



# Governance and Audit Committee

To: All Members of the Governance and Audit Committee  
on 2<sup>nd</sup> December 2019

Date of meeting: Tuesday 10<sup>th</sup> December 2019

Time: 6.30 p.m.

Venue: Harborough Innovation Centre  
Wellington Way, Airfield Business Park,  
Leicester Road, Market Harborough LE16 7WB  
**Please note the venue of this meeting**

## Agenda

1. Apologies for Absence
2. Minutes of the Meeting of the Governance and Audit Committee held on 17<sup>th</sup> October 2019.
3. Declarations of Members' Interests.
4. Report 1: Quarter 2 2019/20 Risk and Opportunity Management (page 1).
5. Report 2: Risk and Opportunity Management Framework (page 27).
6. Report 3: Internal Audit Progress and Performance Report (page 41).  
*Please note: Appendix B is to follow.*
7. Report 4: Progress Report of Actions on the Assessment Against the CIPFA Statement on the "Role of the Head of Internal Audit" (page 57).
8. Report 5: ICT Business Continuity and Disaster Recovery Provisions (page 60).
9. Report 6: Audit Strategy Memorandum (page 70).
10. Report 7: Internal; Audit – Development of Internal Audit Plan 2020/21 (page 93).
11. To consider any matters of special urgency.

NORMAN PROUDFOOT  
Joint Chief Executive and Head of Paid Service  
Harborough District Council

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