

REPORT 1

HARBOROUGH DISTRICT COUNCIL

REPORT TO THE CABINET MEETING OF 8 FEBRUARY 2021

PUBLIC REPORT: Y

EXEMPT REPORT: N

Report Title	Corporate Plan and Corporate Delivery Plan, 2021/22
KEY DECISION	No.
Report Author	V. Wenham, Chief Officer Governance and Monitoring Officer
Purpose of Report	To consider draft versions of the 2021/22 Corporate Plan and Corporate Delivery Plan as set out at Appendices A and B to this report.
Reason for Decision	The Corporate Plan and Corporate Delivery Plan are documents which outline the Council's Vision, Priorities, and Critical Outcomes and associated Key Activities for the period 2021/22. These documents are reviewed each year to ensure that they are fit for purpose.
Portfolio (holder)	Councillor Dann, Corporate Portfolio
Corporate Priorities	Your Council: Creative, Proactive and Efficient
Financial Implications	The Council's Corporate Plan and Corporate Delivery Plan feed into the Council's budget-setting process. The budget is set in accordance with the Council's Constitution and the expenditure proposed is within the statutory powers of the Council.
Risk Management Implications	Risks connected to the Key Activities have been identified and incorporated into the Corporate Delivery Plan and will be included in Team Plans. These will be managed through the Council's performance management database.
Environmental Implications	None arising directly from this report.
Legal Implications	The Council's Corporate Plan and Corporate Delivery Plan feed into the Council's budget-setting process. The budget is set in accordance with the Council's Constitution and the expenditure proposed is within the statutory powers of the Council.
Equality Implications	Matters of equality are considered as part of the business planning process. Details of equality actions relating to Key Activities outlined in the Corporate Delivery Plan are identified in Team Plans, where appropriate, and monitored via the Council's performance management database. Decisions on major changes to service delivery

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	will have an equality impact analysis undertaken before the decision is taken.
Data Protection Implications	None arising directly from this report.
Consultation	<p>Business Planning workshops were held with portfolio holders and the Corporate Management Team to prepare the Corporate Plan and Corporate Delivery Plan.</p> <p>At its meeting on 28 January 2021 the Performance Scrutiny Panel considered the proposals set out in these papers (the Minutes of this meeting are attached at Appendix C). Following consideration by the Cabinet at this meeting (8 February 2021), the Corporate Plan and Corporate Delivery Plan will be considered by Council on 22 February 2021.</p>
Options	<p>Option 1: to do nothing. This option is not recommended as it could lead to the Council entering into a new financial year without clearly articulating its vision and priorities and consequently reducing its public accountability.</p> <p>Option 2: to agree the Corporate Plan and Corporate Delivery Plan and refer the documents to the Performance Scrutiny Panel for discussion.</p>
Background Papers	None.
Recommendation	Option 2: to agree the Corporate Plan and Corporate Delivery Plan and refer the documents to Council for adoption.

1. Introduction

1.1 The Corporate Plan and Corporate Delivery Plan are documents which outline the Council's Vision, Priorities, and Critical Outcomes and associated Key Activities for the period 2021/22.

2 Key Facts

2.1 The Corporate Delivery Plan identifies high-level expected outcomes of the Key Activities, which will add depth to what the Critical Outcomes will mean for communities in the District. It also contains the headline performance measures for each Key Activity, and associated risks and opportunities.

2.2 The number of Key Activities proposed in the revised Corporate Delivery Plan is 34.

2.3 The Corporate Delivery Plan is a dynamic document, and the development of

the Key Activities is an iterative process. For this reason, elements of the Corporate Delivery Plan will continue to be developed and may change as a result of further review and challenge sessions. Any proposed changes to the content of the Corporate Delivery Plan, including revisions to targets, will be reported to the relevant portfolio holder, the Cabinet and Scrutiny, as appropriate.

- 2.4 Monitoring of performance will take place through the internal Performance Improvement Board. Performance Reports will be submitted to the Cabinet and Scrutiny on a regular basis (as set out in the Performance Management Framework).
- 2.5 Uncertainty due to the ongoing coronavirus pandemic remains. As well as this, the Council is in a period of substantial change via the BC25 Project. For these reasons, it is sensible to have a light-touch review of the current Corporate Plan and Corporate Delivery Plan. This will allow the business of the Council to stabilise and put the Council in a position to fundamentally review its Corporate Plan and Corporate Delivery Plan the following year. The draft Corporate Plan and Corporate Delivery Plan for the 2021/22 year are attached at Appendices A and B to this report.

Appendices

- A. Draft Corporate Plan.
- B. Draft Corporate Delivery Plan.
- C. Minutes of the Meeting of the Performance Scrutiny Panel held on 28 January 2021.