

REPORT 2

HARBOROUGH DISTRICT COUNCIL

REPORT TO THE CONSTITUTIONAL REVIEW COMMITTEE MEETING OF 9 MARCH 2022

PUBLIC REPORT: Y

EXEMPT REPORT: N

Report Title	Proposed amendments to the Constitution Contract Procedure Rule 4
KEY DECISION	Not applicable
Report Author	Liz Elliott, Interim Chief Executive
Purpose of Report	For members to consider proposed amendments to the Constitution to reflect recent updates to the project management governance and guidance.
Reason for Decision	The Council has to ensure that it has in place a robust Constitution and that it should be reviewed regularly to ensure that all decisions are taken effectively and efficiently within the principles of open and accountable local government. The proposals put forward in this report are as a result of recent updates to its project management guidance and governance arrangements.
Portfolio (holder)	Not applicable
Corporate Priorities	
Financial Implications	None as far as this report is concerned.
Risk Management Implications	To ensure sound decision making the authority needs to have in place a robust Constitution
Environmental Implications	None as far as this report is concerned
Legal Implications	The Council is required to have in place a constitution and to ensure that it is up to date and fit for purpose.
Equality Implications	None as far as this report is concerned
Data Protection Implications	None as far as this report is concerned
Consultation	None as far as this report is concerned.
Options	The Council has an obligation to keep its constitution under review. The Committee does not have to recommend any of the proposals set out in Appendix B to Council for consideration and adoption.
Appendices	Appendix A: Current Contract Procedure Rule 4 of the Constitution Appendix B(i): Proposed amendments - tracked Appendix B(ii): Proposed amendments - clean
Background Papers	Constitution October 2021

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Recommendation	1. That the amendments to the Constitution set out in Appendix B are referred to Council for adoption.
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1. Key Facts

1.1 As a living document, the Constitution is reviewed regularly to ensure that it remains up to date to reflect decisions taken by Council as well as any legislative changes that may impact on the interpretation of the Constitution.

1.2 Contract Procedure rule 4 contains references to operation project management processes and procedures. These processes and procedures have been reviewed and amended and as such the Constitution needs to be updated to reflect these operational changes.

1.3 The proposed amendments and the reasons for proposing the amendments are set out in detail in Appendix B to this report.

1.4 Major project progress will be reported on periodically throughout the year as part of the planned performance management reporting mechanism.