



## HARBOROUGH DISTRICT COUNCIL FORWARD PLAN

**FOR THE PERIOD: 18<sup>th</sup> November 2019 onwards**

### **What is the Plan?**

It is a list of the Key Decisions to be taken by the Cabinet during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet is to be held. The Plan is available to view at the Council's offices in Market Harborough and on the Council's website, [www.harborough.gov.uk](http://www.harborough.gov.uk). The Council also publishes details of decisions to be taken at other meetings, though there is no statutory requirement to do this.

### **What is a Key Decision?**

Definition of a Key Decision is as detailed in Part 2 Article 13.04 of the Council's Constitution:

- a) A "key decision" means an executive decision which is likely:
  - i) to result in the local authority incurring expenditure which is, or the making of savings which are, more than £50,000 of the annual revenue budget for the service or function to which the decision relates or of the capital allocation to the scheme concerned; or
  - ii) to be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the area of the local authority; and

- iii) in determining the meaning of "significant" for the purposes of (ii) above, regard shall be had to any guidance for the time being issued by the Secretary of State.

**Who makes Key Decisions?**

Under the Council’s Constitution, Key Decisions are made by:

- Cabinet
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers.

**Are only Key Decisions published on the Plan?**

The Council has a statutory obligation to publish Key Decisions in the Plan.

**What does the List tell me?**

The List gives information about:

- Upcoming Key Decisions
- Whether the decision will be made in public or private
- When decisions are likely to be made
- Who will make these decisions
- Who you can contact for further information

**Who are the Members of the Cabinet?**

The members of the Cabinet and their areas of responsibility are:

• Cllr Phillip King	(Leader of the Cabinet)	Strategy	p.king@harborough.gov.uk
• Cllr James Hallam	(Deputy Leader)	Finance	j.hallam@harborough.gov.uk
• Cllr Jonathan Bateman		Regulatory	j.bateman@harborough.gov.uk
• Cllr Paul Dann		Corporate	p.dann@harborough.gov.uk
• Cllr Amanda Nunn		Wellbeing	a.nunn@harborough.gov.uk
• Cllr Michael Rickman		Communities	democratic.services@harborough.gov.uk

**What is the role of Overview and Scrutiny?**

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet and hold them to account. Dates of these meetings can be found on the Council's website.

**Who do I contact, and how?**

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 01858 828282.

**Request to view Background Papers**

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at Harborough District Council, The Symington Building, Adam & Eve Street, Market Harborough, Leicestershire LE16 7AG. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

**Submission of Additional Documents**

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

**Confidential and Exempt Information**

This list may also include items to be considered which contain confidential or exempt information, but will not disclose any detail of a confidential or exempt nature. Such items will be identified with 'Exempt' in the appropriate column.

Report Title / Subject / Ref.	Meeting Date	Meeting	Source Work Plan	Decision Maker/Key Decision	Consultation Process/ Exempt	Contact Officer & Portfolio Holder(s)
NOVEMBER 2019						
DECEMBER 2019						
Approval of the PSPO following the consultation <i>[to follow up on the 2<sup>nd</sup> September approval to go out to consultation on the PSPO (Dogs). The report will recommend to adopt the current format based on the consultation responses]</i>	02/12/2019 5.30pm HIC	Cabinet		Key Decision		Russell Smith 01858 821177  Cllr J. Bateman
Planning Consultancy : Warehouse & Logistics in Leicester and Leicestershire <i>[approval to award a contract for Planning Consultancy. HDC is leading on the project, which is jointly funded and commissioned, on behalf of Leicestershire local authorities / LLEP]</i>	02/12/2019 5.30pm HIC	Cabinet		Key Decision		Joanna Ellershaw 01858 821149  Cllrs P. King & J. Bateman
JANUARY 2020						
Bin Policy <i>[to implement the proposed changes to the bin policy which will enable HDC to charge for new bins and any replacements]</i>	13/01/2020 5.30pm	Cabinet		Key Decision		Russell Smith 01858 821177  Cllr J. Bateman

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FEBRUARY 2020						
MARCH 2020						
Development Management Supplementary Planning Document (SPD) <i>[to recommend the draft SPD to Council for publication for public consultation]</i>	09/03/2020 5.30pm	Cabinet		Key Decision		Adrian Eastwood 01858 821142  Cllr J. Bateman
Strategic Growth Plan – Statement of Common Ground <i>[to agree a common policy with the Leicester and Leicestershire Partnership]</i>	09/03/2020 5.30pm	Cabinet		Key Decision		David Atkinson 01858 821962  Cllr P. King
Bad Debt Report – Revenue & Benefits	09/03/2020 5.30pm	Cabinet		Key Decision		Leigh Butler 01455 638104  Cllrs P. Dann & J. Hallam
Harborough Leisure Centre	09/03/2020 5.30pm	Cabinet		Key Decision		Deputy Section 151 Officer Carolyn Bland 01858 821220  Cllr P. King
Lutterworth Leisure Centre Options	09/03/2020 5.30pm	Cabinet		Key Decision		Deputy Section 151 Officer Carolyn Bland 01858 821220

Report Title / Subject / Ref.	Meeting Date	Meeting	Source Work Plan	Decision Maker/Key Decision	Consultation Process/ Exempt	Contact Officer & Portfolio Holder(s)
						Cllr P. King
APRIL 2020						
MAY 2020						
JUNE 2020						
Revised Local Development Scheme (LDS) <i>[to approve the headline work programme for the review of the Local Plan]</i>	01/06/2020 (tbc) 5.30pm	Cabinet		Key Decision		Tess Nelson 01858 821144  Cllr J Bateman