the past three years. A negative value (which implies reserves have increased) or one greater than 100 is recoded to 100.

For HDC: This indicates that reserves have remained sustainable over the past 3 years.

Conclusion: Nothing further to add.



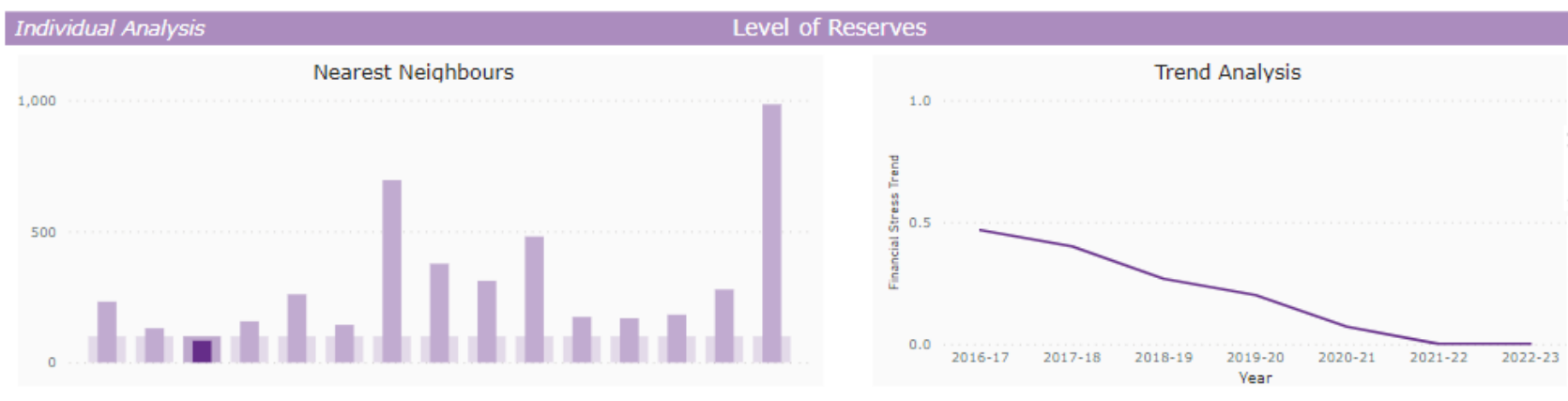
1.2 Level of Reserves

Level of Reserves	83.10%	83.10%	984.18%
-------------------	--------	--------	---------

CIPFA Definition: This is the ratio of the current level of reserves (total useable excluding public health & schools) to the council's net revenue expenditure. CIPFA have set the figure at 100% for a small number of district councils to remove the impact of extreme outliers.

For HDC: This shows that the level of reserves held by the Council is more than net revenue expenditure (i.e. > 100%) – therefore a very prudent position. Upon comparison to other Councils the level of reserves held is not as much as other Councils as HDC is in the lower half of the comparator group. Further, the trend in stress has been increasing as the proportion of reserves compared to expenditure has decreased.

Conclusion: This shows that the Council has been cautious in its use of reserves i.e. maintaining reserves > net revenue expenditure. It does appear that other Councils have followed a similar approach. In reality; however, this means that reserves have not been actively employed to provide a means to invest either in services or local communities. What this high-level analysis does not show is the proportion of earmarked to general reserves; as reported previously HDC has maintained a very high level of earmarked and Unallocated General Reserves at 20% of net expenditure.



