

HDC TRANSFORMATION PROGRAMME
WORKSTREAM: WASTE AND RECYCLING

HIGHLIGHT REPORT: 28th February 2013
Project Sponsor: Norman Proudfoot
Lead Officer: Matthew Bradford
Member Oversight Group: Cllr Spendlove-Mason, Cllr Galton

Brief Description of Workstream
This workstream is looking at the changes suggested to the waste and recycling collection methodology following the adoption of the Waste and Recycling Strategy in November 2011. The Strategy suggests that moving to a co-mingled service would increase our recycling performance, be easier for residents and would provide financial efficiencies.

Period Covered: 21st January 2013 to 28th February 2013

Current Status: **Red** **Amber** **Green**

Project Plan (Summary)	Date(s)	Status RAG/✓
FORTHCOMING MILESTONES		
Post –live review of project to inc, operational issues and realisation of savings	31 st January 2013	RED

Actions Completed			
Post live Communications Plan to be reviewed and any actions timetabled	31 st January 2013	Green	
Next Actions		Finish Date	Status
Post –live review of project to inc, operational issues and realisation of savings		31 st January 2013	RED

Update
The project has been completed, however, a project evaluation and review is required in order to finish the project. This has not been completed due to conflicting demands for resources and a spike in workload caused by service enquiries throughout the recent period of snow and ice. There are a number of key actions to complete on the trade waste project by the end of February, therefore, the project report should be completed by the end of March 2013.

Key to Risks			
L = Likelihood	1 Almost Impossible	3 Low	5 High
	2 Very Low	4 Significant	6 Very High
I = Impact	1 Negligible	3 Critical	
	2 Marginal	4 Catastrophic	

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Significant Risks to Achievement of Objectives				
Risk	Mitigating Actions	Owner	L	I
Adverse publicity through people/groups who are opposed to co-mingling	Regular updates and review of communications with the press/individuals.	Matthew Bradford/Comms	4	1
Impact of revisions to the Waste (England and Wales) Regulations on co-mingling	Service manager to monitor closely how this develops.	Matthew Bradford	4	1

Member Involvement
The Project is being monitored through the Waste Oversight Group.