

**REPORT TO THE SCRUTINY COMMISSION  
MEETING OF 29<sup>th</sup> NOVEMBER 2018**

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**Status:** For decision  
**Title:** Draft Scrutiny Work-plan  
**Originator:** George Keeping, Senior Democratic Officer  
**Where from:** Scrutiny Commission  
**Where to next:** Implementation

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<p><u>Objectives:</u> (i) Consideration and agreement of the draft Scrutiny Work-plan. (ii) To create Scrutiny Task Groups, as required.</p>
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1 Outcome sought

- 1.1 To agree the Scrutiny Work-plan attached at Appendix A.
- 1.2 To create any required Scrutiny Task Groups.

2 Background

- 2.1 The Chairman of Scrutiny Commission and the Democratic Officer for Scrutiny have drafted the Work-plan. The Work-plan has been populated using a combination of items previously referred to Scrutiny from various sources, officer or member led items, and statutory items.
- 2.2 The Council's Forward Plan is attached at Appendix B. Its inclusion allows the Commission to identify known decisions which will be made by the Executive in the next few months and to identify if Scrutiny involvement can add value to the debate.
- 2.3 A Scrutiny Commissioning Aid is attached at Appendix C. The inclusion of the Aid is there to assist the Commission in prioritising its workload.

3 Legal Issues

- 3.1 Harborough District Council's Constitution requires that the Scrutiny Commission will ensure "a consistent Work-plan for each Panel and allocate the work to the Panel with the relevant list of activities or as it otherwise sees fit" (Article 7, 7.01, b, Harborough District Council Constitution).

4 Consultation

4.1 The draft Work-plan has been prepared in conjunction with Corporate Management Team, report authors and the Chairman of the Scrutiny Commission.

5 Meeting the objective

5.1 Consideration of the draft Scrutiny Work-plan for the coming months will facilitate Council business and the achievement of the identified 2017/18 priorities, and enable Scrutiny Commission members and officers to plan work efficiently.

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**Previous report(s): None**

**Information Issued Under Sensitive Issue Procedure: No**

**Ward Members informed: Not applicable**

**Appendices**

**A Draft Scrutiny Work-plan**

**B Forward Plan**

**C Scrutiny Commissioning Aid**