

## Scrutiny Work-Plan – Resource and Performance Panel

**Chair: Cllr Ackerley Vice-Chair: Cllr Beesley-Reynolds**

**Panelists: Councillors Mrs Ackerley, Beesley-Reynolds, Bilbie, Evans, Graves, Hadkiss, Dr Hill, Knowles, Modha, Spendlove-Mason**

<b>Meeting Date: 19 May 2016</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Traded & Commercial Services	<p>To receive a report on the current traded services provided by the Council and the opportunities, governance and risks of the Council considering a more commercial approach.</p> <p>At its meeting on 3rd September 2015, the Scrutiny Commission resolved that this item be considered by the Resource &amp; Performance Scrutiny Panel at its meeting on 19<sup>th</sup> May 2016.</p>	Financial and Commercialisation	Corporate Directors S151 Officer	Officer Recommendation
Risk and Opportunity Management: Quarter Four	To review the status of the Council's Risk Register in the fourth quarter of the 2015/16 year.	Corporate Services	Corporate Director: BJ	Suggestion from the Scrutiny Steering Group.

## Scrutiny Work-Plan – Community Leadership Panel

**Chair: Cllr L. Bowles, Vice-Chair: Cllr J. Brodrick**

**Panelists: Councillors Bowles, Brodrick, Champion, Chapman, Elliott, Hammond, Nunn, Rickman, Mrs Simpson, Tomlin**

Meeting Date: 14 April 2016				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Harborough Hospital Update	To receive an update on the progress of the planned construction of Harborough Hospital.	Communities		Scrutiny Commission, 28 <sup>th</sup> November 2013
Anti-Social Behaviour: New Powers	<p>To examine the impact on resources should the Council decide to adopt new anti-social behaviour powers. (Report considered by the Executive on 3rd November 2014)</p> <p>At its Meeting on the 27th November 2014, the Scrutiny Commission resolved that this item be scheduled to be considered after a suitable bedding-in period around November 2015 or Spring 2016.</p> <p>At its meeting on the 1st June 2015, the Scrutiny Commission resolved that this item be allocated to a meeting of the Community Leadership Scrutiny Panel in Spring 2016.</p>	Communities	Corporate Director – NP Head of Community Wellbeing and Partnerships	Scrutiny Commission, 3 <sup>rd</sup> September 2015
Community Infrastructure Levy (CIL) Policy	<p>To examine how the Council is taking account of market conditions in making its CIL Policy fit for purpose.</p> <p>At its Meeting on the 3<sup>rd</sup> September 2015, the Scrutiny Commission resolved that this item be considered at the meeting of the Community Leadership Scrutiny Panel on 14<sup>th</sup> April 2016.</p>	Planning & Regeneration	Strategic Planning Services Manager Head of Planning  Officer and member from a council that has used the CIL approach.	Councillor Suggestion

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	<p>A report on CIL is to be considered by the Executive at its meeting on 9<sup>th</sup> May and it is proposed that this form the basis of a report to the Community Leadership Scrutiny Panel on 30<sup>th</sup> June 2016 (see below).</p>			
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Meeting Date: proposed 30 <sup>th</sup> June 2016 (date to be confirmed in 2016/17 Rota)				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
<p>Community Infrastructure Levy (CIL) Policy</p>	<p>To examine how the Council is taking account of market conditions in making its CIL Policy fit for purpose.</p> <p>At its Meeting on the 3<sup>rd</sup> September 2015, the Scrutiny Commission resolved that this item be considered at the meeting of the Community Leadership Scrutiny Panel on 14<sup>th</sup> April 2016.</p>	<p>Planning &amp; Regeneration</p>	<p>Strategic Planning Services Manager</p> <p>Officer and member from a council that has used the CIL approach.</p>	<p>Councillor Suggestion</p>

