

## Scrutiny Work-Plan – Performance Panel

Chair: tbc Vice-Chair: tbc

Panelists: Councillors Critchley, Frenchman, Graves, Knowles, Mahal, Rickman and Mrs Wood

Meeting Date: 23 June 2022				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Lightbulb Service Delivery  <b>Priority 1</b>	<p>At its meeting on 24<sup>th</sup> July 2017, The Executive resolved that the provision of the disabled facilities grants, and private sector renewal grants and loans service be delegated to Blaby District Council as the host authority of the Lightbulb programme. It was suggested that Scrutiny could invite the Lightbulb project team to one of its meetings and The Leader asked that the project be a standard item on the Scrutiny Workplan, with the Portfolio Holder being involved prior to being considered by Scrutiny in assessing the annual reports of the project.</p> <p>At its meeting on 7<sup>th</sup> September 2017, the Scrutiny Commission RESOLVED that this item should be considered by the Communities Scrutiny Panel at its meeting in September 2018.</p> <p>At its meeting on 22<sup>nd</sup> March 2018, the Communities Scrutiny Panel RECOMMENDED to the Scrutiny Commission that the Scrutiny Workplan be amended so that future reports on the Lightbulb Programme be brought to the December meeting of the Panel, after the completion of a full year for the Programme.</p> <p>At its meeting on 6<sup>th</sup> September 2018, the Scrutiny Commission RESOLVED to adopt the above recommendation of the</p>	Wellbeing, Communities & Housing	The Portfolio Holder  Director – Law & Governance  Members of the Lightbulb Team	The Executive, 24 <sup>th</sup> July 2017  In discussion with the Scrutiny Commissioner and Panel Chairman it has been agreed that this item be considered by the Performance Scrutiny Panel.

**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

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	Communities Panel.			
Housing Enforcement Policy and Financial Penalties  <b>Priority 2</b>	For the Panel to review the draft Housing Enforcement Policy and consider the proposed financial penalties to be introduced. Financial penalties can be applied to landlords as a penalty for non-compliance of an enforcement notice served and can be used as an alternative to prosecution where applicable.	Wellbeing, Communities & Housing	Director – Communities and Wellbeing	Requested by the Scrutiny Commissioner
Regulation of Investigatory Powers Act (RIPA)  <b>Priority 1</b>	To receive details of instances when RIPA provisions have been invoked.	Corporate & Regulatory Services	None required.	The Council's Constitution requires that a report be brought to Scrutiny at regular intervals.

<b>Meeting Date: 15 September 2022</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Quarterly Financial Performance: outturn  <b>Priority 1</b>	To review the Council's financial performance in the final quarter of the 2021/22 year.	Finance & Assets	Section 151 Officer	Ongoing requirement

**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

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<b>Meeting Date: 17 November 2022</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Quarterly Financial Performance: outturn  <b>Priority 1</b>	To review the Council's financial performance in the first quarter of the 2022/23 year.	Finance & Assets	Section 151 Officer	Ongoing requirement
Performance, End of Quarter 2 2022/23  <b>Priority 1</b>	To review the Council's performance against objectives in the first quarter of the 2022/23 year.	Corporate & Regulatory Services	Chief Officer, Governance	Ongoing requirement

<b>Meeting Date: 12 January 2023</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Quarterly Financial Performance: outturn  <b>Priority 1</b>	To review the Council's financial performance in the second quarter of the 2022/23 year.	Finance & Assets	Section 151 Officer	Ongoing requirement
Performance, End of Quarter 2 2022/23  <b>Priority 1</b>	To review the Council's performance against objectives in the second quarter of the 2022/23 year.	Corporate & Regulatory Services	Chief Officer, Governance	Ongoing requirement

<b>Meeting Date: 23 March 2023</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Quarterly Financial Performance: outturn	To review the Council's financial performance in the third quarter of the 2022/23 year.	Finance & Assets	Section 151 Officer	Ongoing requirement

**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

<b>Priority 1</b>				
Performance, End of Quarter 3 2022/23	To review the Council's performance against objectives in the third quarter of the 2022/23 year.	Corporate & Regulatory Services	Chief Officer, Governance	Ongoing requirement
<b>Priority 1</b>				

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**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

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## Scrutiny Work-Plan – Communities Panel

Chair: tbc Vice-Chair: tbc

Panelists: Councillors Ackerley, Bilbie, Hollick, Johnson, Nunn, Robinson and Mrs Simpson