1.3 Change in Reserves – no graph to show

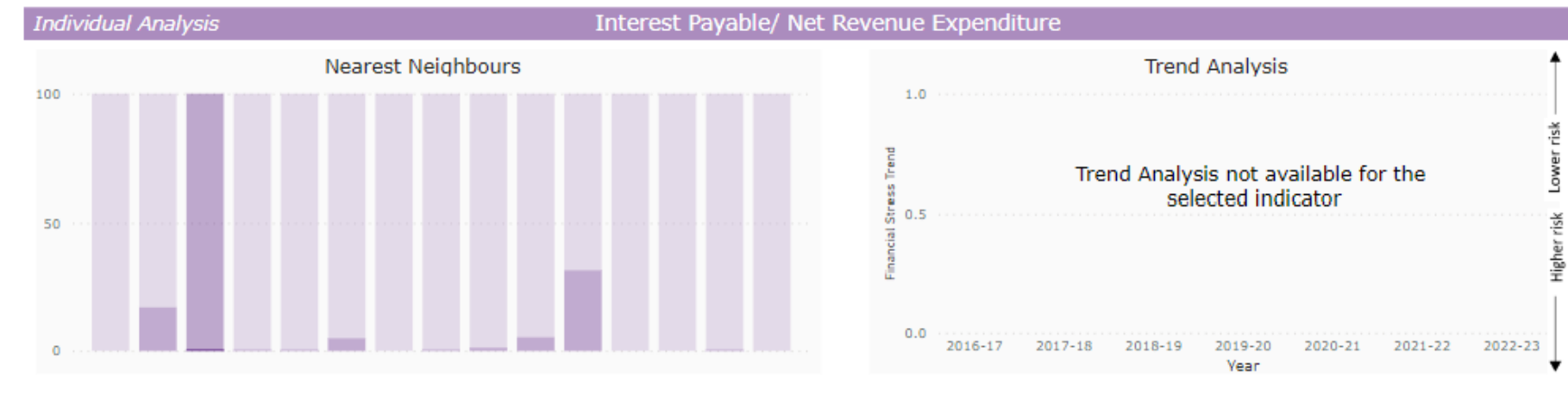
1.4 Interest Payable / Net Revenue Expenditure

Interest Payable/ Net Revenue Expenditure	0.00%	0.59%	31.48%
---	-------	-------	--------

CIPFA Definition: This indicator is the ratio of Interest Payable and Net Revenue Expenditure

For HDC: The third bay is HDC, but there is no dark bar – which shows that interest payable to net revenue expenditure is not significant i.e. it is not using revenue resources to support external debt financing. Consequently, HDC is using its limited revenue resources to invest in day-to-day service delivery.

Conclusion: This is a very prudent approach and does permit the maximum resources to be used to meet day-to-day spend. However, what must be remembered, debt does allow organisations to provide long-term investment and this index does show that other Councils are potentially investing more in longer term investment initiatives.



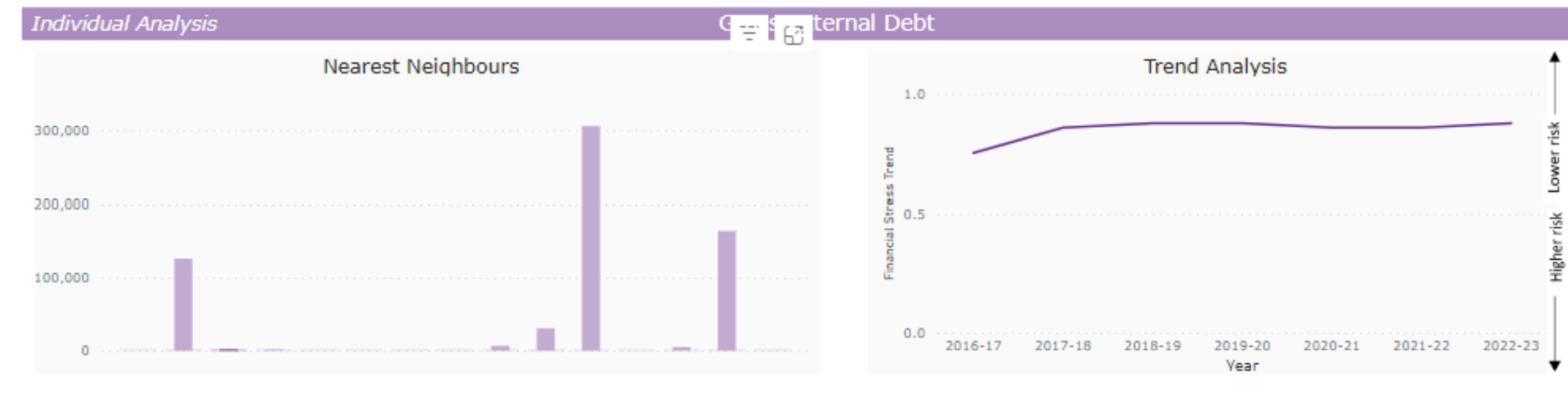
1.5 Gross External Debt

Gross External Debt	£0k	£1,490k	£305,434k
---------------------	-----	---------	-----------

CIPFA Definition: This indicator compares the gross external debt held by a Council.

