



HARBOROUGH DISTRICT COUNCIL

FORWARD PLAN OF KEY DECISIONS

- This Forward Plan sets out matters which the Leader of the Executive believes will be the subject of a key decision to be taken by the Executive or Chief Officers in the period indicated. Any items to be considered in the preceding and following months are included for information. It should be noted that the Council is required to update and roll forward the Plan each month.
- A key decision is defined in Article 13.04 in Part 2 of the Constitution of Harborough District Council. Not all decisions to be taken by the Executive will be key decisions.
- If you wish to make representations to the Decision Maker, please contact either the Reporting Officer, the relevant Portfolio Holder or:

Beth Murgatroyd, Principal Democratic Officer Legal Services
The Council Offices, Adam & Eve Street, Market Harborough, Leicestershire LE16 7AG
Tel: (01858) 821370
Email: b.murgatroyd@harborough.gov.uk

Portfolio Holders:

Asset Management and Finance –Cllr Spendlove-Mason
Change Management, Local Business, Enterprise, and Legal Services-Cllr Rook (Leader)
Community Engagement, Cohesion and Wellbeing- Cllr Pain
Community Safety and Enforcement-Cllr Golding
Corporate and Customer Services-Cllr Dann
Housing Infrastructure and Planning-Cllr Ackerley
Waste and Recycling- Cllr Charlish

APPENDIX A

ANTICIPATED DATE OF DECISION	KEY DECISION	DECISION MAKER	CONSULTATION ARRANGEMENTS: THOSE TO BE CONSULTED, AND HOW (where appropriate)	RELEVANT REPORTS, INCLUDING BACKGROUND DOCUMENTS	TO WHOM REPRESENTATION(S) SHOULD BE MADE, AND/ OR REPORTING OFFICER(S)
All meetings of the Executive	Forward Plan of key Decisions	Executive		Officer's report	Beth Murgatroyd Principal Democratic Officer 01858 821370
September 26 2011	Parish Charter	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321(Tom Day)
September 26 2011	Section 106 Allocation	Executive		Grants panel	Matthew Bradford Head of Community Services 01858 821290
September 26 2011	Manor Field Thurnby	Executive	Residents of Thurnby and Ward Members	Officer's report	Matthew Bradford Head of Community Services 01858 821290
September 26 2011	Quarterly performance report	Executive		Officer's report	John Chester Research and performance management officer 01858 821355
September 26 2011	Business Planning- progress update and budget consultation strategy	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)
September 26 2011	Land asset purchase	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)
November 7 2011	Review of Adam and Eve St premises	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)

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November 7 2011	ICT Security Annual Report	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321
November 7 2011	Assessment of Impact of Charging for planning advice – interim report (subject to approval by Council 24/1/11)	Executive		Officer's report	Adrian Eastwood Development Control Manager 01858 821142
November 7 2011	Consideration of Waste Collection	Executive		Officer's report	Matthew Bradford Head of Community Services 01858 821290
December 19 2011	CCTV	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321(Jon Diaz)
December 19 2011	Lifeline Control Centre including HART and Pubwatch	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321
December 19 2011	Draft Budget (General Fund and Capital)	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)
December 19 2011	Revenue and Capital Monitoring reports quarter 2 2011/2012	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260) (Kirsty Cowell)
December 19 2011	Public health changes	Executive		Officer's report	Norman Proudfoot Head of Health and Enforcement 01858 821171
December 19 2011	Quarterly performance report	Executive		Officer's report	John Chester Research and performance

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					management officer 01858 821355
December 19 2011	First draft of 2012/2013 Budget	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)
December 19 2011	New Business model – Harborough Museum	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)
January 23 2012	Customer Service Strategy	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321 (Rachael Abbott)
January 23 2012	ICT Service strategy	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321(Chris James)
January 23 2012	Draft General Fund Budget estimates 2012/2013	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)
January 23 2012	Home Improvement Agency – future proposal	Executive		Officer's report	Norman Proudfoot Head of Health and Enforcement 01858 821171
January 23 2012	Review of Polling stations	Executive		Officer's report	Richard Ellis Corporate Administration Manager 01858 821155
January 23 2012	Draft budget(to be referred to scrutiny panel resources 9/2/11 for comment	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)

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February 13 2012	General Fund/ Capital Budget estimates	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)
February 13 2012	Revenue and Capital Monitoring reports quarter 3 2011/2012	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260) (Kirsty Cowell)
February 13 2012	Mixed location working for staff	Executive	Union Consultation	Officer's report	Norman Proudfoot Head of Health and Enforcement 01858 821171
February 13 2012	Business Plan			Officer's report	Beverley Jolly Head of Change Services 01858 821311
February 13 2012	Receipt of scrutiny panel comments on draft budget and finalisation of budget for 2012/2013 for recommendation to Council	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260)
March 12 2012	Quarterly performance report	Executive		Officer's report	John Chester Research and performance management officer 01858 821355
11 June 2012	Formal review and evaluation of charging for Planning advice (subject to approval by Council 24/1/11)	Executive		Officer's report	Adrian Eastwood Development Control Manager 01858 821142
tbc	Cemetery provision	Executive		Officer's report	Kamal Mehta Deputy Chief Executive

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					(Tel 01858 821260)