## Scrutiny Task Groups

Meeting Dates: Meeting 1: 12 November 2015 Meeting 2: 16 December 2015				
Chair: Cllr Brodrick Members: Cllrs Bilbie, Galton, Hadkiss, Dr Hill, Nunn & Rickman				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Local Plan Process	<p>To scrutinise the Local Plan process and achievement of the five year land supply.</p> <p>Scope:</p> <ul style="list-style-type: none"> <li>• Why is the five year housing supply indicator seen as a barometer of local planning authority performance?</li> <li>• What is the basis for the housing supply calculation – ie the annual requirement?</li> <li>• How should government advice on applying a “buffer” into the future supply be applied and who decides what level?</li> <li>• What is the difference between the Liverpool and the Sedgfield method of dealing with any previous under delivery?</li> <li>• Can more sites than we have included at present be added into the supply calculation to improve performance?</li> <li>• How can Harborough District ensure it meets a five year housing supply consistently going forward?</li> <li>• Implications of the letter of 19<sup>th</sup> December 2014 from Brandon Lewis MP to The Planning Inspectorate</li> </ul> <p>At its meeting on 26<sup>th</sup> November 2015, the Scrutiny Commission RESOLVED that a second meeting of the Task Group be held in December 2015.</p> <p><b>At its meeting on 16 December 2016, the Task Group RECOMMENDED:</b></p>	Planning and Regeneration	Corporate Directors Head of Planning and Regeneration Strategic Planning Services Manager	Resource & Performance Scrutiny Panel, 19 February 2015

	<p>(i) that Scrutiny Commission establish a Task Group to meet in May 2016, when the next five-year housing figure calculation is available, to explore the following issues:</p> <ul style="list-style-type: none"> <li>• how to encourage developers to start building</li> <li>• how to minimise the impact on local communities in respect of extended build-out rates that leave facilities unfinished for long periods of time</li> <li>• the balance between encouraging the start of building, but seeking the timely finalisation of agreement on planning obligations; and</li> </ul> <p>(ii) that input into the Group be sought from Development Management and Legal Services and that the Portfolio Holder for Planning be invited to attend the meeting of the Group.</p> <p>This suggested Task Group has been included as “Working with Developers” below.</p>			
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<b>Meeting Date: 7<sup>th</sup> January 2016</b>				
<b>Members: Cllrs Dann, Mrs Ackerley, Mrs Beesley-Reynolds, Bowles, Brodrick, Dr Hill &amp; Mrs Simpson</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Review of the Scrutiny function at Harborough District Council	<p>At its meeting on 26th November 2015, the Scrutiny Commission RESOLVED that the first meeting of the Task Group be held on 7<sup>th</sup> January 2016.</p> <p>The findings of the Task Group are included in the report on the Future of the Scrutiny Function, on the agenda for the meeting of the Scrutiny Commission on 7<sup>th</sup> April 2016.</p>	Corporate Services	N/A	Scrutiny Commission, 3 September 2015

<b>Meeting Date: TBC</b>				
<b>Members: Cllrs Mrs Ackerley, Bowles, Galton, Knowles, Nunn, Spendlove-Mason &amp; Tomlin</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>