For HDC: Compared to other Councils the amount of debt is minimal. However, as the trend analysis shows, risk to the Council because of external debt is reducing – primarily because each year the amount of principal owed is reducing.

Conclusions: Debt is an active element of any organisations ongoing fiscal performance. But as the Council has not actively sought to increase the amount of external debt the amount of gross external debt is becoming lower risk as time progresses; this inevitably means that cash resources can be used to finance capital or other investments.



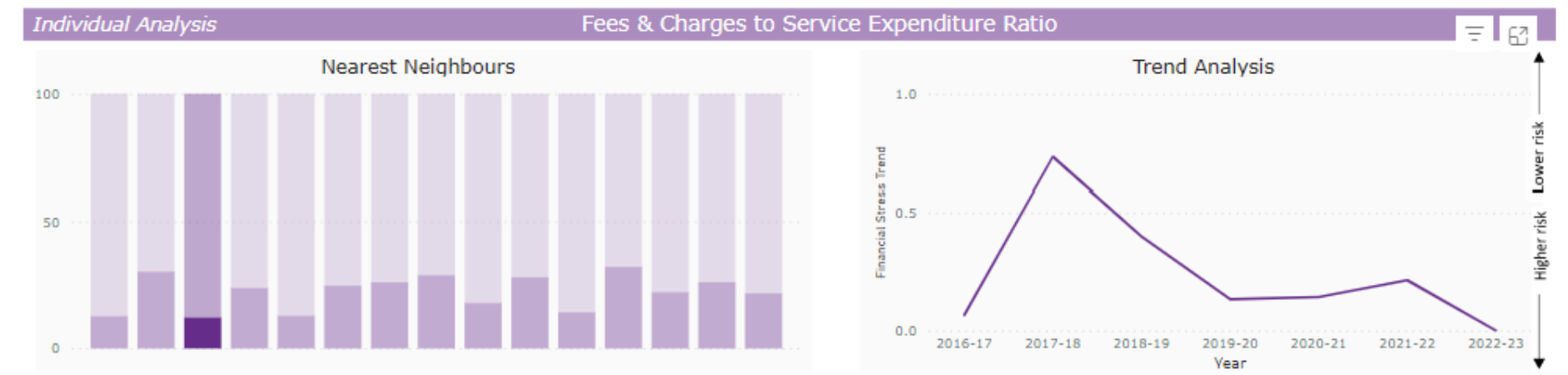
1.6 Fees & Charges to Service Expenditure Ratio

Fees & Charges to Service Expenditure Ratio	12.13%	12.13%	32.15%
---	--------	--------	--------

CIPFA Definition: This indicator shows the proportion of fees and charges against the council's total service expenditure.

For HDC: Compared to other Councils, the proportion of fees and charges is less than average. However, the trend does show that funding risk is decreasing i.e. the Council is generating more income from fees & charges.

Conclusions: With reductions in grant, it is expected that fees & charges will become an ever more important source of income to support day-to-day service expenditure. Consequently, it is imperative that the Council ensures that it collects amounts owed promptly and robustly. Further, it must ensure that it is maximising its income sources; this is because this will help it to meet the ever-increasing demand for services – but the balance between “over reliance” and “just right” needs to be weighed carefully. No matter what though, discretionary fees and charges should be increased to ensure that, as a minimum, they keep pace with inflation.



1.7 Council tax Requirement / Net Revenue Expenditure

Council Tax Requirement / Net Revenue Expenditure	65.66%	68.82%	107.69%
---	--------	--------	---------

CIPFA Definition: This indicator shows the ratio of council tax as a proportion of net expenditure.

