

**APPENDIX B Governance & Audit Committee October 2021**

Audit:	Officer Responsible:	Grade:	Original Target Date:	Proposed Date:	Recommendation:	Agreed Action:	Latest Officer Update:
Planning enforcement 2020-21	Director of Planning and Regeneration	Low	01/07/2021	31/12/2021	Commission support to set up use of the development monitoring section of Uniform.	The Team Leader Planning Enforcement working with the Development Manager will work with the Corporate Services Team to put in place necessary processes and measures to put in place the necessary training and development of Planning Enforcement operatives.	July 21: Yet to be comisioned. Question whether this should be delayed and be more appropriately linked to the corporate review of the future use of IDOX/UNIFORM and any BC25 outomes of the same. The Director agrees with this approach therefore the deadline should be revised to a completion deadline of <b>31 Dec 2021</b> .
Planning enforcement 2020-21	Director of Planning and Regeneration	Low	01/07/2021	31/12/2021	Arrange staff refresher trainng on Uniform.	The Team Leader Planning Enforcement will work with Corporate Services to devise suitable refresher training for all operatives who use the system with a view to maximise the functionality of the Uniform system.	July 21: Training yet to be arranged. Question whether this should be delayed and be more appropriately linked to the corporate review of the future use of IDOX/UNIFORM. The Director agrees with this approach, therefore the deadline should be revised to a completion date of <b>31st Dec 2021</b> .