

**REPORT TO THE COUNCIL MEETING  
OF 30 JULY 2012**

**The following item has been added to the agenda with the consent of the Chairman as a decision is needed before the next meeting of Council**

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**Status:** Decision  
**Title:** Revised Rota of Meetings, September 2012 – May 2013  
**Originator:** Beth Murgatroyd, Principal Democratic Services Officer  
**Where from:**  
**Where to next:** Implementation

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1 Purpose Report

- 1.1 To consider the revised Rota of Meetings for September 2012 –May 2013 as attached at Appendix A.

**2 Recommendations:**

**It is recommended that the revised Rota of Meetings for September 2012 –May 2013 attached at Appendix A be adopted and implemented.**

3 Summary of Reasons for the Recommendations

- 3.1 Following the Scrutiny Commission meeting on 4 July 2012 the Commission has made recommendations to revise the Council's scrutiny structure; those recommendations are contained elsewhere on this agenda. In the event that the Scrutiny Commission recommendations are adopted by Council the rota of meetings will need to change and Appendix A reflects those recommendations.
- 3.2 Adopting a rota of meetings for the remainder of the Council year will facilitate Council business, enabling Members and officers to plan work efficiently.

4 Impact on Communities

- 4.1 The accessibility and publication of an advanced notice of the rota of meetings for the respective functions of the Council aids the development of open, transparent government, as well as giving increased opportunity for public involvement and participation in the democratic process.

5 Key Facts

5.1 The recommendations are only required in the event of Council adopting a new scrutiny structure at this meeting. For members' information there are further changes contained in the revised rota, the scheduled Standards Committee meetings have been removed following the introduction of the new Standards regime at the beginning of July , two new Ethical Governance Committee meetings have been introduced

5.4 The Executive has also decided to meet fortnightly up to the end of March to allow for the increased workload as a result of the Transformation Programme. The Executive meetings will start at 4pm, all other formal Committee meetings will start at 6.30pm unless agreed otherwise. Other than the changes listed above there are no changes to the published dates of meetings. Appendix A lists all the known Committee meetings to provide as complete a picture as possible.

## 6 Resource Issues

6.1 The Rota of Meetings is designed to facilitate and encourage efficient government working. It will reflect the working needs of the Council, and facilitate efficient and appropriate use of resources.

6.2 Further resource implications will be directly addressed in accordance with each respective meeting.

## 7 Equality Implications

7.1 None in the context of this report.

## 8 Impact on the Organisation

8.1 The accessibility and publication of an advanced notice of the rota of meetings for the respective functions of the Council aids the development of open, transparent government, as well as giving increased opportunity for public involvement and participation in the democratic process. The revised rota once agreed will be made publicly available

## 9 Community Safety Implications

9.1 None in the context of this report.

## 10 Consultation

10.1 Key officers, have been consulted on the revised rota to ensure it meets legislative requirements

## 11 Options Considered

11.1 Not applicable.

12 Background Papers

Not applicable

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**Previous report(s): Annual Council 14 May 2012 Rota of meetings**

**Information Issued Under Sensitive Issue Procedure: Not applicable**  
**Ward Members Notified: Not applicable**

**Appendix A Revised Rota of meetings for September 2012 –May 2013**