For HDC: Compared to other Councils, the proportion of council tax is at the lower end of the comparative spectrum. However, like the fees & charges indices, as government grant decreases the proportion of council tax as a means of financing increases and therefore dependency on council tax as an income source increases – which then increases risk.

Conclusions: With reductions in government grant, it is expected that reliance on council tax will become an increasing source of income. Consequently, it is imperative that the Council ensures that it collects amounts owed promptly. The government's annual assessment of a Councils "core spending power" includes council tax as one of its primary sources of income and it assumes that Councils will increase its council tax by the maximum permissible. Also, with the Council now increasing Council Tax, it has been able to "halt" the structural funding decline that the years of no increase were brought to bear.



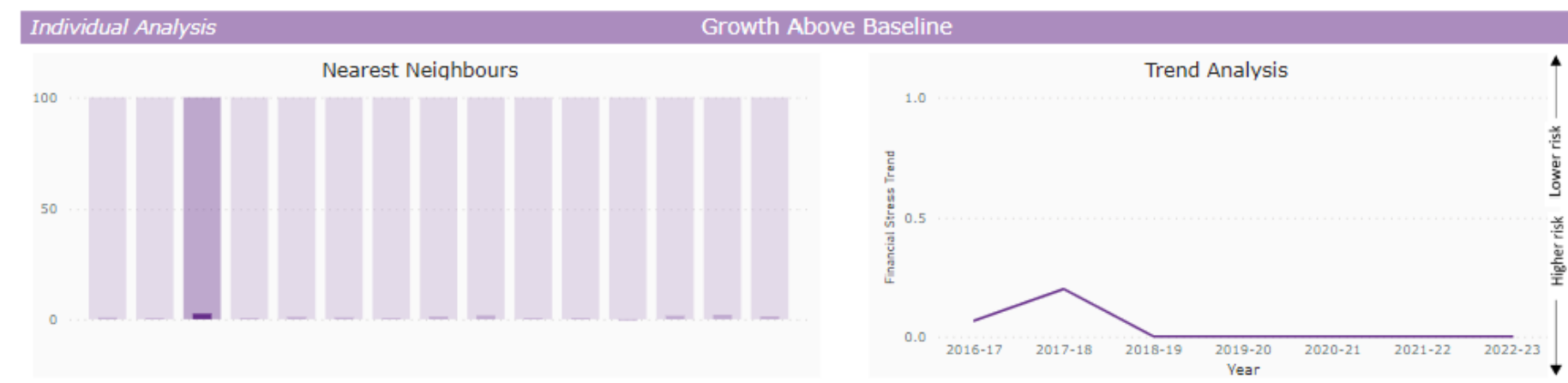
1.8 Growth Above Baseline

Growth Above Baseline	-4.16%	256.18%	256.18%
-----------------------	--------	---------	---------

CIPFA Definition: This indicator is calculated as the difference between the baseline funding level and retained rates, over the baseline funding level.

For HDC: Compared to other Councils, this clearly shows that “growth” within business rates is a key element of how the Council is financed; this is reflective of the local commercial market. This is also reflected in the trend analysis, in that HDC is certainly at the higher end of the risk axis’s.

Conclusions: The Council should ensure that it enables commercial development to continue; it is in a prime location to achieve this. However, it should also seek to ensure that it diversifies its income sources.



2. “General” Resilience Indicators

The results of the “reserve resilience indicators” is shown below, with HDC being the middled (highlighted) block of information (this pattern is the same throughout this briefing). The Min and Max amounts are the extremes when compared the CIPFA near neighbour group



What now follows is a more detailed commentary in respect of each of the “Reserve Resilience Indicators

2.1 Unallocated Reserves

Unallocated Reserves	9.74%	18.87%	345.22%
----------------------	-------	--------	---------

CIPFA Definition: This indicator is calculated as the ratio of unallocated reserves to net revenue expenditure.

