



## HARBOROUGH DISTRICT COUNCIL FORWARD PLAN

**FOR THE PERIOD: 22 January 2024 onwards**

### **What is the Plan?**

It is a list of the Key Decisions to be taken by the Cabinet during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet is to be held. The Plan is available to view at the Council's offices in Market Harborough and on the Council's website, [www.harborough.gov.uk](http://www.harborough.gov.uk). The Council also publishes details of decisions to be taken at other meetings, though there is no statutory requirement to do this.

### **What is a Key Decision?**

Definition of a Key Decision is as detailed in Part 2 Article 13.04 of the Council's Constitution:

- a) A "key decision" means a Cabinet decision which is likely:
  - i) to result in the local authority incurring expenditure which is, or the making of savings which are, more than £50,000 of the annual revenue budget for the service or function to which the decision relates or of the capital allocation to the scheme concerned; or

- ii) to be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the area of the local authority; and
- iii) in determining the meaning of "significant" for the purposes of (ii) above, regard shall be had to any guidance for the time being issued by the Secretary of State.

**Who makes Key Decisions?**

Under the Council’s Constitution, Key Decisions are made by:

- Cabinet
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers.

**Are only Key Decisions published on the Plan?**

The Council has a statutory obligation to publish Key Decisions in the Plan.

**What does the List tell me?**

The List gives information about:

- Upcoming Key Decisions
- Whether the decision will be made in public or private
- When decisions are likely to be made
- Who will make these decisions
- Who you can contact for further information

**Who are the Members of the Cabinet?**

The members of the Cabinet and their areas of responsibility are:

• Cllr Phil Knowles	(Leader of the Cabinet)	Strategy Culture, Leisure, Economy and Tourism	<a href="mailto:p.knowles@harborough.gov.uk">p.knowles@harborough.gov.uk</a>
• Cllr Mark Graves		Finance	<a href="mailto:m.graves@harborough.gov.uk">m.graves@harborough.gov.uk</a>
• Cllr Darren Woodiwiss		Environmental & Climate Change	<a href="mailto:d.woodiwiss@harborough.gov.uk">d.woodiwiss@harborough.gov.uk</a>

• Cllr Paul Beadle		Corporate	<a href="mailto:p.beadle@harborough.gov.uk">p.beadle@harborough.gov.uk</a>
• Cllr Simon Galton		Planning	<a href="mailto:s.galton@harborough.gov.uk">s.galton@harborough.gov.uk</a>
• Cllr Jim Knight		Wellbeing	<a href="mailto:j.knight@harborough.gov.uk">j.knight@harborough.gov.uk</a>

**What is the role of Overview and Scrutiny?**

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet and hold them to account. Dates of these meetings can be found on the Council's website.

**Who do I contact, and how?**

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 01858 828282.

**Request to view Background Papers**

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at Harborough District Council, The Symington Building, Adam & Eve Street, Market Harborough, Leicestershire LE16 7AG. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

**Submission of Additional Documents**

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

**Confidential and Exempt Information**

This list may also include items to be considered which contain confidential or exempt information but will not disclose any detail of a confidential or exempt nature. Such items will be identified with 'Exempt' in the appropriate column.

Report Title / Subject / Ref.	Meeting Date	Meeting	Source Work Plan	Decision Maker/Key Decision	Consultation Process/ Exempt	Contact Officer & Portfolio Holder(s)
<b>FEBRUARY 2024</b>						
Final Budget	12/02/2024	Cabinet		Key Decision		Clive Mason Cllr Graves
Procurement of Infrastructure Delivery Plan to support the Harborough Local Plan 2020- 2041	12/02/2024	Cabinet		Key Decision		Tess Nelson David Atkinson Cllr Galton
Supply & Installation of a Solar PV System for Harborough Innovation Centre (exempt report)	12/02/2024	Cabinet		Key Decision		Tim Bradbury Clive Mason Cllr Graves
Final Budget	26/02/2024	Council		Key Decision		Clive Mason Cllr Graves
<b>MARCH 2024</b>						
Community Safety Action Plan	25/03/2024	Cabinet		Key Decision		Russell Smith Cllr Knowles
Housing Strategy				Key Decision		Steve Nash Rachael Felts Cllr Knight
The extension of the delegation of the Disabled				Key Decision		Elaine Bird Cllr Knight

<b>Report Title / Subject / Ref.</b>	<b>Meeting Date</b>	<b>Meeting</b>	<b>Source Work Plan</b>	<b>Decision Maker/Key Decision</b>	<b>Consultation Process/ Exempt</b>	<b>Contact Officer &amp; Portfolio Holder(s)</b>
Facilities Grants and other private sector renewal assistance to the Lightbulb programme						
APRIL 2024						
MAY 2024						
JUNE 2024						