

**REPORT TO THE GOVERNANCE & AUDIT COMMITTEE  
MEETING ON: 10 DECEMBER 2019**

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**Status:** For Comment  
**Title:** Risk and Opportunity Management Framework  
**Originator:** V. Wenham, Chief Officer Governance and Monitoring Officer  
**Where from:** N/A  
**Where to next:** Cabinet, 10 February 2020

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1 Purpose of report

- 1.1 For the Committee to consider the appended Risk and Opportunity Management Framework in order to ensure that it is appropriate for use during the 2020/21 and 2021/22 years.

2 Recommendations

- 2.1 That the Council's Risk and Opportunity Framework at Appendix A be recommended for approval, for use during the 2020/21 and 2021/22 years.

3 Summary of Reasons for the Recommendations

- 3.1 The Council's Risk and Opportunity Management Framework was last approved for use on 15 January 2018. The Risk and Opportunity Management Framework is subject to review every two years to ensure that it remains fit for purpose. As two years have elapsed, the Framework is due for consideration again.
- 3.2 The Risk and Opportunity Management Framework (attached at Appendix A to this report) sets out how the Council will manage risks and opportunities.
- 3.3 The Risk and Opportunity Management Framework aims to set out a simple, consistent approach to risk and opportunity management across the organisation and the processes by which this will be implemented.

4 Impact on Communities

- 4.1 None arising directly from this report.

## 5 Key Facts

- 5.1 The 'Roles and Responsibilities' section of the Risk and Opportunity Management Framework has been updated to include reference to the Governance and Audit Committee having taken on responsibility for monitoring Corporate Risks and Opportunities on a quarterly basis.
- 5.2 The changing nature of the local government environment means that there is an increasing need to look ahead to proactively anticipate and manage risks and opportunities in order to make the most effective use of resources and make well-informed decisions.
- 5.3 'Risk' and 'opportunity' are concepts used in this context to describe:
- Uncertainties that would have an effect on an outcome being achieved. This could be a threat, problem or an obstacle which would prolong or prevent the delivery of a service or project, or have a negative impact if it were to occur.
  - An opportunity to improve or enhance the outcomes of a service or project.
- 5.4 The Risk and Opportunity Management Framework includes a 4x4 matrix to score risks and opportunities out of 4 for both impact and likelihood. The two scores are multiplied together up to a maximum score of 16. Details of the scoring can be found on the last two pages of Appendix A to this report.

## 6 Legal Issues

- 6.1 The Risk and Opportunity Management Framework enables the Council to avoid the occurrence of unforeseen events and therefore effectively plan the use of its resources.

## 7 Resource Issues

- 7.1 The Risk and Opportunity Management Framework enables the Council to avoid the occurrence of unforeseen events and therefore effectively plan the use of its resources.

## 8 Equality Implications

- 8.1 Application of the Risk and Opportunity Management Framework helps to ensure that the Council complies with the duties required of it by the Equality Act 2010.

## 9 Impact on the Organisation

- 9.1 None arising directly from this report.

10 Community Safety Implications

10.1 None arising directly from this report.

11. Carbon Management Implications

11.1 None arising directly from this report.

12. Risk Management Implications

12.1 The Risk and Opportunity Management Framework helps to ensure that a structured approach for managing risk and opportunity is in place and applied consistently across the Council.

13 Consultation

13.1 At its meeting on 10 February 2020 the Cabinet will consider the Council's Risk and Opportunity Management Framework. Comments from the Governance and Audit Committee on the Council's Risk and Opportunity Management Framework will be received by the Cabinet at this meeting.

14 Options Considered

14.1 To recommend approval of the Risk and Opportunity Framework for use in the 2020/21 and 2021/22 years.

14.2 To not recommend approval of the Risk and Opportunity Framework for use in the 2020/21 and 2021/22 years.

15 Background Papers

15.1 There are no background papers associated with this report.

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**Information Issued Under Sensitive Issue Procedure: N**

**Ward Members Notified: N**

**Appendices:**

A. Risk and Opportunity Management Framework.