For HDC: In February 2021 Council approved the Reserves Strategy; the first such strategy of its kind. This introduced an Unallocated General Reserve of 20% of net expenditure. This approach allows the balance of general fund reserves to be allocated (earmarked) to mitigate risk or prioritised to meet priorities (this is indicated by the drop in reserves) but maintain a contingency reserve for unforeseen events. It is this reserve that is pivotal in maintain financial sustainability.

Conclusions: The application of a minimum level of reserves does mean the council can appropriately allocate resources to meet priorities whilst maintaining an effective contingency reserve.



2.2 Earmarked Reserves

Earmarked Reserves	45.60%	64.23%	812.29%
--------------------	--------	--------	---------

CIPFA Definition: This indicator is calculated as the ratio of earmarked reserves (excluding public health and schools) to net revenue expenditure.

For HDC: Earmarked reserves make-up a small proportion of the Councils overall general reserves and as shown below, when compared to other Councils the amount allocated is not significant. Further, the trend analysis is also showing that the HDC has a lower number of reserves earmarked which indicates that the risk of under provision may mean that the resources are not being allocated to meet known risks and demands. However, in contrast, as noted in 2.1, the Council was holding significant Unallocated reserves so any shortfall could be met from that general reserve allocation.

Conclusions: Earmarked reserves should be used to meet known or potential future risks; also, to earmark funds for future investment opportunities. As noted in 2.1, the new Reserves Strategy will address this issue directly.



Harborough District Council Equality Analysis

Equality Analysis is an on-going proactive process which requires us to consider the effect our decisions are likely to have on local communities, service users and employees, particularly those most vulnerable and at risk of disadvantage.

This document has been designed to assist in the collation of information and evidence required to support the 'Due Regard' process when introducing new policies/procedures/functions and services or reviewing existing ones.

Name of policy/procedure/function/service being analysed: Final Budget 2024/25 & the Medium-Term Financial Strategy (MTFS) (2024/25 to 2027/28)

Department and section: Corporate Management Team

Name of lead officer: Clive Mason – Director of Resources (& s.151 Officer)

Other people involved (assisting or reviewing – including any service users or stakeholder groups etc.): Cabinet, Corporate Management Team, Senior Leadership Team, Finance Team

Date assessment commenced: The analysis has been evolving as the budget setting process moved through the preparation to democratic approval process. This stage is the latest, where Cabinet approves the Final Budget 2024/25 & the Medium-Term Financial Strategy (2024/25 to 2027/28) prior to approval by Council.

Date assessment completed for sign off: 2 February 2024 (for Cabinet on 15th February 2024)

Step 1: Defining the policy/procedure/function/service

Is this a new, amended, or reviewed policy? What are the aims, objectives and purpose and how will they be achieved? What are the main activities and which communities are likely to be affected by these activities? What are the expected outcomes?

Harborough District Council has considered its budget priorities for 2024/25 as it continues to address the major impacts of the cost-of-living crisis.

Over the past few months all services have been reviewing their budgets, and the initial revenue proposals were reported to Cabinet in January 2024: [report](#) / [Apx 3](#). For 2024/25, there is an increase in service expenditure of £2m; this is split as follows within each service:

- **Finance;** a net saving of £232k. This saving is primarily due to additional income from the investment of cash balances (£691k) and increased tenant income from within The Symington Building (£47k). Which is then netted of by increases in expenditure relating to increases in utility costs (£114k), payroll increase (£119k), ICT licences (£70k), increases in insurance and bank charges (£71k).