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APPENDIX A

<p>Assessment of Local Community Provision and Developer Contribution</p>	<p>In 2010 the Council commissioned a report from Roger Tym and Partners on the provision of community facilities. Scrutiny will examine the Council's mechanisms for delivering these funds to communities.</p> <p>This Panel met on 12<sup>th</sup> November 2014 and requested two more meetings (one on Delivery of Community Facilities and one on Procurement of Community Facilities). The first of these Meetings was proposed to be held on 20<sup>th</sup> May 2015 (Reason: the Panel requested that the Roger Tym report be updated to reflect the current state of the District. This will take around six months to complete).</p> <p>At its meeting on 27<sup>th</sup> November 2014 the Scrutiny Commission resolved that two more meetings of the Task Group be scheduled early in 2015 (following the completion of work to update the Roger Tym &amp; Partners report) to ensure continuity of participating Panel members.</p> <p>At its meeting on 26<sup>th</sup> February 2015, the Scrutiny Commission noted that it would not be possible to schedule the further two meetings of the Task Group until a date after the final Roger Tym and Partners Report was available in August 2015. It was agreed that further meetings of the Task Group would be scheduled in September &amp; October 2015.</p> <p>At its meeting on 1<sup>st</sup> June 2015, the Scrutiny Commission asked Officers to agree membership of the Panel.</p> <p>At its meeting on 26<sup>th</sup> November 2015, the Scrutiny Commission expressed concern at the delay in holding the second meeting of the Task Group and RESOLVED that a timetable for progressing the item be produced by Officers.</p>	<p>Planning &amp; Regeneration, Communities</p>	<p>Strategic Planning Services Manager</p> <p>Community Partnerships Manager.</p>	<p>Meeting of the Scrutiny Commission, 20<sup>th</sup> March 2014</p>
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	<p>At the meeting of Council on 25<sup>th</sup> January 2016, it was noted that the Scrutiny Workplan, included as Appendix A to the minutes, indicated that a timetable for progressing the Scrutiny Task Group for the Assessment of Local Community Provision and Developer Contribution was still outstanding. The Chairman of the Scrutiny Commission agreed to take this forward with officers.</p> <p>The replacement study for the Roger Tym’s report is being progressed by Leicester-Shire &amp; Rutland Sport (LRS) which is the countywide sports partnership. Whilst the majority of the work has been completed they have requested that to finally complete they will need more certainty around the options in the local plan.</p> <p>The issue around the procurement of community facilities by Parishes/ community groups and the Council’s role with these projects is being progressed by an officer group. It is anticipated that this will be completed by June 2016.</p> <p>It is therefore suggested that a Scrutiny Task group is scheduled for July 2016 when both of these work streams will have been completed.</p>			
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<b>Meeting Date: Suggested 11 May 2016 – date to be confirmed in 2016/17 rota following allocation of Committee places post-Annual Council</b>				
<b>Members: To be agreed</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Working with Developers	<p>In the light of the current five-year housing figure calculation, to explore the following issues:</p> <ul style="list-style-type: none"> <li>• how to encourage developers to start building</li> <li>• how to minimise the impact on local communities in respect of extended build-out rates that leave facilities unfinished for long periods of time</li> <li>• the balance between encouraging the start of building, but seeking the timely finalisation of agreement on planning obligations.</li> </ul>	Planning and Regeneration	Development Management, Legal Services & Portfolio Holder for Planning	Scrutiny Task Group, Local Plan Process – 16 December 2015



## Items Pending Allocation by Scrutiny Commission

<b>These items are not yet commissioned</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Car Parking Strategy	<p>To review the draft strategy.</p> <p>At its meeting on 26<sup>th</sup> November 2015, the Scrutiny Commission NOTED that this item had been deferred due to ongoing research, but RESOLVED that an indicative date be provided by Officers and circulated to Members as to when the item might be in a position to be brought back to the Resource &amp; Performance Scrutiny Panel.</p> <p><b>It is anticipated that the Strategy will be brought back to the Resource &amp; Performance Scrutiny Panel in the Summer of 2016 (date to be fixed when the rota of meetings for 2016/17 is agreed).</b></p>	Financial & Commercialisation and Environment & Regulation	Corporate Director – Community Services	Scrutiny Commission, 3 <sup>rd</sup> September 2015
Sports Provision LRS Policy	<p>To review the assessment for Sports Facilities within the District.</p> <p><b>Suggested that this be allocated to the Community Leadership Scrutiny Panel.</b></p>	Communities	Head of Community Wellbeing and Partnerships	Officer suggestion (Corporate Management Team)

## Scrutiny Work-Plan – Scrutiny Commission Meetings

**Chairman: Cllr P. Dann**

<b>Meeting Date: 02 June 2016 – date to be confirmed in 2016/17 rota following allocation of Committee places post-Annual Council</b>				
<b>Subject</b>	<b>Scope/Purpose</b>	<b>Portfolio Holder</b>	<b>Attendees</b>	<b>Source</b>
Portfolio Holders' End-of-year Performance Reports	To inform the Scrutiny Commission of the Council's performance against the Corporate Delivery Plan & Performance Indicators for the 2015/16 year.	All Portfolio Holders	Corporate Directors	On-going Requirement
The Scrutiny Work-plan	To agree items to be scrutinised.  To create a number of Scrutiny Task Groups, as required.	N/A	Corporate Directors	On-going Requirement