
REPORT TO THE GOVERNANCE & AUDIT COMMITTEE
MEETING ON: 22nd September 2016

Status: For information & decision
Title: Internal Audit – progress and performance update
Originator: Trevor Croote – Audit Manager
Where from: CMT / Welland Internal Audit Consortium
Where to next: N/A

1 Outcome Sought from Committee

1.1 Members note the current position on progress of audit assignments and consider the proposed amendment to the Audit Plan as set out in the report.

2 Recommendations

2.1 Members note the reported performance of internal audit, key findings of audits completed and status of outstanding recommendations.

2.2 Members approve the proposed amendment to the Audit Plan to include a review of Community Grants.

2 Background

2.1 Internal audit assignments are completed in accordance with the annual internal audit plan agreed by this committee. This report summarises progress against the 2016/17 plan up to 26th August 2016, the latest practical date for reporting to the committee.

3 Progress against the agreed 2016/17 Audit Plan

3.1 **Appendix A** summarises progress against the plan together with the latest available performance information. At the time of writing, 17% of the plan has been delivered to at least draft report stage and fieldwork is underway on three further assignments. The draft assignment plan has been issued for one further audit but management have requested the postponing of this review in the absence of the Financial Services Manager.

4.2 Monitoring the implementation of audit recommendations and holding officers to account for any delays is an important function of this committee. There are currently 25 overdue recommendations, of which 21 (84%) are overdue by more than three months. Seventeen of the overdue actions (68%) are

classified as high or medium risk and further details are provided in **Appendix B**.

4.4 The Committee's role includes approving any amendments to the Internal Audit Plan during the financial year. At this meeting, Committee approval is sought to amend the Audit Plan to incorporate a review of Community Grants following a request from Members. It is proposed that this be resourced from the 10 days of contingency within the Audit Plan. If approved, work on this audit will commence in October 2016.

5 Equality Impact Assessment

5.1 Not applicable in this context.

6 Conclusions

6.1 This report provides an update on the progress and outcomes of work undertaken as part of the 2016/17 audit plan. Delivery of the plan to date has been affected by the absence of the Financial Services Manager but resources will be focused upon delivering the remainder of the plan in the second half of the financial year.

6.2 Approval is sought to incorporate an audit of Community Grants in the Audit Plan for 2016/17, resourced from the contingency allocation.

**Previous report(s): Internal Audit Plan 2016/17 (10/03/2016)
Progress and Performance Update (27/07/2016)**

Information Issued Under Sensitive Issue Procedure: N

Ward Members Notified: N

Appendices:

A. Internal Audit Update – September 2016

B. Outstanding audit recommendations