- **Planning, Environment and Waste;** a net increase in costs of £1.4m. This increase in costs is primarily due to the acceleration of the local plan (£1.1m), procurement costs relating to the waste contract (£88k), net increases in resourcing within the development management (£55k), payroll increases, including two additional apprenticeships roles within the assets and waste teams (£132k), a reduction in income from neighbourhood planning (£30k) and contractor income (£32k).
- **Wellbeing, Communities and Housing;** a net increase in costs of £79k. This increase in costs is primarily due to payroll increases (£79k), a review of housing provision (£50k), additional contributions to the Lightbulb Partnership at Blaby DC (£27k, this service administers the councils' disabled facilities grants). This is negated by potential additional income from the new leisure contract (£80k).
- **Strategy;** a net increase in costs of £30k. This increase in costs is primarily due to payroll increases (£39k) and a one-year allocation of funding to support better communication between local businesses (£15k). This is negated by savings because of being able to use UK Shared Prosperity Fund (UKSPF) (£29k).
- **Corporate & Regulatory;** a net increase in costs of £674k. This increase in costs is primarily due to payroll increases (£203k), restructures within the legal service (£169k) and the Control Centre (£13k), a review of discretionary fees & charges and support service recharges (£50k), one year deferment of savings relating to enforcement (£75k) and human resources terms & conditions (£22k), new budget relating to developing the arms forces covenant and support of the arms forces community (£21k), additional support to parish and rural engagement (£51k).
- **Contingency & Inflation;** a net increase in costs of £45k. This increase in costs is primarily due to a one-year deferment of savings relating to a review of the target operating model (£288k), employer oncosts (£47k) and contractor inflation (£78k). This is negated by a reduction in National Insurance of £368k)

At Final Budget stage, further budgetary proposals have been included for 2024/25:

- **Within services,** additional growth of £285k in respect of support for council grant bidding processes (£10k), community resilience (£10k), waste management resilience (£34k), planning enforcement & compliance (£68k), administration support for parish and ward funding/grant schemes (£132k) and support for Christmas lighting and parking (£30k).
- **In addition,** allocations have been made to deliver; Grant to Parishes scheme (£1m), Ward Improvement Fund (£170k), Leisure Strategy Action Fund (£100k), Young Persons Initiative (£100k), Place Narrative/Vision for the District and Market Harborough (£100k), Net Zero2030 Initiatives Fund (£400k) and for 2025/26 Asset Facilitation Fund (£500k) and Waste Vehicle Resilience (£470k).

In summary the Council has a surplus service revenue budget for the first two years of the MTFS and a deficit budget for the last three years. Once these deficits have passed through the General Fund (Unallocated) Reserve (*) the cumulative surplus totals £3.4m (after application of earmarked reserves; before earmarked reserves it is £874k before).

For the surplus budgets in 2024/25 and 2025/26, Council intends to:

- a. Share this windfall with its residents, especially considering the cost-of-living crisis and not increase its Council Tax for 2024/25 (i.e. hold it at 0%, which will be the same it has been for the past two years) rather than the full 2.99% permitted by government. This approach enables the council to:
 - support its community by meeting some of the higher, unplanned, inflationary costs itself, but also
 - mitigate the future risks associated with financial sustainability over the medium-term.
- b. Apply the accumulated surplus of £5.4m as follows:
 - £1.8m to meet the forecast net deficits of the last three years of the MTFS.
 - £2.5m to be set-aside to meet the “in addition” items noted above.

However, it should be noted that there is an expectation from Government that local authorities should increase their Council Tax to the maximum allowable.

The Council remains ‘committed to financial sustainability and resilience’. The Final 2024/25 Budget and Medium-Term Financial Strategy (2024/25 to 2027/28) (MTFS) has developed a balanced budget for the duration of the MTFS, albeit with the prudent use of reserves. Further it will be able to deliver a significant capital programme that will have a broad reach and benefit across its residential and commercial community.

*The General Fund (Unallocated) Reserve is a reserve held by the Council to meet unforeseen events, such as a disaster (a recent example being the Covid 19 pandemic) or other such disaster. The Council has set a policy of maintaining this reserve at 20% of next expenditure.

Step 2: Data collection & evidence

What relevant evidence, research, data, and other information do you have and is there any further research, data, or evidence you need to fill any gaps in your understanding of the potential or known effects of the policy on different communities? Include quantitative data as well as qualitative intelligence such as community input and advice.

All residents of the district are potentially impacted by the final budget proposals particularly those who pay council tax – although the government expects Council's to increase its tax, the Council has chosen to freeze Council Tax for 2024/25 (the third year it will be at £177.97). However, it is important to understand the demographics of our community. It is also important to acknowledge that a nil increase in Council Tax will benefit all residents but also there are Council Tax reductions/exemptions available which will reduce the impact further for those more financially challenged.

