

**Local Planning Task Panel Meeting Notes  
Sports Pavilion & Community Centre, Lutterworth  
Wednesday 6<sup>th</sup> March 2013**

Commencing: 2 pm

Councillors Present: Mrs Ackerley (Chair), Beaty, Mrs Burrell, Galton, Holyoak, Liquorish, & Rook.

Officers Present: N. Proudfoot (NP), S. Pointer (SP), T. Nelson (TN), G. Keeping (GK)

	Item	Action
1.	<p><b>Apologies for Absence &amp; substitutions</b> Apologies were received from Cllrs Dr Hill &amp; McHugo. Cllr Beaty substituted for Cllr McHugo.</p>	
2.	<p><b>Notes of the previous meeting held on 23 January 2013</b> Agreed and signed by the Chairman as a true record.</p>	
3.	<p><b>Matters arising:</b> a) <u>Harborough Housing Requirements Study</u> Cllr Galton asked whether figures were now available to be substituted for 'XXX – XXX' on page 7 of the document. SP reported that the Scoping document will not include specific figures. An all-member briefing had been arranged for 13 March, with the final Housing Requirements report being issued by the consultants one week later. The report will then be considered by the new Executive Advisory Panel at its meeting on 10th April. b) <u>Executive decision on Panel role. Future membership</u> The terms of reference for the new Local Planning Executive Advisory Panel have been agreed. The first meeting of the Panel will be on 10 April 2013.</p>	
4.	<p><b>Local Plan Scoping Consultation – consultation document</b> SP introduced Item 4B which presents the comments made by the panel on the draft Scoping Consultation Paper and drew attention to the following points:</p> <ul style="list-style-type: none"> <li>• (p4/5): <u>Timetable</u> - the consultation process may result in changes having to be made to the timetable.</li> </ul> <p><u>Housing Requirements</u> – a query was raised about whether the recent Minister's letter relating to a site at Blaby would need to be taken into account in the draft. SP considered that the letter indicates that the matter was to be dealt with at a local level</p>	

	<p>and so strengthened the role to be played by local planning authorities.</p> <ul style="list-style-type: none"> <li>• (p6/7): <u>Distribution</u> – specific figures will be added in due course.</li> <li>• (p8/9): <u>Strategic Allocations</u> – the figure has been reduced to 50 dwellings, as requested by the Panel.</li> <li>• (p12/13): <u>Phasing</u> – the points raised by members have been picked up and incorporated. A cumulative count will be kept and the allocation monitored annually.</li> <li>• (p14/15): <u>Limits of Development</u> – additional text has been added at the start of the section dealing with refreshing the approach to Limits of Development. Members felt that this issue needed to be handled sensitively and it was noted that the proposals included in the scoping document will be open to discussion and that criteria for identifying limits of development do not have to be finalised at this stage. It was felt that landscape character assessments might be taken into account as part of the process.</li> <li>• (p16/17): <u>Important Open Land</u> – the Open Spaces Officer will be involved in working with individual parishes. Parishes have previously been asked to identify open space in their areas and their responses will need to be taken into account. SP pointed out that some important sites may not have been designated yet and that a methodology needs to be developed to identify these and to bring them to the attention of the public.</li> <li>• (p24): <u>Rural Economy</u> – the public need to be engaged in the debate about the future of key industrial sites within the District.</li> </ul> <p>The scoping document will be published on 18 March; consultation will last for 6 weeks.</p> <p><b>RESOLVED:</b> that the draft be approved for consultation, subject to correction of typos and to minor tidying.</p>	
5.	<p><b>Broughton Astley – Draft Neighbourhood Plan</b></p> <p>The panel welcomed the draft plan, which was acknowledged to be a significant and cutting-edge piece of work. Consultation is on-going until 25 March; HDC officers have commented on the plan. The current review of the Local Plan should not discourage other parishes from starting this process; their work would continue to be based on the Core Strategy until such time as the new Local Plan was in place.</p>	
6.	<p><b>North West Market Harborough Masterplan Consultation</b></p> <p>Consultation will be concurrent with that for the Local Plan; an exhibition will run from 20 – 23 March. The results of the consultation will be incorporated and the plan taken to Council in September 2013; a meeting of the Advisory Panel may be needed</p>	

	to consider the revised draft before it goes to Council.	SP
7.	<p><b>Rural Affordable Housing Schemes – reallocation of commuted sums payments</b></p> <p>The panel was informed of the proposal to reallocate £20k, which had been freed up by the reduction of the required contribution to the Husbands Bosworth affordable housing scheme, to a scheme in Bitteswell. The panel discussed the possibility of an approach that involved the buying back of former council property, so that it could be handed over to Seven Locks Housing.</p>	
	<p><b>Dates of future meetings</b></p> <p>The Chairman reminded Members that this would be the last meeting of the Local Planning Task Panel. The first meeting of the Local Planning Executive Advisory Panel would take place, with its new membership, on Wednesday 10th April at 2pm at Lutterworth Sports Pavilion.</p>	
	The meeting ended at 3.30 pm.	