Meeting Date: 30 June 2022				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Community Safety Partnership – Annual Meeting  <b>Priority 1</b>	To receive updates on the progress made on the three-year Community Safety Partnership Plan.  The Three-Year Community Safety Partnership Plan is required by the Crime and Disorder Act 1998 and describes how the Community Safety Partnership will fulfil its statutory obligation to reduce crime, antisocial behaviour, substance misuse and reduce re-offending. The Council is a responsible authority under the 1998 Crime and Disorder Act and the Plan will form part of the Council’s Policy Framework.	Wellbeing, Communities & Housing	Community Partnerships Manager  Representatives of ‘Responsible Authorities’.	Annual requirement
Leicester and Leicestershire Statement of Common Ground for the Distribution of Leicester's unmet needs.  <b>Priority 2</b>	To present the Leicester and Leicestershire Statement of Common Ground for the Distribution of Leicester's unmet needs	Strategy	Director – Planning and Regeneration	Cabinet workplan

**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

Draft Scrutiny Workplan – June 2022

<b>Meeting Date: 28 July 2022</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Health & Wellbeing Strategy <b>Priority 2</b>	To input into the development of the Health & Wellbeing Strategy	Wellbeing, Communities & Housing	Director – Communities & Wellbeing	Scrutiny Commissioner.  Allocated to the meeting of 16 <sup>th</sup> December 2021 by Scrutiny Commission – 3 <sup>rd</sup> June 2021. Deferred from that meeting to a future meeting of the Panel.
Young People's Strategy <b>Priority 2</b>	Update on the development of a Young People's Strategy.	Wellbeing, Communities & Housing	Director – Communities & Wellbeing	Scrutiny Commission, 3 <sup>rd</sup> December 2020 Allocated to this meeting by Scrutiny Commission – 3 <sup>rd</sup> June 2021
Rural Strategy <b>Priority 2</b>	Update on the development of a Rural Strategy.	Wellbeing, Communities & Housing	Director – Communities & Wellbeing	Scrutiny Commission, 3 <sup>rd</sup> December 2020 Allocated to this meeting by Scrutiny Commission – 3 <sup>rd</sup> June 2021

<b>Meeting Date: 01 September 2022</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Leisure Procurement Strategy <b>Priority 2</b>		Wellbeing, Communities & Housing	Director – Communities & Wellbeing	
Leicestershire Waste Management Strategy		Wellbeing, Communities & Housing	Director – Communities & Wellbeing	

**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

Draft Scrutiny Workplan – June 2022

Meeting Date: 13 October 2022				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source

Meeting Date: 15 December 2022			
Subject	Scope/Purpose	Portfolio Holder	Attendees
Environmental Strategy – Performance		Wellbeing, Communities & Housing	Director – Communities & Wellbeing
<b>Priority 2</b>			

**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

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## Scrutiny Task Groups

Scrutiny Task Groups				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source

## Items Pending Allocation by Scrutiny Commission

These items are not yet commissioned				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source

**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

Draft Scrutiny Workplan – June 2022



## Scrutiny Work-Plan – Scrutiny Commission Meetings

Chairman: Councillor Mrs Page

Members: Councillors Dr Bremner, Champion, Elliott, Golding, Johnson, Knowles, Liquorish, Nunn and Rickman

Meeting Date: 9 June 2022				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Performance, End of Quarter 4 2021/22  <b>Priority 1</b>	To review the Council's performance against objectives in the final quarter of the 2021/22 year.	Corporate & Regulatory Services	Chief Officer, Governance	Ongoing requirement
Evaluation of the HDC Covid Recovery Map  <b>Priority 2</b>	<ul style="list-style-type: none"> <li>• Detailed evaluation of the HDC Covid Recovery Map</li> <li>• Evaluation of the impact of Covid on HDC service provision</li> </ul>	Corporate & Regulatory Services	Director – Law & Governance	Scrutiny Commissioner  Allocated to this meeting by the Scrutiny Commission – 25 November 2021.
The Scrutiny Work-plan  <b>Priority 1</b>	To agree items to be scrutinised.  To create a number of Scrutiny Task Groups, as required.	N/A	Chief Executive	On-going Requirement

Meeting Date: 3 November 2022				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Annual Performance Report - Pentana  <b>Priority 1</b>	The Scrutiny Commission to review Pentana data overall to determine what items should be scrutinised by the Performance Panel.	All.	Business Planning Officer	Requested by the Scrutiny Commissioner.

**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

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The Scrutiny Work-plan <b>Priority 1</b>	To agree items to be scrutinised.  To create a number of Scrutiny Task Groups, as required.	N/A	Chief Executive	On-going Requirement
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**Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other**

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