Community demographics (Source ONS Census 2021)**Age**

Census Question: What is your date of birth?	Number of residents	% of Harborough District population
All usual residents:	97,631	100.0%
Aged 16-19 years	4,200	4.3%
Aged 20-24 years	4,344	4.4%
Aged 25-34 years	10,487	10.7%
Aged 35-49 years	18,336	18.8%
Aged 50-64 years	21,570	22.1%
Aged 65-74 years	11,429	11.7%
Aged 75-84 years	7,336	7.5%
Aged 85 years and over	2,733	2.8%

Ethnic Group

Census Question: What is your ethnic group?	Number of residents	% of Harborough District population
All usual residents:	97,623	100.0%
Asian/Asian British:	5,298	5.4%
Black/Black British/Caribbean/African:	699	0.7%
Mixed/multiple ethnic groups:	2,003	2.1%
White:	88,851	91.0%
Other ethnic group	205	0.24%

Gender**Census Question: What is your sex?**

	Number of residents	% of Harborough District population
All usual residents:	97,625	100.0%
Female	49,276	50.5%
Male	48,349	49.5%

Health**Census Question: Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?**

	Number of residents	% of Harborough District population
Day to day activities limited a lot	5296	5.4%
Day to day activities limited	9413	9.6%
Day to day activities not limited	82917	84.9%

Gender Identity**Census Question: Is the gender you identify with the same as your sex registered at birth?**

	Number of residents	% of Harborough District population
All usual residents aged 16 and over	80,430	100.0%
Gender identity the same as registered at birth	76,560	95.2%
Gender identity different from sex registered at birth but no specific identity given	69	0.1%
Trans woman	44	0.1%
Trans man	40	0.0%
Non-binary	24	0.0%
All other gender identities	15	0.0%
Not answered	3,678	4.6%

Legal Partnership Status**Census Question: What is your legal marital or same-sex civil partnership status?**

	Number of residents	% of Harborough District population
All usual residents aged 16 and over:	80,428	100.0%
Never Married or registered a Civil Partnership	23,779	29.6%
Married or in a registered Civil Partnership	42,622	53.0%
Separated/Divorced or formerly in a Civil Partnership	8,889	11.0%
Widowed or surviving Civil Partnership partner	5,138	6.4%

Religious Belief**Census Question: What is your religion?**

	Number of residents	% of Harborough District population
All usual residents:	97,624	100.0%
Buddhist	256	0.3%
Christian	49,046	50.2%
Hindu	2,477	2.5%
Jewish	118	0.1%
Muslim	1,120	1.1%
Sikh	1,467	1.5%
Other religion	379	0.4%
No religion	37,480	38.4%
Religion not stated	5,281	5.4%

Sexual Orientation**Census Question: Which of the following best describes your sexual orientation?**

	Number of residents	% of Harborough District population
All usual residents aged 16 and over	80,427	100.0%
Heterosexual or Straight	73,899	91.9%
Gay or Lesbian	923	1.1%
Bisexual	620	0.8%
Pansexual	90	0.1%
Asexual	36	0.0%
Queer	8	0.0%
All other sexual orientations	6	0.0%
Not answered	4,845	6.0%

Household composition

All households	40,414	100.0%
One-person household	10,514	26.0%
Single family household	28,119	69.6%
Other household types	1,781	4.4%

Council Tax discount categories

Discounts apply for those who live on their own and may apply if an adult within the household falls into one of the following categories:

- Full time students **156**, student nurses **0**, apprentices and youth training trainees **7** and foreign language assistants **0**
- 18/19 year olds who are at or have just left school or college **16**
- Patients resident in hospital or being looked after in care homes **20**
- People with severe mental impairments **190**
- People in hostels or night shelters (**information not held**)
- Low paid care workers usually employed by charities (**information not held**)
- People caring for a person with a disability who is **not** a partner or child under 18 years old **47**
- Members of religious communities such as monks or nuns **0**
- People in detention (except for non-payment of council tax or a fine) **1**
- Members of visiting forces, certain international and defence organisations. **0**
- Temporary absences owing to holiday or work will not normally result in discount entitlement (**not known**).

As at mid-January, there are **2,079** customers (**4.6%**) behind with their council tax bills, **1.5%** having payment arrangements in place.

*Information shown in **bold** is from the Leicestershire Revenue & Benefits Partnership, received between 22 and 24 January 2024.*

Step 3: Consultation and involvement

Have you consulted and if so, outline what you did and who you consulted with and why.

The draft budget was considered by the Council's Cabinet on 15 January 2024, and it was agreed that it should move to consultation.

The draft budget was also considered at the Council's Joint Budget Scrutiny Panel on 25 January 2024.

Public consultation regarding the draft budget has been published online. The consultation launched on 16 January 2024 and will close at 9am on 12 February 2024. Equality monitoring questions have been included as part of the consultation document so that analysis of the characteristics of respondents can be completed. The results of the public consultation will be considered by Cabinet on the 12 February when they consider the Final budget.

Full Council will consider the Final Budget on the 26 February 2024.

Step 4: Potential impact

Considering the evidence from the data collection and feedback from consultation, which communities will be affected and what barriers may these individuals or groups face in relation to Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex, Sexual Orientation, Other groups e.g. rural isolation, deprivation, health inequality, carers, asylum seeker and refugee communities, looked after children, current and ex-armed forces personnel (Veterans), deprived or disadvantaged communities and also the potential impact on Community Cohesion. Remember people have multiple characteristics so the impact of a policy on a particular community may impact people within the community differently. Where possible include numbers likely to be affected.

The final budget supports the Council in the delivery of the Corporate Plan and its agreed priorities and so aims to provide support to those most in need of Council Services. The reduced Council Tax for 2024/25 will help the Councils community during this time of high cost-of-living.

Step 5: Mitigating and assessing the impact

If you consider there to be actual or potential adverse impact or discrimination, please outline this below. State whether it is justifiable or legitimate and give reasons. If you have identified adverse impact or discrimination that is illegal, you are required to take action to remedy this immediately. If you have identified adverse impact or discrimination that is justifiable or legitimate, you will need to consider what actions can be taken to mitigate its effect on those groups of people. Consider what barriers you can remove, whether reasonable adjustments may be necessary and how any unmet needs have identified can be addressed.

Equality implications arising from this budget, including savings programmes, have been addressed through each of the individual services reviews.

Step 6: Making a decision

Summarise your findings and give an overview of whether the policy will meet Harborough District Council's responsibilities in relation to equality, diversity, and human rights. Does it contribute to the achievement of the three aims of the Public Sector Equality Duty – eliminate unlawful discrimination, harassment, victimisation; advance equality of opportunity and foster good relations?

The 2024/25 Final Budget and MTFs (2025/26 to 2028/29) reflects the corporate plan and the provision of the current portfolio of services as well as meeting the expectations of future service and demand change.

In respect of Equality, Diversity and Human Rights and the Public Sector Equality Duty, the Council has a broad range of services that help the Council to ensure it meets these duties both internally and externally (human resources, legal, revenues and benefits,

community development, housing etc). The reduced Council Tax increase will be a significant help for the Councils residents, especially in the current climate of high inflation.

Step 7: Monitoring, evaluation & review of your policy/procedure/service change

What monitoring systems will you put in place to promote equality of opportunity, monitor impact and effectiveness, and make positive improvements? How frequently will monitoring take place and who will be responsible?

Impacts of budget proposals will be monitored and adjustments considered if negative impacts identified.

Equality Improvement Plan

Equality Objective :

Action: Analyse characteristics of consultation respondents and identify any gaps

Officer Responsible: Clive Mason

By when: 12 February 2024 in time for consideration by Cabinet

Equality Objective :

Action:

Officer Responsible:

By when:

Equality Objective :

Action:

Officer Responsible:

By when:

Equality Objective :

Action:

Officer Responsible:

By when:

Signed off by: Clive Mason

Date: 7 February 2024

Once signed off, please forward a copy for publication to Julie Clarke, Equality and Diversity Officer
e-mail: j.clarke@harborough.gov.uk, telephone: 01858 821070.

